



REGULAR MONTHLY BOARD MEETING

August 27, 2013

7:00 P.M.

**Educational Support Center
Board Meeting Room
3600-52nd Street
Kenosha, Wisconsin**

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Regular School Board Meeting
August 27, 2013
Educational Support Center
7:00 P.M.

- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards/Recognition
 - Spring Creative Communications Poetry Contest Winner
 - Introduction of Chinese Teacher and Host Family
- IV. Administrative and Supervisory Appointments
- V. Legislative Report
- VI. Views and Comments by the Public
- VII. Response and Comments by Board Members (Three Minute Limit)
- VIII. Remarks by the President
- IX. Superintendent's Report
- X. Consent Agenda
 - A. Consent/Approve Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations..... Pages 1-8
 - B. Consent/Approve Minutes of 7/23/13 and 8/16/13 Special Meetings and Executive Sessions, 7/30/13 and 8/19/13 Special Meetings and 7/23/13 Regular Meeting..... Pages 9-26
 - C. Consent/Approve Summary of Receipts, Wire Transfers and Check Registers Pages 27-33
- XI. Old Business
 - A. Discussion/Action Energy Efficiency Project - Performance Contractor Selection Pages 34-42

SCHOOL BOARD AGENDA

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XI. Old Business - Continued

- B. Discussion/Action Resolution Authorizing the Issuance and Sale of \$23,300,000 General Obligation Corporate Purpose Bonds, Series 2013 Pages 43-63
- C. Discussion/Action Policy and Rule 3420 – Purchasing Pages 64-67
(First and Second Reading)
- D. Discussion/Action Policy and Rule 5534 – Medication and Policy and Rule 5534.1 Anaphylaxis Pages 68-76
(First and Second Reading)
- E. Discussion/Action Renewal of Southeastern Wisconsin School Alliance Membership Pages 77-81
- F. Discussion Transformation Plan Update Goal #1 – Student Achievement
- G. Discussion Update – Elementary Enrollment/Class Size

XII. New Business

- A. Discussion Seclusion & Restraint Requirement Report: WI Act 125 Pages 82-90
- B. Discussion/Action Request for Proposal - Legal Services Pages 91-98
- C. Discussion/Action Approval of Contracts in Aggregate of \$25,000
- D. Discussion/Action Donations to the District..... Page 99

XIII. Other Business as Permitted by Law

- Tentative Schedule of Reports, Events and Legal Deadlines For School Board (August-September) Page 100

XIV. Predetermined Time and Date of Adjourned Meeting, If Necessary

XV. Adjournment

Kenosha Unified School District
Kenosha, WI
August 27, 2013

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Lacy	Kathleen	Human Resources	Human Resources Specialist	Administration	07/15/2013	1	\$74,099.00
Appointment	Wiele	Kenneth	Brompton School	Elementary Band/Orchestra	Instructional	08/26/2013	1	\$38,377.00
Appointment	Damrow	Jessica	Reuther High School	Physical Education	Instructional	08/26/2013	1	\$38,377.00
Appointment	Crimmins	Katherine	Mahone Middle School	Special Education	Instructional	08/26/2013	1	\$38,377.00
Appointment	Palmen	Janet	Indian Trail Academy	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$38,377.00
Appointment	Corcoran	Michael	Tremper High School	Math	Instructional	08/26/2013	0.92	\$63,224.40
Appointment	Keller	Jami	Special Education & Student Support	Speech Therapist	Instructional	08/26/2013	1	\$49,804.00
Appointment	Schmitt	Nancy	Roosevelt Elementary School	Grade 3 - Enrichment	Instructional	08/26/2013	1	\$42,266.00
Appointment	Ackland	Phillip	Tremper High School	Technology Education	Instructional	08/26/2013	1	\$38,377.00
Appointment	Zbilut	Max	Curtis Strange	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$42,266.00
Appointment	Thompkins	Dionne	Indian Trail Academy	Family Consumer Education	Instructional	08/26/2013	1	\$48,877.00
Appointment	Thompkins	Satyra	Indian Trail Academy	ESL	Instructional	08/26/2013	1	\$69,202.00
Appointment	Blise	Damon	Lincoln Middle School	Grade 8 Science	Instructional	08/26/2013	1	\$38,377.00
Appointment	Schilz	Patricia	Grewenow Elementary School	Library Media Specialist	Instructional	08/26/2013	1	\$59,469.00
Appointment	Vandyke	Robert	Mahone Middle School	Technology Education-PLTW	Instructional	08/26/2013	1	\$38,377.00
Appointment	Kirchens	Amber	Indian Trail Academy	FCE	Instructional	08/26/2013	1	\$38,377.00
Appointment	Ali	Vanessa	Mahone Middle School	Design and Modeling	Instructional	08/26/2013	1	\$38,962.00
Appointment	Stanonik	Zachary	Tremper High School	Technology Education	Instructional	08/26/2013	1	\$38,377.00
Appointment	Creel	Jason	Lakeview Tech	English/Dean of Students	Instructional	08/26/2013	1	\$46,274.00
Appointment	Tarkowski	Jeffrey	Tremper High School	Counselor	Instructional	08/26/2013	1	\$44,190.00
Appointment	Jensen	Leslie	Harborside Academy	Biology/Chemistry	Instructional	08/26/2013	1	\$55,857.00
Appointment	Moreland	Alicia	EBSOLA-Dual Language	Counselor	Instructional	08/26/2013	1	\$42,266.00
Appointment	Selbera	Vicente	McKinley Elementary School	Special Education - LD	Instructional	08/26/2013	1	\$38,377.00
Appointment	Yuenkel	Christine	Bullen Middle School	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$38,377.00
Appointment	Manderfeld	Jennifer	Tremper High School	Counselor	Instructional	08/26/2013	1	\$42,266.00
Appointment	Maedke	Amanda	McKinley Elementary School	Grade 4	Instructional	08/26/2013	1	\$38,377.00
Appointment	Cerminara	Gina	McKinley Elementary School	Counselor	Instructional	08/26/2013	1	\$48,034.00
Appointment	DeBruin	Katelyn	Jefferson Elementary School	Counselor	Instructional	08/26/2013	1	\$42,266.00
Appointment	Strouf	David	Reuther High School	Humanities	Instructional	08/26/2013	1	\$38,377.00
Appointment	Vaughan	Brittany	Frank Elementary School	Early Childhood- Special Education	Instructional	08/05/2013	1	\$38,377.00
Appointment	Murray	Susan	Special Education & Student Support	School Counselor	Instructional	08/26/2013	1	\$59,469.00
Appointment	Bell	David	Hillcrest	Special Education-ED	Instructional	08/26/2013	1	\$42,266.00
Appointment	Massouh	Jameel	Indian Trail Academy	History	Instructional	08/26/2013	1	\$39,545.00
Appointment	Zielsdorf	Brian	McKinley Elementary School	Grade 5	Instructional	08/26/2013	1	\$48,034.00
Appointment	Ausse	Katelynn	Frank Elementary School	Early Childhood- Special Education (3/4 Year)	Instructional	08/05/2013	1	\$38,377.00
Appointment	Huck	Samantha	Tremper High School	Earth Space Science/Chemistry	Instructional	08/26/2013	1	\$38,377.00
Appointment	Worcester	Jessica	Bullen Middle School	English	Instructional	08/26/2013	1	\$42,566.00

Kenosha Unified School District

Kenosha, WI

August 27, 2013

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Woolum	Siovahn	Bullen Middle School	Intervention Specialist	Instructional	08/26/2013	1	\$38,377.00
Appointment	Richards	Katie	McKinley Elementary School	Grade 3	Instructional	08/26/2013	1	\$42,566.00
Appointment	Preuss	Matthew	Indian Trail Academy	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$38,377.00
Appointment	Lukach	Nicole	Bradford High School	Math	Instructional	08/26/2013	1	\$38,377.00
Appointment	Carlson	Timothy	KTEC	Grade 5	Instructional	08/26/2013	1	\$42,566.00
Appointment	Monson	Maggie	Reuther High School	English	Instructional	08/26/2013	1	\$38,962.00
Appointment	Schaus	Brittany	Special Education & Student Support	Speech Therapist	Instructional	08/26/2013	1	\$40,710.00
Appointment	Korbas	Kathleen	Tremper High School	AP Psychology	Instructional	08/26/2013	1	\$38,377.00
Appointment	Vidas	Michael	Indian Trail Academy	History	Instructional	08/26/2013	1	\$38,377.00
Appointment	Yunker	Jaclyn	Indian Trail Academy	Math	Instructional	08/26/2013	1	\$38,377.00
Appointment	Mogensen	Bryan	Bradford High School	Physical Education	Instructional	08/26/2013	1	\$38,377.00
Appointment	Mineau	Kimberly	Bullen Middle School	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$38,377.00
Appointment	Grimes	Laura	Indian Trail Academy	Math	Instructional	08/26/2013	1	\$38,377.00
Appointment	Enders	Susan	Lincoln Middle School	Science Grade 8	Instructional	08/26/2013	1	\$50,629.00
Appointment	Hurst	Cara	Bullen Middle School	Grade 6 Special Education-Cross Categorical	Instructional	08/26/2013	1	\$38,377.00
Appointment	Polster	Aura	Washington Middle School	Grade 7 English	Instructional	08/26/2013	1	\$38,377.00
Appointment	Strangberg	Chris	Bullen Middle School	Science	Instructional	08/26/2013	1	\$38,377.00
Appointment	Penshorn	David	Indian Trail Academy	Math	Instructional	08/26/2013	1	\$38,377.00
Appointment	Dault	Stephanie	Washington Middle School	Grade 8 English	Instructional	08/26/2013	1	\$38,377.00
Appointment	Wickersheim	Nicole	McKinley Elementary School	Early Childhood	Instructional	08/26/2013	1	\$44,190.00
Appointment	Lewis	Denielle	Washington Middle School	Grade 7 Math/Science	Instructional	08/26/2013	1	\$38,377.00
Appointment	Hogan	Brian	Information Services	Technology Support Technician	Miscellaneous	07/29/2013	1	\$19.44
Appointment	May-Dujardin	Dyanna	Special Education & Student Support	Occupational Therapy	Instructional	08/26/2013	1	\$58,213.00
Appointment	Mattner	Timothy	Jefferson Elementary School	Kindergarten	Instructional	08/26/2013	1	\$38,377.00
Appointment	Semon	Janel	Special Education & Student Support	Homeless Teacher Liaison	Instructional	08/26/2013	1	\$69,202.00
Appointment	Romero	Mario	Information Services	Technology Support Technician	Miscellaneous	08/05/2013	1	\$19.44
Appointment	Chairez	Sandra	Lincoln Middle School	Scheduling Secretary - 12 Months	Secretarial	07/23/2013	1	\$16.66
Appointment	Garringer	Katherine	Tremper High School	English	Instructional	08/26/2013	0.67	\$25,712.59
Appointment	Cianci	Heather	Reuther High School	English	Instructional	08/26/2013	1	\$38,377.00
Appointment	Matera	Jennifer	EBSOLA-Creative Arts	Grade 3	Instructional	08/26/2013	1	\$46,274.00
Appointment	Cowen	Lori	EBSOLA-Creative Arts	Grade 3	Instructional	08/26/2013	1	\$44,419.00
Appointment	Flanagan	Jessica	EBSOLA-Creative Arts	Grade 1	Instructional	08/26/2013	1	\$38,377.00
Appointment	Hunter	Kelly	Washington Middle School	Math Grade 7	Instructional	08/26/2013	1	\$38,377.00
Appointment	Moore	Katherine	Tremper High School	French	Instructional	08/26/2013	1	\$50,176.00
Appointment	McWhorter	Endia	Brass Community School	Multi-Age 3/4 (Title I)	Instructional	08/26/2013	1	\$38,377.00
Appointment	Heischberg	Jonathon	Bradford High School	Family Consumer Education	Instructional	08/26/2013	1	\$38,377.00
Appointment	Canfield	Kristin	Washington Middle School	English Grade 7	Instructional	08/26/2013	1	\$61,720.00
Appointment	Hodges	Shauna	Special Education & Student Support	Counselor	Instructional	08/26/2013	1	\$42,266.00

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ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Conhartoski	Susan	McKinley Elementary School	Special Education LD	Instructional	08/26/2013	1	\$70,065.00
Appointment	Johnson	Jessica	Wilson Elementary School	Multi-Age 2/3	Instructional	08/05/2013	1	\$38,377.00
Appointment	Solms	April	Hillcrest	Science	Instructional	08/26/2013	1	\$38,377.00
Appointment	Pillizzi	Kaitlyn	Frank Elementary School	Multi-Age 2/3	Instructional	08/05/2013	1	\$38,377.00
Appointment	Radeck	Katherine	Grewenow Elementary School	Grade 1	Instructional	08/26/2013	1	\$40,128.00
Appointment	Kindsvater	Kathy	Mahone Middle School	Intervention Specialist	Instructional	08/26/2013	1	\$60,485.00
Appointment	Colborn	Krista	Mahone Middle School	Physical Education	Instructional	08/26/2013	1	\$52,310.00
Appointment	Felber	Patricia	Frank Elementary School	Multi-Age 2/3 - Special Education CC	Instructional	08/05/2013	1	\$72,792.00
Appointment	Jelks	Charles	Wilson Elementary School	Multi-Age 4/5	Instructional	08/05/2013	1	\$42,266.00
Appointment	Reget	Sheri	Indian Trail Academy	Special Education-CDS	Instructional	08/26/2013	1	\$41,877.00
Appointment	Walton	Timothy	Lance Middle School	Science	Instructional	08/26/2013	1	\$56,784.00
Appointment	Fitzgerald	Katherine	EBSOLA-Creative Arts	Grade 5 - Title I	Instructional	08/26/2013	1	\$38,377.00
Appointment	Villa	Isolda	EBSOLA-Dual Language	Head Secretary	Secretarial	08/12/2013	1	\$18.36
Appointment	Nieman	Milissa	Frank Elementary School	Kindergarten	Instructional	08/05/2013	1	\$42,266.00
Appointment	Lindo	William	Indian Trail Academy	ROTC	Instructional	08/26/2013	1	\$48,877.00
Appointment	Hill	Christopher	Indian Trail Academy	Math	Instructional	08/26/2013	1	\$45,410.00
Appointment	Aziel	Anne	Reuther Central High School	Social Worker	Instructional	08/26/2013	1	\$42,266.00
Appointment	Felton	Jessica	ESC-IMC	Instructional Technology Teacher Consultant	Instructional	08/26/2013	1	\$57,017.00
Appointment	Hubbard	Brianna	EBSOLA-Creative Arts	Kindergarten	Instructional	08/26/2013	1	\$44,190.00
Appointment	Johnson	Kathryn	Wilson Elementary School	Library Media Teacher	Instructional	08/05/2013	0.5	\$30,282.00
Appointment	Maseman	Brian	Washington Middle School	Grade 8 English	Instructional	08/26/2013	1	\$42,266.00
Appointment	Washington	Sandra	Stocker Elementary School	K/1 Special Education-Cross Categorical	Instructional	08/26/2013	1	\$71,446.00
Appointment	McGuire	Theresa	Brass Community School	Multi-Age 3/4	Instructional	08/26/2013	1	\$60,707.00
Appointment	Cope	Nancy	Tremper High School	Chemistry	Instructional	08/26/2013	1	\$43,625.00
Appointment	Layden	Brenna	Roosevelt Elementary School	Grade 5 - Enrichment	Instructional	08/26/2013	1	\$48,034.00
Appointment	Drechsler	Ann	Lance Middle School	Social Worker	Instructional	08/26/2013	1	\$42,266.00
Appointment	Krebs	Kristal	Indian Trail Academy	ELL Teacher	Instructional	08/26/2013	1	\$38,377.00
Appointment	Borkowski	Jeanette	Indian Trail Academy	English	Instructional	08/26/2013	1	\$45,377.00
Appointment	Bishop	Tia	Jeffery Elementary School	Instructional Coach	Instructional	08/26/2013	1	\$70,813.00
Appointment	Aquino	Nicole	Bullen Middle School	Grade 6, 7, 8 Dual Language	Instructional	08/26/2013	1	\$46,114.00
Appointment	Martin	Jennifer	Curtis Strange	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$76,934.00
Appointment	Balcerak	Nicholas	Southport Elementary School	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$38,377.00
Appointment	Keiser	Kori	Washington Middle School	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$38,377.00
Appointment	Saksa	Shelly	Pleasant Prairie Elementary	Multi-Age 4/5	Instructional	08/26/2013	1	\$38,377.00
Appointment	Wight	Kristen	Washington Middle School	Grade 6 English	Instructional	08/26/2013	1	\$38,377.00
Appointment	Nillissen	Brianne	Indian Trail Academy	Social Worker	Instructional	08/26/2013	1	\$43,432.00
Appointment	Selin	Christy	Jeffery Elementary School	Multi-Age 3/5	Instructional	08/26/2013	1	\$38,377.00
Appointment	Voelz	Noelle	Southport Elementary School	Multi-Age 1/2	Instructional	08/26/2013	1	\$38,377.00

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The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Saling	Scott	Lincoln Middle School	School Counselor	Instructional	08/26/2013	1	\$42,266.00
Appointment	DaPra	Jamie	Washington Middle School	Art	Instructional	08/26/2013	1	\$41,877.00
Appointment	Marrese	Krista	Grant Elementary School	Multi-Age 4/5	Instructional	08/26/2013	1	\$40,128.00
Appointment	Cicchini	Rachel	Jefferson Elementary School	Early Childhood-Special Education	Instructional	08/26/2013	1	\$43,147.00
Appointment	Schreiber	Brienne	Educational Accountability	Research Analyst	Administrative	08/07/2013	1	\$58,170.00
Appointment	Baker-Miller	Kelly	EBSOLA-Creative Arts	Library Media Specialist	Instructional	08/26/2013	1	\$42,850.00
Appointment	LaRosa	Chad	Physical Education	Elementary Physical Education	Instructional	08/26/2013	1	\$47,127.00
Appointment	Zusan	Allie	Grant/McKinley	Library Media Specialist	Instructional	08/26/2013	1	\$42,266.00
Appointment	Best	Spencer	Mahone Middle School	Grade 8 Math	Instructional	08/26/2013	1	\$38,377.00
Appointment	Peterson	MaryJo	Bullen Middle School	Secretary I - 10 month	Secretarial	08/12/2013	1	\$16.66
Appointment	Eckman	Leo	Special Education & Student Support	Special Education-ED	Instructional	08/26/2013	1	\$74,190.00
Appointment	Gross	Jane	Physical Education	Elementary Physical Education	Instructional	08/05/2013	1	\$57,059.00
Appointment	Hegler	Julia	Reuther Central High School	Science	Instructional	08/26/2013	1	\$38,377.00
Appointment	Hendren	Samantha	Reuther Central High School	English	Instructional	08/26/2013	1	\$38,377.00
Appointment	Chamness	Ben	Physical Education	Elementary Physical Education	Instructional	08/26/2013	1	\$42,266.00
Appointment	Dunn	Matthew	Indian Trail Academy	School Counselor	Instructional	08/12/2013	1	\$55,231.00
Appointment	Sereno	Valerie	Physical Education	Elementary Physical Education/Hillcrest Physical Education	Instructional	08/26/2013	0.94	\$36,074.38
Appointment	Gaudio	Kristyn	Lance Middle School	English	Instructional	08/26/2013	1	\$41,877.00
Appointment	Wilbourne	Amy	Wilson Elementary School	School Counselor	Instructional	08/05/2013	1	\$44,190.00
Appointment	Villatoro	Crystal	Reuther Central High School	Secretary I-10 Month	Secretarial	08/12/2013	1	\$16.66
Appointment	Baker	Rachael	Bullen Middle School	Library Clerical Assistant (10 month)	Secretarial	08/12/2013	1	\$12.50
Appointment	Martinez	Stacy	Wilson Elementary School	Information/Health Services	ESP	08/08/2013	0.5	\$13.13
Appointment	Willer	Cindy	Reuther High School	Student Support Specialist	Miscellaneous	08/19/2013	1	\$15.64
Appointment	Jackson	Ira	Tremper High School	Security	ESP	08/29/2013	1	\$13.02
Appointment	Awe	Megan	Indian Trail Academy	Biology	Instructional	08/26/2013	1	\$38,377.00
Appointment	Krekling	Kevin	Bullen Middle School	Grade 6	Instructional	08/26/2013	1	\$40,710.00
Appointment	Thompson	Robert	Lance Middle School	English	Instructional	08/26/2013	1	\$63,224.00
Appointment	Williams	Joseph	Bullen Middle School	Intervention Specialist	Instructional	08/26/2013	1	\$38,962.00
Appointment	Potts	Brad	Pleasant Prairie Elementary	Multi-Age 4/5	Instructional	08/26/2013	1	\$38,377.00
Appointment	Quintero	Valerie	Whittier Elementary School	Grade 2	Instructional	08/26/2013	1	\$38,377.00
Appointment	Gardina	Kerrie	Bullen Middle School	English	Instructional	08/26/2013	1	\$39,545.00
Appointment	Witt	Kari	Indian Trail Academy	English	Instructional	08/26/2013	1	\$50,176.00
Appointment	Hafermann	Derek	Washington Middle School	Grade 8 Math/Science	Instructional	08/26/2013	1	\$38,377.00
Appointment	Shaw	Maddie	Indian Trail Academy	Theater	Instructional	08/26/2013	0.76	\$29,166.52
Appointment	Kline	Gina	Lance Middle School	Band	Instructional	08/26/2013	1	\$57,017.00
Appointment	Tuura	Chad	Reuther High School	Art	Instructional	08/26/2013	1	\$38,377.00
Appointment	Wittler	Denise	Bullen Middle School	Spanish	Instructional	08/26/2013	1	\$42,266.00

Kenosha Unified School District

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August 27, 2013

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Weakley	Kelly	Grant Elementary School	Special Education-LD	Instructional	08/26/2013	1	\$42,266.00
Appointment	Williams	Evelyn	Washington Middle School	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$50,629.00
Appointment	Bold	Adam	Washington Middle School	Grade 8 Science/Social Studies	Instructional	08/26/2013	1	\$38,377.00
Appointment	D'Angelo	Kimberly	Washington Middle School	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$46,241.00
Appointment	Owens	Daniel	ITA	Business	Instructional	08/26/2013	0.76	\$29,166.52
Appointment	Ryan	Patricia	Mahone Middle School	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$74,060.00
Appointment	Duchow	Michelle	Special Education & Student Support	Social Worker	Instructional	08/26/2013	1	\$72,433.00
Appointment	Stamper	Nathan	Lance Middle School	Performing Arts/Music	Instructional	08/26/2013	0.5	\$20,064.00
Appointment	LaBarre	Patricia	ESC/LAP	ESL Other Language	Instructional	08/26/2013	1	\$38,377.00
Appointment	Slaby	Steve	ITA	Technology Education	Instructional	08/26/2013	0.93	\$35,690.61
Appointment	McClure	Laura	Stocker Elementary School	Multi-Age K/1	Instructional	08/26/2013	1	\$38,377.00
Appointment	Oas	Tyler	Lakeview Tech	English/Social Studies	Instructional	08/26/2013	0.83	\$31,852.91
Appointment	Dahl	Matthew	Whittier Elementary School	Multi-Age 4/5	Instructional	08/26/2013	1	\$42,266.00
Appointment	Smith	Ruth	Pleasant Prairie Elementary	Special Education	ESP	08/26/2013	1	\$13.02
Appointment	Flood	Scott	Bullen Middle School	Grade 8 Social Studies	Instructional	08/26/2013	1	\$38,377.00
Appointment	Stone	Mark	ITA	Physics/Math	Instructional	08/26/2013	1	\$68,710.00
Appointment	Geryol	Karen	Brompton School	English	Instructional	08/26/2013	0.5	\$20,064.00
Appointment	Bushman	Andrew	Bullen Middle School	Intervention Specialist	Instructional	08/26/2013	1	\$46,064.00
Appointment	Moffat	Randolph	ITA	ROTC	Instructional	08/26/2013	1	\$48,877.00
Appointment	Troxell	Alicia	Tremper High School	Special Education-CDS	Instructional	08/26/2013	1	\$63,793.00
Appointment	Poole	Geoffrey	Fine Arts	Elementary Band	Instructional	08/26/2013	1	\$38,377.00
Appointment	Sebetic	Brittany	Fine Arts	Elementary Band	Instructional	08/26/2013	1	\$38,377.00
Appointment	Herron	Julia	Reuther High School	Special Education-Cross Categorical	Instructional	08/26/2013	1	\$45,183.00
Appointment	Rodgers	Brigid	ITA	Bilingual - Title 1	ESP	08/29/2013	1	\$14.02
Early Retirement	Boucher	Linda	Mahone Middle School	Cross Categorical	Instructional	06/12/2013	1	\$76,934.00
Leave of Absence	Nuoffer	Abbey	4K Program	4K	Instructional	08/26/2013	0.49	\$30,242.80
Leave of Absence	Pederson	Melissa	Washington Middle School	English	Instructional	08/26/2013	1	\$60,623.00
Leave of Absence	Katsis	Paraskevi	KTEC	Cross Categorical	Instructional	06/26/2013	1	\$43,625.00
Leave of Absence	Sullivan	Amy	Bullen Middle School	Intervention Specialist	Instructional	08/26/2013	1	\$48,715.00
Recall	Anderson	Barbara	EBSOLA - Creative Arts	Grade 3	Instructional	08/26/2013	1	\$45,388.00
Recall	Battle	Katie	Frank/Wilson Elementary School	Physical Education	Instructional	08/05/2013	1	\$24,469.20
Recall	Blachowicz	Leann	EBSOLA - Creative Arts	Grade 5	Instructional	08/26/2013	1	\$45,754.00
Recall	Boyd	Aaron	Indian Trail Academy	Health/Physical Education	Instructional	08/26/2013	1	\$42,354.00
Recall	Clark	Jenny	KTECH	Language Arts	Instructional	08/26/2013	1	\$40,657.00
Recall	Droster	Rebecca	Washington Middle School	Grade 6 Math/Science	Instructional	08/26/2013	1	\$57,558.00
Recall	Gamez	Nicole	Bullen Middle School	Grade 6, 7, 8 Dual Language	Instructional	08/26/2013	1	\$49,598.00
Recall	Golm	Janet	Grant Elementary School	Multi-Age 2/3	Instructional	08/26/2013	1	\$48,888.00
Recall	Huck	Debra	Bullen Middle School	Grade 6	Instructional	08/26/2013	1	\$53,622.00

Kenosha Unified School District

Kenosha, WI

August 27, 2013

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Recall	Jager	Hoss	Tremper High School	Economics/History	Instructional	08/26/2013	1	\$42,354.00
Recall	Jankiewicz	Jennifer	Bullen Middle School	Grade 6	Instructional	08/26/2013	1	\$47,491.00
Recall	Kehl	Jennifer	KTECH	Kindergarten	Instructional	08/26/2013	1	\$21,586.95
Recall	Luellen	Pamela	Lincoln Middle School	Grade 8 English	Instructional	08/26/2013	1	\$45,388.00
Recall	Murdock	Megan	EBSOLA - Creative Arts	Grade 4	Instructional	08/26/2013	1	\$44,722.00
Recall	Nighbor	Adam	EBSOLA	Physical Education	Instructional	08/26/2013	1	\$48,169.00
Recall	Pascucci	Joseph	Lincoln Middle School	Grade 7/Science & Social Studies	Instructional	08/26/2013	1	\$46,445.00
Recall	Pringle	Johanna	Bradford High School	English	Instructional	08/26/2013	1	\$42,354.00
Recall	Rasch	Sabrina	Washington Middle School	Grade 8 English/Social Studies	Instructional	08/26/2013	1	\$42,354.00
Recall	Sapieka	Helen	Lincoln Middle School	Grade 8 English	Instructional	08/26/2013	1	\$40,657.00
Recall	Shike	Andrea	Washington Middle School	Grade 7 English	Instructional	08/26/2013	1	\$59,922.00
Recall	Slanchik	Sharon	Washington Middle School	Grade 7 English	Instructional	08/26/2013	1	\$44,722.00
Recall	Domenk	Shannon	Bullen Middle School	Science - Dual Language	Instructional	08/26/2013	1	\$51,809.00
Recall	Sullivan	Amy	Bullen Middle School	Intervention Specialist	Instructional	08/26/2013	1	\$48,715.00
Recall	Vela	Brenda	Lincoln Middle School	Grade 8 English	Instructional	08/26/2013	1	\$44,055.00
Recall	Weinstein	Jennifer	Lincoln Middle School	Grade 7 Math	Instructional	08/26/2013	1	\$45,119.25
Recall	White Jr	Melvin	Tremper High School	English	Instructional	08/26/2013	1	\$48,715.00
Resignation	Swanson	Diane	4K Program	4K Teacher	Instructional	06/12/2013	0.49	\$31,258.57
Resignation	Patterson	Marie	Secretary III	School Leadership - Elementary	Secretarial	07/30/2013	1	\$20.32
Resignation	Istvanek	Tania	Lincoln Middle School	Scheduling Secretary - 12 Months	Secretarial	08/16/2013	1	\$18.54
Resignation	Weber	Kari	Washington Middle School	Cross Categorical	Instructional	06/12/2013	1	\$72,433.00
Resignation	Zicarelli	Krista	Mahone Middle School	Business	Instructional	06/12/2013	1	\$41,877.00
Resignation	Robinson	Jennifer	Title 1/P5/ Bilingual	ESL Other Language	Instructional	06/12/2013	1	\$68,710.00
Resignation	Olson	Melissa	Jefferson Elementary School	Grade 3	Instructional	06/12/2013	1	\$60,623.00
Resignation	Maxey	Katherine	Human Resources	Teacher on Leave	Instructional	06/12/2013	1	\$75,500.00
Resignation	Vendetta	Tamara	Brass Community School	Instructional Coach	Instructional	06/12/2013	1	\$76,934.00
Resignation	Kunz	Barbara	Student Support	Psychologist	Instructional	06/12/2013	0.5	\$31,612.00
Resignation	Pascucci	Joseph	Lincoln Middle School	Grade 7/Science & Social Studies	Instructional	08/05/2013	1	\$46,445.00
Resignation	Llanas	Kelly	Washington Middle School	Math	Instructional	06/12/2013	1	\$63,224.00
Separation	Erdman	Joellen	Title 1/P5/ Bilingual	Parent Liaison	Miscellaneous	07/01/2013	1	\$13.91
Separation	Barlow	Eric	Bain School of Language & Arts	Grade 5	Instructional	06/12/2013	1	\$53,070.00
Separation	Diaz	Joseph	Indian Trail Academy	Math	Instructional	06/12/2013	1	\$50,786.00
Separation	Cyzak	Michael	Bradford High School	English	Instructional	06/12/2013	1	\$46,730.00
Separation	Wooten	Jamie	Washington Middle School	Social Studies	Instructional	06/12/2013	1	\$46,445.00
Separation	Leard	Dionne	Tremper High School	English	Instructional	06/12/2013	1	\$48,715.00
Separation	Murray	Lisa	Tremper High School	English	Instructional	06/12/2013	1	\$46,730.00
Separation	Collins	Tricia	Bullen Middle School	Guidance	Instructional	06/12/2013	1	\$64,044.00
Separation	Chang-Moua	Betty	Student Support (Bullen)	Guidance	Instructional	06/12/2013	1	\$51,809.00
Separation	Layden	Brenna	McKinley Middle School School	Grade 6	Instructional	06/12/2013	1	\$44,722.00
Separation	Matera	Jennifer	Prairie Lane Elementary School	Kindergarten	Instructional	06/12/2013	1	\$46,730.00
Separation	Unti-Runnels	Amy	Indian Trail Academy	English	Instructional	06/12/2013	1	\$48,715.00

Kenosha Unified School District
Kenosha, WI
August 27, 2013

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Separation	Vanderford	Heather	Indian Trail Academy	Biology/Life Science	Instructional	06/12/2013	1	\$46,730.00
Separation	Smart	Jamie	Mahone Middle School	Science	Instructional	06/12/2013	1	\$54,230.00
Separation	Wickersheim	Nicole	McKinley Elementary School	Pre-School Certified Teacher	Instructional	06/12/2013	1	\$43,641.00
Separation	Plowe	Brittney	Mahone Middle School	Math	Instructional	06/12/2013	1	\$44,926.00
Separation	Bell	Cheryl	Tremper High School	Math	Instructional	06/12/2013	1	\$42,354.00
Separation	Kutchery	Erin	Tremper High School	English	Instructional	06/12/2013	1	\$42,354.00
Separation	Murray	Susan	Indian Trail Academy	English	Instructional	06/12/2013	1	\$57,737.00
Separation	Krauski	Jessica	Bullen Middle School	Intervention Specialist	Instructional	06/12/2013	1	\$55,130.00
Separation	Kostreva	Joy	Tremper High School	Math	Instructional	06/12/2013	1	\$38,959.00
Separation	Prahl	Michael	Tremper High School	Technology Education	Instructional	06/12/2013	1	\$38,959.00
Separation	Schmitt	Nathan	Tremper High School	Technology Education	Instructional	06/12/2013	1	\$38,959.00
Separation	Rhody	Tammy	Tremper High School	Math	Instructional	06/12/2013	1	\$41,326.00
Separation	Samz II	James	Tremper High School	Instrumental Music	Instructional	06/12/2013	1	\$46,445.00
Separation	Anderson	Stephanie	4K Program	4K Program	Instructional	06/12/2013	0.49	\$20,829.90
Separation	Barrett	Rell	Lance Middle School	Science	Instructional	06/12/2013	1	\$74,693.00
Separation	Beals	Julia	Southport Elementary School	Instructional Coach	Instructional	06/12/2013	1	\$58,939.00
Separation	Bishop	Meghan	Reuther High School	Science	Instructional	06/12/2013	1	\$41,273.00
Separation	Bowden	Edward	Bain School of Language & Arts	Grade 2	Instructional	06/12/2013	1	\$64,044.00
Separation	Cummins	Joshua	Tremper High School	English	Instructional	06/12/2013	1	\$42,354.00
Separation	Davis	Danielle	T1/P5/Bilingual	Private School Prgm Support	Instructional	06/12/2013	0.49	\$22,526.46
Separation	Dorow	Laura	Tremper High School	Art	Instructional	06/12/2013	0.88	\$25,712.94
Separation	Fennig (Read	Kelly	Lance Middle School	English	Instructional	06/12/2013	1	\$44,055.00
Separation	Fidler	Christopher	KTEC	Social Studies	Instructional	06/12/2013	1	\$46,730.00
Separation	Frieman	Justin	Tremper High School	French	Instructional	06/12/2013	0.67	\$29,516.85
Separation	Gustin	Jessica	McKinley Elementary School	Instructional Coach (Title I)	Instructional	06/12/2013	1	\$45,754.00
Separation	Host	Sarah	4K Program	4K Program	Instructional	06/12/2013	0.49	\$20,753.46
Separation	Hovell	Lori	Brass Community School	Instructional Coach (Title I)	Instructional	06/12/2013	1	\$70,323.00
Separation	Hyllberg	Marcella	Bullen Middle School	Science	Instructional	06/12/2013	1	\$54,975.75
Separation	Kennedy	Melissa	Bose Elementary School	4K Program	Instructional	06/12/2013	1	\$54,230.00
Separation	Kopp	Stacey	Bradford High School	Instructional Coach (Title I)	Instructional	06/12/2013	1	\$70,323.00
Separation	Lattimore	Valerie	Forest Park Elementary School	Instructional Coach	Instructional	06/12/2013	1	\$67,186.00
Separation	Lindberg	Laura	Washington Middle School	Grade 6	Instructional	06/12/2013	1	\$53,070.00
Separation	Madson	Curtis	Hillcrest	Physical Education	Instructional	06/12/2013	0.5	\$22,027.50
Separation	Moaven	Zohreh	Bradford High School	Math	Instructional	06/12/2013	1	\$45,388.00
Separation	Mullis	Casey	McKinley Middle School School	Math	Instructional	06/12/2013	1	\$52,930.00
Separation	Neumann	Amanda	McKinley Middle School School	Social Studies	Instructional	06/12/2013	1	\$58,723.00
Separation	Onsager	Ashley	Grant Elementary School	Grade 2	Instructional	06/12/2013	1	\$41,120.00
Separation	Porter	Joshua	Bullen Middle School	Math	Instructional	06/12/2013	1	\$36,546.75
Separation	Quintero	Valerie	Lance Middle School	Grade 6	Instructional	06/12/2013	1	\$42,354.00
Separation	Reid	Samantha	Tremper High School	Dean of Students	Instructional	06/12/2013	1	\$48,715.00
Separation	Richards	Kristine	Columbus Elementary School	HR Teacher on Leave	Instructional	06/12/2013	1	\$50,760.01

Kenosha Unified School District

Kenosha, WI

August 27, 2013

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Separation	Skowronski	Sara	Bullen Middle School	Business	Instructional	06/12/2013	1	\$64,044.00
Separation	Thies	Kelly	Lance Middle School	English	Instructional	06/12/2013	1	\$44,926.00
Separation	Tomczak	Laura	Lincoln Middle School	Math	Instructional	06/12/2013	1	\$46,730.00
Separation	Walton	Timothy	Lance Middle School	Science	Instructional	06/12/2013	1	\$55,130.00
Separation	Wittler	Denise	Bain School of Language & Arts	Behavior Interventionist	Instructional	06/12/2013	1	\$43,125.00
Separation	Zielsdorf	Brian	Mahone Middle School	English	Instructional	06/12/2013	1	\$46,635.00
Separation	Pignone	Pelligrina	Tremper High School	Italian	Instructional	06/12/2013	1	\$45,754.00
Separation	Sabin	Nathan	Indian Trail Academy	Math	Instructional	06/12/2013	1	\$48,742.00
Separation	Taulbee	Alyssa	HR Leave Status	HR Teacher on Leave	Instructional	06/12/2013	1	41,877.00
Separation	Fraley	Michaela	HR Leave Status	HR Teacher on Leave	Instructional	06/12/2013	1	\$46,766.00
Separation	Houle	Camille	HR Leave Status	HR Teacher on Leave	Instructional	06/12/2013	1	\$58,801.00
Separation	Weitzel	Jaime	Lance Middle School	Science	Instructional	06/12/2013	1	\$46,445.00
Separation	Irish	Ryan	Lincoln Middle School	Grade 6	Instructional	06/12/2013	1	\$52,374.00
Separation	Haebig	Caroline	Bullen Middle School	Intervention Specialist	Instructional	06/12/2013	1	\$57,055.00
Separation	Burnett	Shelley	Washington Middle School	English	Instructional	06/12/2013	0.6	\$48,357.00
Separation	Johnson	Kathryn	Wilson Elementary School	Multi-Age 2/3	Instructional	06/12/2013	0.5	56,376.99
Separation	Skendziel	Jamie	Wilson Elementary School	Guidance	Instructional	06/12/2013	1	37,030.00
Separation	Mengel	Tyson	Harborside Academy	Social Studies	Instructional	06/12/2013	1	45,377.00
Separation	Johnson	David J.	Tremper High School	Chemistry	Instructional	06/12/2013	1	59,381.78
Separation	Maurer	Steven	Reuther High School	English	Instructional	06/12/2013	1	63,377.00
Separation	Boyer	Nicole	Teaching and Learning	Aims Specialist II	Miscellaneous	06/30/2013	1	14.17
Separation	Brown	Wynn	Information Services	Secretary 1 (12 month)	Secretarial	06/30/2013	1	\$17.61
Separation	Villalobos	Martha	Teaching & Learning	Secretary II (12 month) Title 1/ARRA	Secretarial	06/30/2013	1	\$18.60
Separation	Cullotta	Jeanne	Reuther Central High School	Library Clerical Assistant (10 month)	Secretarial	06/30/2013	1	\$12.95
Separation	Baratta	Amy	Wilson Elementary School	Classroom (T1)	ESP	10/04/2012	1	\$14.64
Separation	Kosman	Joseph	Athletics	Physical Education	Instructional	12/12/2012	0.92	\$44,817.80
Separation	Wohlgemuth	Doris	Food Services	Food Service Helper - 1	Service	06/30/2013	1	\$17.11
Separation	Hysel	Ann	Food Services	Food Service Helper - 1	Service	06/30/2013	1	\$17.11
Separation	Evangelista	Carolina	Food Services	Food Service Helper - 1	Service	06/30/2013	1	\$17.11
Separation	Ciarelli	Linda	Jeffery Elementary School	Noon Hour Supervisor	ESP	06/11/2013		\$12.63
Separation	Goebel	Lawrence	Harborside Academy	Maintenance Specialist	Miscellaneous	06/30/2013	1	\$18.42
Separation	Zusan	Allie	Washington Middle School	Technology	ESP	06/30/2013	1	\$14.02
Separation	Prideaux	Francesca	Human Resources	ESP on leave	ESP	06/30/2013	1	\$13.02
Separation	Jake	Carol	Wilson Elementary	Technolgy	ESP	06/30/2013	1	\$15.21
Separation	Hartnell	Megan	Jeffery Elementary School	Special Education	ESP	06/30/2013	1	\$14.02
Separation	Dorff	Melissa	Roosevelt Elementary School	Information/Health Services	ESP	06/30/2013	0.71	\$13.13
Separation	Cullnan	Katherine	Wilson Elementary	Technology	ESP	06/30/2013	1	\$15.21
Separation	Gibbons	John	Indian Trail Academy	History	Instructional	06/12/2013	1	\$72,433.00

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD ON JULY 23, 2013

A special meeting of the Kenosha Unified School Board was held on Tuesday, July 23, 2013, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:04 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose to Review of Findings/Orders by Independent Hearing Officer, Personnel: Position Assignments, and Collective Bargaining Deliberations.

Mrs. Snyder moved that the executive session be held. Mr. Nuzzo seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mrs. Snyder moved to adjourn to executive session. Mr. Bryan seconded the motion. Unanimously approved.

1. Personnel: Position Assignments

Mrs. Cherise Easley arrived at 6:05 P.M. and answered questions from School Board members.

Mrs. Easley was excused at 6:23 P.M.

Dr. Hancock updated Board members on several position assignments.

2. Review of Findings/Orders by Independent Hearing Officer

Dr. Ormseth arrived at 6:35 P.M. and presented Board members with two expulsions.

Dr. Ormseth and Dr. Hancock departed the meeting at 6:47 P.M.

Mrs. Snyder moved to approve the recommendation of the Independent Hearing Officer in regards to the first expulsion. Mrs. Coleman seconded the motion. Unanimously approved.

Mrs. Snyder moved to approve the recommendation of the Independent Hearing Officer in regards to the second expulsion. Mrs. Coleman seconded the motion. Unanimously approved.

Dr. Hancock returned to the meeting at 6:49 P.M.

3. Collective Bargaining Deliberations

Mrs. Sheronda Glass, Executive Director of Business Services, arrived at 6:50 P.M. She updated Board members on the status of collective bargaining deliberations and sought guidance from the Board members on how to proceed.

Meeting adjourned at 7:00 P.M.

Stacy Schroeder Busby
School Board Secretary

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD JULY 23, 2013

A regular meeting of the Kenosha Unified School Board was held on Tuesday, July 23, 2013, at 7:00 P.M. in the Board Room of the Educational Support Center. Ms. Stevens, President, presided.

The meeting was called to order at 7:10 P.M. with the following Board members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present.

Ms. Stevens, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

There were no awards or recognitions.

Dr. Hancock announced Holly Graff as Assistant Principal at Tremper High School effective July 24, 2013, Wendy LaLonde as Interim Assistant Principal at Tremper High School effective July 24, 2013, Christine Geyer as Assistant Principal at Lincoln Middle School effective July 24, 2013, and Sarah Shanebrook as Coordinator of Language Acquisition effective July 29, 2013.

Mr. Bryan gave the Legislative Report.

There were views and comments by the public.

Board members made their responses and comments.

Ms. Stevens made her remarks.

Dr. Hancock yielded her time for the Superintendent's Report to Mr. Tarik Hamdan, Interim Chief Financial Officer, who gave a PowerPoint presentation which provided clarifying information pertaining to employee travel/conference expenses and advertising expenses. Mrs. Taube requested that the "I am KUSD" campaign advertising information be sent to Board members and to the Audit/Budget/Finance Committee members.

The 6/25/13 Regular Meeting Minutes and the 6/27/13 Special Meeting Minutes from Consent-Approve item X-B and Consent/Approve item D – Policy and Rule 6432 – Class Size were pulled from the consent agenda.

The Board then considered the following Consent-Approve items:

Consent-Approve item X-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations as contained in the agenda.

Consent-Approve item X-B – Minutes of the 6/19/13 and 6/25/13 Special and Executive Sessions and the 7/9/13 Special Meeting as contained in the agenda.

Consent-Approve item X-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Ms. Heather Kraeuter, Accounting & Payroll Supervisor, and Dr. Hancock, excerpts follow:

“It is recommended that the June 2013 cash receipt deposits totaling \$2,924,658.59 and cash receipt wire transfers-in totaling \$55,381,030.40 be approved.

Check numbers 496136 through 497513 totaling \$7,795,374.12, and general operating wire transfers-out totaling \$329,192.67, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the June 2013 net payroll and benefit EFT batches totaling \$12,311,402.78 and net payroll check batches totaling \$17,517.62 be approved.”

Consent-Approve item X-E – Head Start State Supplemental Grant Request for the 2013-2014 School Year submitted by Ms. Belinda Grantham, Director of Early Education; Ms. Lisa KC, Assistant Director of Head Start; Dr. Sue Savaglio-Jarvis, Assistant Superintendent of Teaching and Learning; and Dr. Hancock, excerpts follow:

“Approval from the Board of Education is requested to submit and implement the Head Start State Supplemental Grant for the 2013-2014 school year. The funding for this grant is \$340,725. It is designed to supplement the operating costs of the Kenosha Unified School District Head Start Child Development Program.

The purpose of the Head Start program is to provide comprehensive services in the areas of health, education, social services, and parent involvement for low-income preschool children and their families. This grant will service 59 high-risk children that will be three or four years of age on or before September 1, 2013. Funds will be utilized to serve the children and their families in all program component areas as required in the Head Start Act and through the Head Start Performance Standards.

At their joint July 9, 2013, meeting, the Curriculum/Program & Audit/Budget/Finance Committees voted to forward this grant to the School Board for consideration. Administration recommends that the School Board grant permission to submit and implement, if approved, the 2013-2014 Head Start State Supplemental Grant.”

Mr. Nuzzo moved to approve the Consent Agenda as revised. Mr. Flood seconded the motion. Unanimously approved.

Mr. Hamdan presented the FY14 Preliminary Budget submitted by Mrs. Sheronda Glass, Executive Director of Business Services; Mr. Hamdan; and Dr. Hancock, excerpts follow:

“During the July 9th School Board Audit/Budget/Finance Standing Committee meeting discussion, the following motion regarding Elementary class size was made:

Mr. Bryan moved to forward the FY14 Preliminary Budget to the School Board with the directive that budget recommendations be adjusted to accommodate a teaching staffing allocation ratio of 25:1 at the elementary level and that the adjusted reallocations not increase total expenditures. Mrs. Taube passed the gavel and seconded the motion.

To this end, Kenosha Unified School District Administration reviewed the proposed preliminary budget and recommends the following changes as summarized:

Expense Reduction Changes:

Line 10: Unemployment Expense reduced by additional \$400,000.

Line 65: Capture potential savings due to retiree vacancy replacements. At the request of the Board President, the Finance and Human Resources Departments evaluated the potential cost difference between 2013 retirees (based on employee group) and the potential cost associated with the new hire to fill their vacant positions.

PLEASE NOTE: This line 65 is allowing us to present a balanced budget due to the potential savings from the cost difference when replacing retirees. Attached is an analysis of the retiree impact which actually shows the OPEB (Other Post-Employment Benefits) could use up that savings. Although OPEB costs are in a separate fund (73), that fund is supported by the general fund 10.

Expense Addition Changes:

Line 22: Reduced Technology Support Technician request from 3 to 2.

Line 24: Adjustment to HR Reorganization.

Line 25: Adjustment to Teaching and Learning Reorganization.

Line 26: Eliminate instructional coach request.

Lines 27 A/B: Reduce budget based on enrollment numbers.

Line 30: Increased Elementary staffing numbers by 20 FTE to meet 25:1 ratio.

Line 35: Removed 3 High School Miscellaneous staff request for Infant Lab Expansion.

Line 37: Added 3 more Specials FTE (Art, Music ,PE) due to new Elementary Class Size ratio.

Line 38: Revised estimate for NWEA Map Licensing costs.

Line 58: Revised estimate for new Math Curriculum costs.

Line 59: 10 month Secretary Payouts removed as they are no longer needed.

Line 60: Adjust down from three to one for PBIS Instructional Coach.

Lines 61 A/B/C: Revised estimate for potential bargaining base wage increases based on maximum of 2.07% (CPI).

It is the recommendation of Administration that the Board of Education adopt the FY14 Preliminary Budget as presented. However, we would reserve the right to request additional assumptions as needed as we work through this process."

In regards to budget assumptions #31 & #32, Mrs. Taube requested that an update be sent to the Personnel/Policy Committee which lists the positions that are included in those assumptions and that the report also include information on the use of long-term subs for last year. She also requested that the information pertaining to staffing projections for secondary levels be resent to her and also to the Personnel/Policy Committee.

In regards to budget assumption #33, Mrs. Taube requested information on the cost of the Rosetta Stone contract for this upcoming year.

The Board recessed at 9:33 P.M. and reconvened at 9:46 P.M.

Mr. Nuzzo moved to approve the FY14 Preliminary Budget as presented. Mrs. Snyder seconded the motion.

Roll call vote: Ayes: Mr. Nuzzo, Mrs. Snyder, and Mrs. Coleman. Noes: Mrs. Taube, Mr. Flood, Mr. Bryan, and Ms. Stevens. Motion failed.

Mrs. Taube moved to approve budget assumptions #18, the 1.0 Math Coordinator and .5 CTE positions from #25, #27 (A&B), #30, #37, #38, #39, #40, #45, and #58 with the stipulation that the money be reserved until a math curriculum is approved by the Board. Motion failed due to lack of a second.

Mr. Flood moved to approve budget assumptions #18, the 1.0 Math Coordinator and .5 CTE positions from #25, #27 (A&B), #30, #33, #34, #37, #38, #40, #45, #46, #49, #58 with the stipulation that the money be reserved until a math curriculum is approved by the Board, #62, and #64. Mrs. Snyder seconded the motion.

Roll call vote: Ayes: Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: Mrs. Taube. Motion passed.

Ms. Stevens indicated that the CESA 1 Personalized Learning agenda item was being referred to the Curriculum/Program Committee.

Dr. Sue Savaglio-Jarvis and Mrs. Jennifer Navarro, Coordinator of Organizational Training and Development, presented the 2013-2016 Professional Learning Plan submitted by Mrs. Navarro, Dr. Savaglio-Jarvis, and Dr. Hancock, excerpts follow:

“The Office of Organizational Training and Development has developed a three-year professional learning plan for Kenosha Unified School District. This plan will be the foundation of all professional learning in the district. Beginning in November 2012 the Professional Learning Steering Committee began working on developing the plan. Three subcommittees formed and focused on determining Kenosha Unified School District professional learning practices, developed and analyzed a district professional learning needs assessment, and researched and developed professional learning evaluation tools. Additionally, teams were created to develop the plans for the four professional learning focus areas for the district.

The 2013-16 Professional Learning Plan aligns the district's Transformation Plan and the four focus area of professional learning. (See Appendix a for a complete copy of the Professional Learning Three-Year Plan.)

1. Common Core State Standards—Improve literacy and numeracy through the implementation of Common Core State Standards.

2. Culturally proficient instruction—Create culturally proficient classrooms, and build school cultures that meet the needs of all students.
3. SMART (specific, measurable, attainable, realistic, timely) Goals—Utilize the SMART Goal process to address the area of greatest need in student achievement.
4. Professional learning communities—Incorporate professional learning communities to foster collaboration that focuses on results.

The plan for implementing Common Core State Standards focuses on professional learning in the areas of curriculum, instruction, and assessment. Through developing cadres at each building, Teaching and Learning content coordinators will provide professional learning through a train-the-trainer model to ensure all instructional staff engage in learning and obtains the intended learning outcomes. Additionally, classroom expectations and leadership accountability for fidelity is defined for each year to ensure that classroom instruction aligns with the Common Core State Standards shifts.

Cultural proficiency is addressed in this plan through creating cohorts of buildings in which all staff members will go through a three-year training cycle. The training will include Beyond Diversity I, Beyond Diversity II, and training on culturally proficient instruction. Each cohort consists of five to eight schools. Lead teachers from each school will receive additional professional learning to assist them in ensuring that their building meets the needs of all students through culturally proficient instruction.

SMART goal training ensures that leadership follows a process for building-wide collaboration in determining, achieving, and accessing building goals. A group of administrators completed an intense SMART goal coach training during the 2013-14 school year and will serve as coaches within the district on the SMART goal process. All buildings will be required to complete a school improvement plan that incorporates the building's three SMART goals (literacy, numeracy, and school culture) and assess their progress with ongoing checkpoints throughout the year.

Finally, through developing professional learning communities throughout the district, educators will engage in conversations and collaboration in order to meet the diverse needs of all children. Through the participation in a professional learning community, teachers will determine what students should know and be able to do, assess student progress, align student interventions, and provide differentiation.

Included in the professional learning plan is an outline of activities, expectations of learner outcomes, support systems, levels of evaluation, and budgets for each focus area."

Mrs. Taube moved to approve the first year of the Professional Learning Plan (2013-2014) and forward the remaining portion (2014-2016) of the Professional Learning Plan to the Curriculum/Program Committee. Mrs. Snyder seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, and Ms. Stevens. Noes: Mr. Flood and Mr. Bryan. Motion passed.

Dr. Savaglio-Jarvis introduced the Curriculum Proposal for Mathematics in Grades 6 Through 9 submitted by Mrs. Christine Pratt, Coordinator of Science and Mathematics, Dr. Savaglio-Jarvis, and Dr. Hancock, excerpts follow:

“Since the adoption of the curriculum in 2006, much discussion about mathematics instruction has occurred in the United States. Current teaching in mathematics classrooms centers on the procedural teaching of mathematics instead of the conceptual teaching of mathematics. In the United States many students lack a deep conceptual understanding of how math works, and they are not able to apply mathematical skills or solve complex problems. This is largely because the mathematics curriculum in the United States has been “a mile wide and an inch deep” (leadandlearn.com, 2013). To address this issue, on June 2, 2010, the Common Core State Standards were released to the states and adopted by the state of Wisconsin.

In addition to rigorous standards for mathematics and English/language arts, the Common Core State Standards included a component for literacy in all subject areas. Beginning in the 2014-15 school year, students from Kenosha Unified will be assessed using The Smarter Balanced Assessment system, which is based on the new standards. Thus, the current Kenosha Unified School District curriculum for mathematics needed to be reviewed so all students would be on a successful path for the 2015 assessment.

At the July 9, 2013 Curriculum/Program meeting, the Committee voted to forward this proposal to the School Board for consideration. Administration recommends that the School Board approve this proposal for mathematics in grades 6 through 9 utilizing the College Preparatory Mathematics Curriculum.”

Dr. Savaglio-Jarvis distributed a 2013-2014 pilot request spreadsheet for College Preparatory Mathematics (CPM) which noted the schools, number of staff members, and grade level information of teachers interested in implementing the proposed curriculum.

The following teacher representatives spoke to and answered questions from Board members pertaining to the Curriculum Proposal for Mathematics in Grades 6 Through 9: Mr. Michael Corcoran, Ms. Stacy Cortez, Ms. Amy Hand, Ms. Tanya Ware, Mr. Trent Barnhart, Ms. Kelly Llanas, Ms. Jennifer Lawler, and Ms. Shannon Higgins.

Mrs. Taube moved that the new math curriculum materials for grades 6, 7, 8, and 9 follow this process to ensure a successful implementation for all students within KUSD:

1. Hire a Math Curriculum Coordinator who has demonstrated experience in the piloting and selection of math curriculum and the development of staff to support the implementation within KUSD school buildings.

2. Expand core group by recruiting volunteers from experienced math staff with 10 or more years of experience from each middle school and high school to pilot math materials who can serve as coaches within buildings during the development and implementation phases.

3. Spend this year piloting CPM materials and math curriculum materials from other companies or publishes, evaluate necessary components such as alignment with math

common core standards, adaptations to meet the brilliance of all students ranging from those with special education, ELL, and other developmental preparedness needs to those who can be accelerated with instruction that will prepare them for higher level courses to support future success in the STEM areas.

4. Implement the new math program that has been aligned to the KUSD teaching calendar and provide district wide teacher materials to foster consistency among classrooms at each grade level. Mr. Flood seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Bryan, and Ms. Stevens. Noes: Mr. Flood, Mr. Nuzzo, Mrs. Snyder, and Mrs. Coleman. Motion failed.

Mrs. Snyder moved to allow the schools and teachers who have requested to pilot the CPM curriculum to move forward in doing so. Mr. Nuzzo seconded the motion.

Roll call vote: Ayes: Mr. Nuzzo, Mrs. Snyder, and Mrs. Coleman. Noes: Mrs. Taube, Mr. Flood, Mr. Bryan and Ms. Stevens. Motion failed.

Mr. Flood moved to table this item indefinitely. Motion failed due to lack of a second.

Mrs. Coleman moved to allow the schools and teachers who have requested to pilot the CPM curriculum to move forward in doing so provided that a report be presented to the School Board within 30 days on training successes and/or concerns and that within 90 days from September 1st, a report be presented to the School Board on the successes, challenges, and/or concerns of the curriculum pilot implementation process.

Roll call vote: Ayes: Mrs. Taube, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, and Mr. Bryan. Noes: Mr. Flood and Ms. Stevens. Motion passed.

Ms. Stevens requested that DPI be contacted to inquire about their anticipated timeframe and/or turn-a-round time that would be allowed to improve any unsatisfactory 2015 Smarter Balanced Assessment scores.

Mrs. Taube requested that CPM be contacted to inquire about the possibility of a free and/or discounted rate for the curriculum during the piloting period and to also inquire about their refund policy.

Mrs. Coleman referenced Policy 8710 which states "No new items of business shall be taken up after 11:00 p.m. except by two-thirds vote of those members present at the meeting" and requested that the meeting be adjourned.

Mr. Flood moved to complete the items on the agenda. Mrs. Taube seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood, Mr. Bryan, and Ms. Stevens. Noes: Mr. Nuzzo, Mrs. Snyder, and Mrs. Coleman. Motion failed.

Mrs. Stevens indicated that the items pulled from the consent agenda (the 6/25/13 Regular Meeting Minutes and the 6/27/13 Special Meeting Minutes from Consent-Approve

item X-B and Consent/Approve item D – Policy and Rule 6432 – Class Size) along with agenda item XII-D – Employment Contract for the Superintendent of Schools would be addressed at a special meeting of the School Board on a date to be determined.

Meeting adjourned at 11:57 P.M.

Stacy Schroeder Busby
School Board Secretary

A SPECIAL MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD JULY 30, 2013

A special meeting of the Kenosha Unified School Board was held on Tuesday, July 30, 2013, at 6:00 P.M. in the Board Meeting Room at the Educational Support Center. The purpose of the meeting was for Discussion/Action on the Approval of the June 25, 2013 Regular Meeting Minutes and June 27, 2013 Special Meeting Minutes, Policy Rule 6432 – Class Size, Employment Contract for the Superintendent of Schools, and Reconsideration of Vote Regarding Curriculum Proposal for Mathematics in Graded 6 Through 9.

The meeting was called to order at 6:01 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Stevens passed the gavel to Mrs. Taube and moved that the June 27, 2013 Special Meeting Minutes be amended to include her statement that she was told after the June 25, 2013 Board meeting of the monetary effect of the motion to postpone the effective date of the AST Compensation Policy, thus the reason for the calling of this meeting and that she clarified that monetary effect of the motion is \$443,405 not \$740,000 as originally reported. Mr. Flood seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood, Mr. Bryan, and Ms. Stevens. Noes: Mrs. Snyder and Mrs. Coleman. Abstainers: Mr. Nuzzo. Motion passed.

Mrs. Taube returned the gavel to Ms. Stevens.

Mr. Flood moved to approve the June 25, 2013 Regular Meeting Minutes as contained in the agenda. Mr. Bryan seconded the motion. Unanimously approved.

Ms. Stevens introduced revised Policy/Rule 6432 – Class Size.

Mr. Flood moved to amend #6 of Rule 6432 to read, “At the elementary school level, reasonable effort will be made to avoid split grade classes entirely. If split grade classes are utilized at any school, there are to be no more than 20 students in the class. Exceptions to this guideline may be approved by the School Board.” Mr. Bryan seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: Mrs. Snyder. Motion passed.

Ms. Stevens introduced the Employment Contract for the Superintendent of Schools.

Mrs. Taube moved that in accordance with Article I – Contract Term, notice of refusal to extend the term of the employment contract for the Superintendent of Schools for the Kenosha Unified School District by a one year extension to June 30, 2016 be given and that this action serve as notice and is hereby given prior to the notification requirement of December 31, 2013. Mr. Bryan seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood, Mr. Bryan, and Ms. Stevens. Noes: Mr. Nuzzo, Mrs. Snyder, and Mrs. Coleman. Motion passed.

Ms. Stevens introduced the Reconsideration of Vote Regarding Curriculum Proposal for Mathematics in Grades 6 Through 9.

Mr. Bryan moved for Reconsideration of Vote Regarding Curriculum Proposal for Mathematics in Grades 6 Through 9. Mrs. Taube seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Dr. Sue Savaglio-Jarvis, Assistant Superintendent of Teaching and Learning, distributed and presented two additional option considerations pertaining to the College Preparatory Mathematics (CPM) curriculum. Option one consisted of a 100 student pilot at the middle school level and option two consisted of a pilot at the high school level focusing on students who were not proficient in 8th grade Algebra.

Ms. Stevens passed the gavel to Mrs. Taube and moved that the adoption of the new math curriculum materials for grades 6-9 follow the following process to ensure a successful implementation for all students within KUSD:

1. Place CPM on hold until math curriculum materials from other companies/publishers are evaluated using necessary components such as alignment with math common core standards and adaptations for students of all ability levels that will prepare them for higher level courses to support future success in the STEM areas.

2. Hire a math curriculum coordinator with a master's degree and a minimum of seven years experience teaching, piloting, selecting math curriculum, and development of staff to support/manage the implementation of math programs for KUSD. Invite the School Board President and Vice President to be part of the interview team. Bring the final math curriculum coordinator selection to the full Board for approval to hire.

3. Have the Assistant Superintendent of Teaching and Learning lead an audit of the current 6-9 grade math program in KUSD to find the gaps in programs in order to supply necessary materials for teachers and students for the 2013-2014 school year. Assign middle school students for the 2013-2014 school year based on current abilities and test scores.

4. Direct the School Board President to form an ad hoc committee comprised of math teachers grades 6-12, parents, community members, the math coordinator (who will facilitate the meetings and selection process), and two Board members whose charge will be to work together to investigate piloting at least three different programs such as CPM,

Big Ideas, CMP3 or Sax math programs for students in grades 6-9 for the 2013-2014 school year.

5. Present all results/findings of the study of materials and programs to the Curriculum/Program Standing Committee and then the full Board for their selection and approval no later than the January, 2014 meeting of the School Board.

6. After Board approval of the curriculums for piloting, run a trial of the three pilots, plus a control group during the 2013-2014 school year using data from interim, summative and samples of Smarter Balanced assessments which are found online to measure growth and determine which curriculum is suitable. Use an outside statistician to analyze results and run study groups with math teachers to evaluate results to determine which programs are best fit for each teaching the common core math curriculum for KUSD students. Present findings of the study to the full board with a recommendation for the new math curriculum adoption and approval by the School Board.

7. Provide district wide staff development/training and materials to foster consistency among classrooms at each grade level. Create a scope and sequence pacing guide to align with the KUSD teaching calendar.

8. Budget assumption #58 be removed from the 2013-2014 preliminary school year budget. Mr. Flood seconded the motion.

Mrs. Taube returned the gavel to Mrs. Taube.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mr. Bryan, and Ms. Stevens. Noes: Mrs. Snyder and Mrs. Coleman. Motion carried.

Mr. Flood requested that Mrs. Taube and Mrs. Coleman be designated as the two board members that participate on the ad hoc committee noted in #4 above.

Mr. Nuzzo moved to adjourn the meeting. Mr. Flood seconded. Unanimously approved.

Meeting adjourned at 7:45 P.M.

Stacy Schroeder Busby
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD ON AUGUST 16, 2013

A special meeting of the Kenosha Unified School Board was held on Friday, August 16, 2013, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 2:02 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, and Ms. Stevens. Mrs. Glass, Mr. Keckler, and Mr. Hamdan were also present. Dr. Hancock arrived later. Mr. Bryan was excused.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Ms. Stevens announced that an executive session had been scheduled to follow this special meeting for the purpose of Collective Bargaining Deliberations.

Mrs. Snyder moved that the executive session be held. Mrs. Coleman seconded the motion.

Roll call vote. Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, and Ms. Stevens. Noes: None. Unanimously approved.

Mr. Nuzzo moved to adjourn to executive session. Mrs. Coleman seconded the motion. Unanimously approved.

1. Collective Bargaining Deliberations

Dr. Hancock arrived at 2:38 P.M.

Mrs. Sheronda Glass, Executive Director of Business Services, updated Board members on the status of collective bargaining deliberations and sought guidance from the Board members on how to proceed.

Meeting adjourned at 4:31 P.M.

Stacy Schroeder Busby
School Board Secretary

A SPECIAL MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD AUGUST 19, 2013

A special meeting of the Kenosha Unified School Board was held on Monday, August 19, 2013, at 5:00 P.M. in the Board Meeting Room at the Educational Support Center. The purpose of the meeting was for Discussion/Action on School Board Policy/Rule 6432 – Class Size and the FY14 Preliminary Budget.

The meeting was called to order at 5:03 P.M. with the following members present: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Dr. Hancock was also present.

Ms. Stevens, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Below are excerpts from the School Board Policy/Rule 6432 – Class size report submitted by Mrs. Sheronda Glass, Executive Director of Business Services; Dr. Floyd Williams, Assistant Superintendent of Elementary Leadership; and Dr. Hancock:

“On July 9, 2013, Mr. Bryan moved to “...forward the FY14 Preliminary Budget to the School Board with the directive that budget recommendations be adjusted to accommodate a teaching staffing allocation ratio of 25:1 at the elementary level and that the adjusted reallocation not increase total expenditures.” By July 23, 2013, administration had revisited and revised the budget assumptions to successfully allocate \$1.9 million necessary to hire the additional 20 FTE needed to meet the 25:1 school-wide ratio.

Due to enrollment projections, there are 12 schools (Forest Park, Grant, Grewenow, Harvey, Jefferson, McKinley, Nash, Roosevelt, Southport, Strange, Whittier and Wilson) that will need to offer some split or multiage classrooms.”

Ms. Kathy Walsh, Principal at Jefferson Elementary School, was present and answered questions from Board members pertaining to her request for a waiver for an exception to the 20:1 ratio in a split grade class.

Mr. Flood moved to approve the waiver request for an exception to the 20:1 ratio in split grade classes for Jefferson Elementary School. Mr. Nuzzo seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Ms. Nola Starling Ratliff, Principal at Roosevelt Elementary School, was present and answered questions from Board members pertaining to her request for a waiver for an exception to the 20:1 ratio in a split grade class.

Mr. Flood moved to approve the waiver request for an exception to the 20:1 ratio in split grade classes for Roosevelt Elementary School. Mrs. Coleman seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mr. Jonathan Bar-Din, Principal at Curtis Strange Elementary School, was present and answered questions from Board members pertaining to his request for a waiver for an exception to the 20:1 ratio in a split grade class.

Mr. Flood moved to approve the waiver request for an exception to the 20:1 ratio in split grade classes for Curtis Strange Elementary School. Mr. Nuzzo seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mr. Martin Pitts, Principal at Nash Elementary School, was present and answered questions from Board members pertaining to his request for a waiver for an exception to the 20:1 ratio in a split grade class.

Mr. Flood moved to approve the waiver request for an exception to the 20:1 ratio in split grade classes for Nash Elementary School. Mrs. Coleman seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Ms. Luanne Rohde, Principal at Forest Park Elementary School, was present and answered questions from Board members pertaining to her request for a waiver for an exception to the 20:1 ratio in a split grade class.

Mrs. Coleman moved to approve the waiver request for an exception to the 20:1 ratio in split grade classes for Forest Park Elementary School. Mrs. Snyder seconded the motion.

Roll call vote: Ayes: Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, and Ms. Stevens. Noes: Mrs. Taube, Mr. Flood, and Mr. Bryan. Motion carried.

Mr. Shebaniah Muhammad, Principal at Grant Elementary School, was present and answered questions from Board members pertaining to his request for a waiver for an exception to the 20:1 ratio in a split grade class.

Mrs. Snyder moved to approve the waiver request for an exception to the 20:1 ratio in split grade classes for Grant Elementary School. Mrs. Coleman seconded the motion.

Roll call vote: Ayes: Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: Mrs. Taube and Mr. Flood. Motion carried.

Ms. Gay Voelz, Principal at Grewenow Elementary School, was present and answered questions from Board members pertaining to her request for a waiver for an exception to the 20:1 ratio in a split grade class.

Mrs. Snyder moved to approve the waiver request for an exception to the 20:1 ratio in split grade classes for Grewenow Elementary School. Mrs. Coleman seconded the motion.

Roll call vote: Ayes: Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: Mrs. Taube and Mr. Flood. Motion carried.

Ms. Ursula Hamilton-Perry, Principal at Harvey Elementary School, was present and answered questions from Board members pertaining to her request for a waiver for an exception to the 20:1 ratio in a split grade class.

Mrs. Snyder moved to approve the waiver request for an exception to the 20:1 ratio in split grade classes for Harvey Elementary School. Mrs. Coleman seconded the motion.

Roll call vote: Ayes: Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: Mrs. Taube and Mr. Flood. Motion carried.

Ms. Jacqueline Mellott-Grajera, Principal at Southport Elementary School, was present and answered questions from Board members pertaining to her request for a waiver for an exception to the 20:1 ratio in a split grade class.

Mr. Nuzzo moved to approve the waiver request for an exception to the 20:1 ratio in split grade classes for Southport Elementary School. Mrs. Coleman seconded the motion.

Roll call vote: Ayes: Mr. Nuzzo and Mrs. Snyder. Noes: Mrs. Taube, Mr. Flood, Mrs. Coleman, Mr. Byran, and Ms. Stevens. Motion failed.

Ms. Jolene Schneider, Principal at Whittier Elementary School, was present and answered questions from Board members pertaining to her request for a waiver for an exception to the 20:1 ratio in a split grade class.

Mrs. Coleman moved to approve the waiver request for an exception to the 20:1 ratio in split grade classes for Whittier Elementary School. Mrs. Snyder seconded the motion.

Roll call vote: Ayes: Mrs. Snyder, Mrs. Coleman, and Ms. Stevens. Noes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, and Bryan. Motion failed.

Ms. Yolanda Jackson-Lewis, Principal at Wilson Elementary School, was present and answered questions from Board members pertaining to her request for a waiver for an exception to the 20:1 ratio in a split grade class.

Mrs. Coleman moved to approve the waiver request for an exception to the 20:1 ratio in split grade classes for Wilson Elementary School. Mr. Nuzzo seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mr. Tarik Hamdan, Interim Chief Financial Officer, presented the FY14 Preliminary Budget as contained in the agenda. Mr. Hamdan and Mrs. Sheronda Glass, Executive Director of Business Services, answered questions from Board members.

Mr. Flood clarified that the Human Resource Administrative position noted in budget assumption #24 would not be restored immediately. Mrs. Glass confirmed that the position would not be restored until after third Friday count and that Board approval would be sought before moving forward with the restoration.

Mr. Nuzzo moved to approve FY14 preliminary budget as presented. Mrs. Taube seconded the motion.

Roll call vote: Ayes: Mrs. Taube, Mr. Flood, Mr. Nuzzo, Mrs. Snyder, Mrs. Coleman, Mr. Bryan, and Ms. Stevens. Noes: None. Unanimously approved.

Mr. Nuzzo moved to adjourn the meeting. Mrs. Coleman seconded. Unanimously approved.

Meeting adjourned at 7:02 P.M.

Stacy Schroeder Busby
School Board Secretary

KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, WI

August 27, 2013

Summary of Cash Receipts and Disbursements

Supplement reports have been added to the monthly Summary of Cash Receipts and Disbursements report this month in order to provide greater transparency in financial reporting.

The District purchasing card program has grown steadily over the last couple years in an effort by the Finance Department to create operational efficiencies and increase rebate revenue while still maintaining solid internal controls over transactions. As noted on the monthly cash report, there are two purchasing card accounts. The first is used by the Accounting Department to pay for accounts payable invoices and the other is setup for administrators to make incidental purchases. The two accounts are reported separately in the supplemental information.

The new reports provide greater detail on the transactions that comprise the amount of the purchasing card payments made monthly and reported on the Summary of Cash Receipts and Disbursement report.

Administrative Recommendation

It is recommended that the July 2013 cash receipt deposits totaling \$713,477.67 and cash receipt wire transfers-in totaling \$3,939,182.77 be approved.

Check numbers 497514 through 498133 totaling \$6,867,460.93, and general operating wire transfers-out totaling \$218,647.05, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the July 2013 net payroll and benefit EFT batches totaling \$12,090,537.69 and net payroll check batches totaling \$6,171.86 be approved.

Dr. Michele Hancock
Superintendent of Schools

Tarik Hamdan
Interim CFO

Heather Kraeuter, CPA
Accounting & Payroll Manager

Kenosha Unified School District No. 1
Kenosha, Wisconsin
Summary of Cash Receipts and Disbursements
August 27, 2013

CASH RECEIPTS	reference	total
July 2013 Wire Transfers-In, to Johnson Bank from:		
WI Department of Public Instruction	<i>state aids register receipts</i>	\$ 3,533,909.64
Johnson Bank	<i>account interest</i>	131.48
Bankcard Services	<i>food services credit card receipts (net of fees)</i>	(1,159.94)
Wind River Financial	<i>school credit card receipts (net of fees)</i>	(56.25)
5/3 Bank (RevTrak)	<i>district web store receipts (net of fees)</i>	25,307.50
Retired & Active Leave Benefit Participants	<i>premium reimbursements</i>	23,633.19
WI Department of Revenue	<i>exempt computer state aid</i>	311,807.00
Various Sources	<i>small miscellaneous grants / refunds / rebates</i>	45,610.15
Total Incoming Wire Transfers		<u>\$ 3,939,182.77</u>

July 2013 Deposits to Johnson Bank - All Funds:

General operating and food services receipts *(excluding credit cards)* \$ 713,477.67

TOTAL JULY CASH RECEIPTS

\$ 4,652,660.44

CASH DISBURSEMENTS	reference	total
July 2013 Wire Transfers-Out, from Johnson Bank to:		
<i>payroll & benefit wires</i>		
Individual Employee Bank Accounts	<i>net payrolls by EFT (net of reversals)</i>	\$ 6,748,965.05
WI Department of Revenue	<i>state payroll taxes</i>	825,714.77
WI Department of Revenue	<i>state wage attachments</i>	4,842.46
IRS	<i>federal payroll taxes</i>	2,782,977.76
Diversified Benefits Services	<i>health retirement account claims</i>	0.00
Diversified Benefits Services	<i>flexible spending account claims</i>	25,253.29
Employee Trust Funds WRS	<i>wisconsin retirement system</i>	1,379,828.22
Delta Dental WI	<i>dental & vision insurance premiums</i>	10.14
Various	<i>TSA payments</i>	322,946.00
<i>general operating wires</i>		
US Bank	<i>purchasing card payment-individuals</i>	141,398.37 *
US Bank	<i>purchasing card payment-AP program</i>	59,728.10 *
Kenosha Area Business Alliance	<i>LakeView lease payment</i>	17,453.58
Various	<i>returned checks</i>	67.00
Total Outgoing Wire Transfers		<u>\$ 12,309,184.74</u>

July 2013 Check Registers - All Funds:

Net payrolls by paper check *Register# 01015DP, 01915DP* \$ 6,171.86
General operating and food services *Check #497514 thru Check #498133
(net of void batches)* 6,867,460.93
Total Check Registers \$ 6,873,632.79

TOTAL JULY CASH DISBURSEMENTS

\$ 19,182,817.53

**See attached supplement report for purchasing card transaction information*

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending July 15, 2013

Merchant / Vendor	Total Charge (Credit)
TRAVEL - HOTELS	\$15,492.45
THE TRANE COMPANY	\$8,404.04
HIGHWAY C SVC	\$7,101.30
CHESTER ELECTRONIC SUPPLY	\$6,258.86
MENARDS 3127	\$5,598.86
TRAVEL - AIRLINE	\$5,023.30
AMAZON.COM	\$4,899.83
JOHNSTONE SUPPLY	\$4,655.32
HALLMAN LINDSAY PAINTS	\$4,635.98
AUER STEEL & HEATING SUPP	\$3,989.57
ROC*ROCKLER WDWRK HDWE	\$3,645.70
RESTAURANTS & CATERING	\$3,472.77
BOSCH PACKAGING SERVICE	\$3,313.68
GAPPA SECURITY SOLUTIONS,	\$3,180.80
3654 INTERSTATE	\$2,646.63
FIRST SUPPLY LLC #2033	\$2,509.13
JMB & ASSOCIATES, LLC	\$2,442.00
AMAZON.COM	\$2,236.18
NELSON ELECTRIC SUPPLY	\$2,147.69
REINDERS - BRISTOL	\$2,128.97
EDS ARCHITECTURAL OPENING	\$1,860.00
AMAZON MKTPLCE PMTS	\$1,798.97
REINDERS T&I - KEYED	\$1,775.15
WW GRAINGER	\$1,672.75
PLN*PRICELINE.COM HTL	\$1,665.62
LOWES #02560*	\$1,540.84
DW DAVIES & COMPANY INC	\$1,336.00
LINCOLN CONTRACTOR	\$1,239.65
ASG GLOBAL INC	\$1,199.30
MCMASTER-CARR	\$1,194.32
CLASS 1 AIR INC	\$1,169.58
SOUTHPORT STORAGE	\$1,040.00
PROPAC	\$992.28
234 WISC- MILWAUKEE	\$938.16
SELECT SOUND SERVICE INC	\$864.00
4IMPRINT	\$842.74
WWW SCHOOLMATE COM	\$770.00
GOOGLE *MEDIA SIGN PRO	\$698.00
MAGNATAG	\$692.95
SHERWIN WILLIAMS #3180	\$671.10
MARKS PLUMBING PARTS	\$654.86
BAUDVILLE INC.	\$652.15
VIKING ELECTRIC - KENOSHA	\$645.29
SIX FLAGS GREAT AMERICA	\$620.00
LEARNING FORWARD	\$598.00

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending July 15, 2013

Merchant / Vendor	Total Charge (Credit)
WAL-MART #1167	\$512.17
HOTELS.COM US	\$501.75
DECLEENE TRUCK REPAIR	\$490.12
USPS 56428002632502569	\$472.27
USPS POSTAL ST66100207	\$461.75
AC RADIO SUPPLY INC	\$457.04
MAGNET STREET	\$434.50
STRETCH LIMOUSINE	\$431.58
HYDRO-FLO PRODUCTS INC	\$427.19
MIDWEST CERTIFIED TRAINING	\$420.00
A BEEP, LLC	\$417.00
KENOSHA AREA BUSINESS	\$400.00
PROLIGHTING.COM	\$381.73
FASTENAL COMPANY01	\$368.75
THE ENCOMPASS GAS CO	\$366.64
BECKER BOILER CO., INC	\$361.50
SSI*EPSCC	\$361.35
HARBOR FREIGHT TOOLS 358	\$359.92
APL*APPLE ONLINE STORE	\$353.44
BADGER THERMAL UNLIMITED	\$348.83
DESIGN AIR-3 WA	\$330.39
EVAN MOOR	\$329.89
THE BETTY MILLS COMPANY I	\$329.83
CREATIVE BRICK & CONCR	\$319.60
ATLAS PEN & PENCIL	\$304.45
SHOLARSHIP CALENDARS	\$300.00
ULINE *SHIP SUPPLIES	\$300.00
RYDIN DECAL	\$299.25
PAYPAL *LEGENDSKYTE	\$299.00
WISCONSIN SCHOOL PUB R	\$299.00
AMERICAN HOLE IN ONE	\$284.00
BZOO-ADMISSION/PARKING	\$273.00
CULTURAL ASSISTANCE PROD	\$269.15
HERTZ RENT-A-CAR	\$266.20
I D WHOLESALERS	\$264.00
FACTORY CARD OUTLET #174	\$250.65
A AND R DOOR SERVICE I	\$245.00
OFFICE MAX	\$241.84
HARBOR FREIGHT CATALOG	\$233.10
DICKOW CYZAK TILE CARP	\$227.50
POTTERY BARN E-COMMERC	\$223.66
AIRGASS NORTH	\$223.65
ATT*838594024 NBI	\$215.47
ZEP SALES AND SERVICE	\$211.27
UMX INC (800) 921-5523	\$210.05

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending July 15, 2013

Merchant / Vendor	Total Charge (Credit)
DG HARDWARE	\$207.79
CONNEY SAFETY	\$201.84
SQ *TEACHER'S PLANNING PA	\$199.92
MONTE VISTA CHRISTIAN	\$198.00
SHIFFLER EQUIPMENT SAL	\$190.72
WIND LAKE TURF, INC.	\$183.60
MCGRAW-HILL E-COMMERCE	\$182.66
NASSP MOTO	\$180.00
A&B HARDWARE & LOCK SH	\$174.37
MENARDS 3226 WEST MILWAUK	\$163.94
LEGOLAND DISCOVERY CENTR	\$162.00
GO AIRPORT SHUTTLE	\$146.00
PODS #58	\$144.00
NAPA PARTS - KEN 0027844	\$142.98
CARQUEST 01027275	\$141.11
HOLLAND SUPPLY INC	\$140.00
SUCCESSORIES	\$130.83
ENGR EDU SRV CTR	\$129.70
HESCO INC	\$127.29
NEWARK US 00000075	\$126.86
MTA MVM*59TH ST /COLUMB	\$124.00
WUFOO.COM/CHARGE	\$119.80
THE HOME DEPOT 4916	\$113.24
PALMEN BUICK GMC CAD	\$112.69
MOTION INDUSTRIES WI04	\$107.25
MENARDS 3043	\$106.69
TOOLUP.COM	\$106.05
VINCENT LIGHTING SYSTEMS	\$104.23
STEIN GARDENS & GIFTS 14	\$100.00
GOODWAY TECHNOLOGIES	\$99.75
MILWAUKEE STOVE & FURNACE	\$95.99
PAYPAL *NRI GLOBAL	\$92.06
WERNER ELECTRIC SUPPLY-RA	\$89.48
GO RITEWAY TRANSPORTATION	\$84.60
WAL-MART #0910	\$82.28
BATTERIES PLUS KEN	\$74.88
PRAIRIE SIDE TRUE VALUE	\$73.84
KMART 3088	\$71.80
WWW.STORIESWITHHOLES.COM	\$68.85
SEARS ROEBUCK 2342	\$67.94
UW MADISON DINING RETAIL	\$67.05
WILLIAM V MACGILL & CO	\$63.93
GENERA MIT INTL AIRQ44	\$60.00
MICHAELS #9192	\$58.62
SQ *SSS SERVICES	\$54.00

KUSD Purchasing Card Program - Individual Cardholders**Transaction Summary by Merchant**

Billing Cycle Ending July 15, 2013

Merchant / Vendor	Total Charge (Credit)
CLARK SECURITY PROD CHI	\$49.20
THE RED BELL	\$48.95
646 BUMPER TO BUMPER KENO	\$48.48
CITY CAB OF ORL	\$47.10
NYC-TAXI	\$47.08
USPS 56661001532563942	\$46.00
ILLCO INC	\$45.72
MILAEGER'S	\$44.07
COC O'HARE --F LOT	\$44.00
BEST BUY 00011916	\$42.19
KENOSHA TIRE INC	\$40.00
BARNES & NOBLE #2037	\$38.36
M A TRUCK PARTS INC	\$38.16
CONCRETE SOLUTIONS AND	\$36.00
USPS 56768001732525594	\$31.62
QUALITY TAXI 4	\$28.98
SQ *ARMADILLO CAB #104	\$27.46
REI*GREENWOODHEINEMANN	\$25.00
SHOPJIMMY.COM	\$23.84
TARGET 00022517	\$23.73
AMAZON SERVICES-KINDLE	\$23.55
PICK N SAVE 00068718	\$20.08
SQ *JON GILBERT DBA OMAHA	\$20.00
SMUGMUG*ONLINE PHOTOS	\$17.21
WALGREENS #3153	\$14.95
YELLOW RADIO SERVICE	\$14.88
SAM'S CLUB CHECKS	\$14.18
EZ RIDE SHUTTLE	\$10.00
IL TOLLWAY-MISS TOLL PYMT	\$10.00
AMPCO PARKING PFHISTER LO	\$8.00
DOA MONONA TERRACE PARKIN	\$7.50
APL*APPLE ITUNES STORE	\$5.25
TARGET 00018952	(\$39.03)
DB APPAREL LTD	(\$194.18)
OUTBOX *AXS-O2ARENATIX	(\$359.92)
VIKING ELECTRIC-CREDIT DE	(\$414.92)
US Bank Purchasing Card Payment - Individuals	\$141,398.37

KUSD Purchasing Card Program - Accounts Payable

Transaction Summary

Billing Cycle Ending July 15, 2013

Check #	Vendor ID	Vendor Name	Total
99000233	V01058	FIRST STUDENT	\$51,189.78
99000239	V01058	FIRST STUDENT	\$5,996.57
99000240	V00718	RICOH AMERICAS CORPORATION	\$1,500.00
99000236	V01124	WIL-KIL PEST CONTROL COMPANY	\$1,041.75
Grand Total			\$59,728.10

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

August 27, 2013

ENERGY EFFICIENCY PROJECT – PERFORMANCE CONTRACTOR SELECTION

Background:

The following is a summary of the information provided in previous reports in May, June and July on this subject. The attachments from those reports are not being repeated again in this report except for the financing reports which have been updated by PMA Securities.

1. 2011 Wisconsin Act 32

2009 Wisconsin Act 28 was developed with the intent to provide a mechanism for school districts to fund quick payback energy efficiency projects outside their revenue limit and use the energy savings to “pay back” the funds used for the capital improvement. In almost all cases the projects implemented as a result of Act 28 were small (under \$100,000) projects with paybacks in the range of less than 2 years. 2011 Wisconsin Act 32 modified the law to include payment of debt service on bonds issued to finance the energy efficiency projects provided:

- The projects result in energy or operational cost reductions or avoidance
- The projects are completed through the use of a performance contract as governed by State Statute 66.0133
- The bonds or notes used to finance the project are issued for periods not exceeding 20 years

The original law was focused generally around smaller school districts that could not fund the smaller energy efficiency projects that KUSD implements every year. The change in the law provides an opportunity for KUSD to implement large energy efficiency projects that we would not otherwise be able to fund and/or projects that would not be funded for many years in a one or two year window.

2. Identification of Schools

The EPA Energy Star rating System is a method of evaluating how energy efficient a building is by comparing it with other similar buildings across the country. When KUSD began our energy conservation programs just over 10 years ago, the average Energy Star Rating for our schools was 40.97. Through the implementation of energy saving projects and the operational energy savings program we have raised our average up to 77.54. Buildings with ratings of 75 or greater qualify as an Energy Star Rated Building, so as a District we are now above that target. We do have schools below the target value and in some cases well below primarily due to original design of the buildings.

In identifying schools to include for energy efficiency improvements, we selected the eight lowest EPA Energy Star Rated schools in the District and the only schools with a rating lower than 70. These schools and their Energy Star Ratings are:

- Bose – 68
- Forest Park – 48
- Grant – 64
- Grewenow – 53
- Harvey – 59
- Jeffery – 62
- Roosevelt – 64
- Vernon – 39

We decided to add Jefferson Elementary to the mix of schools because it is a sister school of Grant and the two schools have similar problems that can be corrected. Jefferson does have a different layout and a smaller footprint which helps with its Energy Star rating of 76.

3. Identification of Projects

Once the schools were identified, we reviewed all of our capital project, maintenance and energy data as well as performed a detailed walkthrough of each of the buildings to identify potential energy savings projects. Those projects were evaluated to determine the capital investment needed, potential energy savings, and other benefits related to each project. The scope of work for each school differs due to the design and operation of the building, but in general the projects include:

- HVAC Systems – Boilers, ventilation systems, etc.
- HVAC Control Systems
- Lighting – Interior and Exterior
- Roofing
- Exterior Walls/Windows
- Creation of Vestibules at Entrances

The estimated cost for the projects at the nine schools is \$16,690,000 ranging from a low of approximately \$800,000 for Jeffery Elementary to a high of approximately \$3,100,000 for Vernon Elementary. Generally the largest contributors to the schools with higher costs are whether we are including a major roof replacement or not, the scope of work related to the HVAC system upgrades, and/or the scope of exterior wall/window work. In the case of Vernon and Harvey, the exterior wall work is substantial. Those two buildings, which are sister schools outside of the additional wing on Vernon which now houses the Brompton School, were constructed using pre-fabricated panels with single pane glass integral to the panels. The single pane glass cannot be replaced as an individual project and can only be replaced if the entire panel is replaced. Since the wall panel does not include any measurable amount of insulation anyway, the scope of work is to remove the entire exterior face of the building and the replace with traditional block, brick and windows. This work can be done because the structural component of the building is a steel structure located behind the panels. This project will have significant energy and maintenance benefits as well as the added benefit related to aesthetics.

Detailed scopes have been developed for each of the projects, but are not included in this report for the purpose of keeping the size of this report manageable. These scopes

will be refined as we go through the process to ensure that the project is in accordance with Act 32.

4. Financing

As mentioned in (1.) above, 2011 Wisconsin Act 32 allows school districts to issue bonds or notes to finance the energy efficiency projects.

The proposed energy efficiency projects total approximately \$16,690,000. We plan on financing these projects with long-term debt; the debt can be issued under revenue limits in Fund 38. Debt issued in Fund 38 does not require a referendum, but does require a 30-day petition period. Further, if the maturity of the debt exceeds ten years, a Public Hearing is also required.

The process for issuing Fund 38 debt began with an Initial Resolution at the June 25, 2013 regular Board meeting. Upon Board approval of the Initial Resolution, a Notice to Electors was published in KUSD's official newspaper. As required by Statute, within 10 days of publication of the Notice a Public Hearing was held on July 9, 2013 for informational purposes. From the date of the Public Hearing, the electorate had 30 days to file a petition to stop the process. The petition must be signed by 20% of the school district electors (as determined by the number of voters at the last gubernatorial election), or 7,500 electors, whichever is less. In our case, no petition was filed which means that KUSD can issue the bonds to finance the projects outside revenue limits (energy efficiency exemption). The decision regarding the levy will be made on an annual basis, and future KUSD elected officials will make that determination.

We are proposing a 20-year bond issue with a "wraparound" structure. As shown on Attachment 1, this methodology attempts to minimize the tax impact by taking advantage of the future decreases in KUSD's debt service payments, which decrease slightly in 2016 (approximately \$700,000) and then dramatically in 2017 (a decrease of over \$5,000,000). This structure may make that annual decision easier as it likely will have a minimal impact on the overall tax levy. KUSD also has an opportunity to refinance the 2002 Bonds. As shown on Attachment 2, the estimated savings associated with the refinancing is over \$193,000, or approximately \$64,000/year in 2014-2016. To create efficiency in issuance costs, the refinancing can be done in conjunction with the energy efficiency financing.

5. Key Activities and Time Line

- Initial Presentation to School Board – May 21st -- **COMPLETE**
- Committee Meeting Presentation – June 11th -- **COMPLETE**
- Budget Recommendation to Board; Approval of Initial Resolution – June 25th -- **COMPLETE**
- Issue RFP for Performance Contractor – June 26th -- **COMPLETE**
- Publication of Notice to Electors (within 10 days of adoption of Initial Resolution) – July 1st -- **COMPLETE**
- Public Hearing (within 10 days of publication of Notice) – July 9th -- **COMPLETE**
- 30-day Petition Period begins the day after the Public Hearing -- **COMPLETE**
- Committee Meeting – August 13th -- **COMPLETE**
- Final Board approval, sale of bonds – August 27th

- Design & Implementation – Completion by September of 2015

Performance Contractor Selection Process:

As mentioned previously, one of the requirements of Act 32 is that a school district must complete the projects through the use of a performance contract. KUSD issued a Request for Proposal (RFP) on June 26, 2013 for the purpose of hiring a performance contractor and received proposals on July 23, 2013. A total of four firms responded to the RFP, those firms were:

- CESA 10
- McKinstry
- Nexus
- Performance Services

Typically RFPs related to the hiring of a performance contractor are very open-ended and result in a quotation of one fee percentage which is the theoretical mark-up the performance contractor will be charging for the total value of the project. For example the contractor may indicate in their proposal that their fee is 7% which for a \$15,000,000 project would be \$1,050,000. In reality the actual fee collected by the performance contractor is substantially more than this and is generally on the order of 30-40% of the overall project cost when including overhead and profit. Our RFP was very prescriptive in that it included the specific schools, projects and budget estimates that will be included in our scope of work. We also included a bid form that required a detailed breakdown of the components of the fee, so that we could identify the “true” fee that each firm would charge.

Attachments 3 and 4 summarize the responses of the four firms to the key areas required in the RFP. Attachment 3 includes general information about each firm, experience and reference information, information related to the performance guarantee and bonding, contract information, and any litigation history. Attachment 4 focuses on the costing information and proposed fees of each of the firms. Facilities Department staff spent many hours with each of the firms submitting proposals (as well as two other firms that chose not to submit) explaining our philosophy for the projects, answering questions, clarifying scope and better understanding the capabilities and services of each of the firms.

As we evaluated the proposals, our number one priority was obtaining the best fee possible for the district. We felt comfortable in making fee such a large component of the selection process because it is our opinion that each of the four firms has an excellent reputation and is well qualified to perform the work. Other items did factor in the decision and they included the quality and completeness of the proposal, experience and reference feedback, the technical approach proposed by the firm, the quality of the energy report each firm provided, and a legal review by our attorneys.

Based on our evaluation, Administration is recommending that we contract with Performance Services, Inc. (PSI) to provide performance contracting services for the energy and operational efficiency projects at the nine schools. This truly was not an easy decision as the proposals of all four firms were excellent and each brought a slightly different approach to the project. Performance Services provided the lowest based bid option with a 7% fee. The next lowest base bid option was CESA 10 at approximately 8.1%; however the base bid option for CESA 10 would have involved a softening of our energy savings guarantee requirements. After a detailed

review of the proposed scope and services of all four firms we are recommending to contract with PSI at a fee of 10.2%. The services that PSI will be providing for this fee are more than we required in our Request for Proposal, namely they would be overseeing the HVAC controls projects which we feel is the most complex portion of the scope. Their fee schedule allowed for this scope to be added and still have a lower fee than the second lowest proposal on the base scope which was CESA 10 at just over 10.2%. PSI is certainly providing KUSD with a great value and also provided the most complete payment and performance bond of the four bidders.

One item that we feel merits mentioning is that PSI contracts with former KUSD employee, Nicholas Alioto for part time marketing and Act 32 school financing support. We asked PSI to provide a summary of that relationship because of the former relationship that Mr. Alioto had with KUSD. The following summary was provided by Mr. Bob Wede of PSI:

Mr. Alioto is an independent consultant that Performance Services (PSI) has contracted for part time marketing and Act 32 school financing support. Mr. Alioto works as a consultant for schools and vendors in Wisconsin specializing on school budgets and financing.

Mr. Alioto's role with PSI is to introduce us to schools interested in Act 32 projects and assist in following Act 32 requirements. Mr. Alioto is not an employee of Performance Services and does not receive commission or compensation related to the sale of any project. Mr. Alioto is not involved nor is he approved to negotiate any aspects of a contract. Nor is he empowered to manage or make any decisions on any operational issues during the construction process.

We feel very comfortable with the relationship between PSI and Nick Alioto and how that relates to KUSD and our project.

As of the date this report was written, the contract negotiations between KUSD and Performance Services were well underway, but not complete. The proposed contract will be provided to the Board as soon as it is finalized which will be sometime prior to the meeting on August 27th.

This report was reviewed by the Planning, Facilities, and Equipment and the Audit, Budget, and Finance Committees at the August 13, 2013 meeting, and the combined Committees unanimously recommended that it be forwarded on to the full Board for consideration.

Administration Recommendation:

Administration recommends final School Board approval of the energy efficiency projects and entering into a contract with Performance Services, Inc. for implementation of the projects as described in this report.

Dr. Michele Hancock
Superintendent of Schools

Ms. Sheronda Glass
Executive Director of Business Services

Mr. Patrick Finnemore, P.E.
Director of Facilities

Kenosha Unified School District No. 1

Preliminary Refinancing Analysis

Calendar Year	BEFORE REFINANCING						AFTER REFINANCING							ANNUAL D/S SAVINGS
	\$14,725,000				OTHER	TOTAL	\$14,725,000		\$6,610,000			OTHER	TOTAL	
	G.O. School Building Bonds				FUND 39	FUND 39	G.O. School Building Bonds		G.O. School Building, Improvement & Refunding Bonds			FUND 39	FUND 39	
	Dated December 10, 2002				D/S	D/S	Dated December 10, 2002		Dated September 17, 2013			D/S	D/S	
	PRINCIPAL (4/1)	RATE	INTEREST (4/1 & 10/1)	TOTAL	(After Subsidies)		PRINCIPAL (4/1)	INTEREST (4/1 & 10/1)	PRINCIPAL (4/1)	INTEREST (4/1 & 10/1)	TOTAL	(After Subsidies)		
2013	\$2,200,000	4.500%	\$340,150	\$2,540,150	\$9,576,781	\$12,116,931	\$2,200,000	\$340,150				\$9,576,781	\$12,116,931	\$0
2014	\$2,300,000	4.375%	\$240,338	\$2,540,338	\$9,517,231	\$12,057,569			\$2,360,000	\$113,741	\$2,473,741	\$9,517,231	\$11,990,972	\$66,596
2015	\$2,350,000	4.400%	\$138,325	\$2,488,325	\$9,404,288	\$11,892,613			\$2,365,000	\$61,350	\$2,426,350	\$9,404,288	\$11,830,638	\$61,975
2016	\$1,925,000	4.500%	\$43,313	\$1,968,313	\$9,210,703	\$11,179,016			\$1,885,000	\$18,850	\$1,903,850	\$9,210,703	\$11,114,553	\$64,463
2017					\$6,114,338	\$6,114,338						\$6,114,338	\$6,114,338	\$0
2018					\$6,064,931	\$6,064,931						\$6,064,931	\$6,064,931	\$0
2019					\$6,058,344	\$6,058,344						\$6,058,344	\$6,058,344	\$0
2020					\$6,398,313	\$6,398,313						\$6,398,313	\$6,398,313	\$0
2021					\$6,421,056	\$6,421,056						\$6,421,056	\$6,421,056	\$0
2022					\$6,419,263	\$6,419,263						\$6,419,263	\$6,419,263	\$0
2023					\$6,423,906	\$6,423,906						\$6,423,906	\$6,423,906	\$0
2024					\$6,441,803	\$6,441,803						\$6,441,803	\$6,441,803	\$0
2025					\$6,283,806	\$6,283,806						\$6,283,806	\$6,283,806	\$0
2026					\$4,305,120	\$4,305,120						\$4,305,120	\$4,305,120	\$0
2027					\$4,268,890	\$4,268,890						\$4,268,890	\$4,268,890	\$0
2028					\$4,234,340	\$4,234,340						\$4,234,340	\$4,234,340	\$0
2029					\$4,191,210	\$4,191,210						\$4,191,210	\$4,191,210	\$0
	\$8,775,000		\$762,125	\$9,537,125	\$111,334,322	\$120,871,447	\$2,200,000	\$340,150	\$6,610,000	\$193,941	\$6,803,941	\$111,334,322	\$120,678,413	\$193,034
Callable Maturities	\$6,575,000	Callable: April 1, 2013 @ Par						\$0	Remaining Callable					

Gross Savings (sum of annual savings)	\$193,034
Present Value Savings (in today's dollars)	\$186,302
Present Value Savings as a Percentage of Bonds Refinanced	2.833%



Kenosha Unified School District No. 1

EXAMPLE FINANCING PLAN

ENERGY EFFICIENCY EXEMPTION

LEVY YEAR	YEAR DUE	EXISTING FUND 39 DEBT SERVICE <i>(net of subsidies)</i>	EFFECT OF EXAMPLE 2013 REFINANCING	NET EXISTING FUND 39 DEBT SERVICE <i>(net of subsidies)</i>	\$16,690,000 G.O. SCHOOL BUILDING, IMPROVEMENT, & REFUNDING BONDS Dated September 17, 2013 (First interest 4/1/14)						LESS: REOFFERING PREMIUM	NET COST <i>(Factoring Aid)</i>	NET MILL RATE <i>(B)</i>	EXISTING FUND 39 DEBT LEVY PLUS NEW EEE D/S	COMBINED COST <i>(Factoring Aid)</i>	COMBINED MILL RATE <i>(B)</i>
					PRINCIPAL <i>(4/1)</i>	INTEREST <i>(4/1 & 10/1)</i> <i>Est. All-in TIC = 4.34%</i>	TOTAL	STATE AID IMPACT ON NEW DEBT <i>(A)</i>								
2012	2013	\$12,116,931		\$12,116,931							\$0		\$12,116,931	\$12,116,931	\$1.52	
2013	2014	\$12,057,569	(\$66,596)	\$11,990,972		\$710,314	\$710,314	\$0	(\$236,717)	\$473,597	\$0.06	\$12,464,569	\$12,464,569	\$1.56		
2014	2015	\$11,892,613	(\$61,975)	\$11,830,638		\$683,725	\$683,725	(\$44,592)		\$639,133	\$0.08	\$12,514,363	\$12,469,770	\$1.56		
2015	2016	\$11,179,016	(\$64,463)	\$11,114,553	\$725,000	\$676,475	\$1,401,475	(\$231,441)		\$1,170,034	\$0.15	\$12,516,028	\$12,284,587	\$1.54		
2016	2017	\$6,114,338		\$6,114,338	\$885,000	\$660,375	\$1,545,375	(\$476,853)		\$1,068,522	\$0.13	\$7,659,713	\$7,182,859	\$0.90		
2017	2018	\$6,064,931		\$6,064,931	\$955,000	\$639,588	\$1,594,588	(\$526,105)		\$1,068,482	\$0.13	\$7,659,519	\$7,133,414	\$0.89		
2018	2019	\$6,058,344		\$6,058,344	\$990,000	\$615,275	\$1,605,275	(\$543,809)		\$1,061,466	\$0.13	\$7,663,619	\$7,119,810	\$0.89		
2019	2020	\$6,398,313		\$6,398,313	\$670,000	\$592,850	\$1,262,850	(\$547,575)		\$715,275	\$0.09	\$7,661,163	\$7,113,588	\$0.89		
2020	2021	\$6,421,056		\$6,421,056	\$670,000	\$571,075	\$1,241,075	(\$430,877)		\$810,198	\$0.10	\$7,662,131	\$7,231,255	\$0.91		
2021	2022	\$6,419,263		\$6,419,263	\$695,000	\$547,188	\$1,242,188	(\$424,073)		\$818,115	\$0.10	\$7,661,450	\$7,237,377	\$0.91		
2022	2023	\$6,423,906		\$6,423,906	\$715,000	\$520,725	\$1,235,725	(\$424,597)		\$811,128	\$0.10	\$7,659,631	\$7,235,034	\$0.91		
2023	2024	\$6,441,803		\$6,441,803	\$730,000	\$490,000	\$1,220,000	(\$423,133)		\$796,867	\$0.10	\$7,661,803	\$7,238,669	\$0.91		
2024	2025	\$6,283,806		\$6,283,806	\$925,000	\$452,763	\$1,377,763	(\$418,530)		\$959,233	\$0.12	\$7,661,569	\$7,243,039	\$0.91		
2025	2026	\$4,305,120		\$4,305,120	\$910,000	\$411,475	\$1,321,475	(\$473,418)		\$848,057	\$0.11	\$5,626,595	\$5,153,177	\$0.65		
2026	2027	\$4,268,890		\$4,268,890	\$955,000	\$367,125	\$1,322,125	(\$454,250)		\$867,875	\$0.11	\$5,591,015	\$5,136,765	\$0.64		
2027	2028	\$4,234,340		\$4,234,340	\$1,005,000	\$318,125	\$1,323,125	(\$455,621)		\$867,504	\$0.11	\$5,557,465	\$5,101,844	\$0.64		
2028	2029	\$4,191,210		\$4,191,210	\$1,060,000	\$266,500	\$1,326,500	(\$456,383)		\$870,117	\$0.11	\$5,517,710	\$5,061,327	\$0.63		
2029	2030				\$1,110,000	\$212,250	\$1,322,250	(\$457,991)		\$864,259	\$0.11	\$1,322,250	\$864,259	\$0.11		
2030	2031				\$1,170,000	\$155,250	\$1,325,250	(\$456,975)		\$868,275	\$0.11	\$1,325,250	\$868,275	\$0.11		
2031	2032				\$1,230,000	\$95,250	\$1,325,250	(\$458,498)		\$866,752	\$0.11	\$1,325,250	\$866,752	\$0.11		
2032	2033				\$1,290,000	\$32,250	\$1,322,250	(\$459,006)		\$863,244	\$0.11	\$1,322,250	\$863,244	\$0.11		
2033	2034							(\$458,498)		(\$458,498)			(\$458,498)			
		<u>\$120,871,447</u>	<u>(\$193,034)</u>	<u>\$120,678,413</u>	<u>\$16,690,000</u>	<u>\$9,018,577</u>	<u>\$25,708,577</u>	<u>(\$8,622,225)</u>	<u>(\$236,717)</u>	<u>\$16,849,635</u>	<u>AVERAGE \$0.11</u>		<u>\$146,150,272</u>	<u>\$137,528,048</u>	<u>IMPACT \$0.04</u>	

(A) State aid based on prior fiscal debt service at the following aid levels (13-14 July estimate):

Tertiary Aid Percentage..... 33.85%

(B) Mill rate based on 2012 Equalized Valuation (TID-OUT) of \$7,982,932,601 with annual growth of 0.00%.

Energy Project Summary - KUSD Bid 4784

Attachment 3

Facilities Services Department

July 26, 2013

	COMPANY			
	Performance Services	Nexus Solutions	McKinstry Essention LLC	CESA 10
Key Individuals	Bob Wede Jason Scott Dale Bozell	Michael David Brent Jones	Kevin Korn Dan Choi Paul Gustafson	Charlie Schneider Steve Cracker Heather Feigum
Firm Profile/Experience				
Years in Business	15 Years	1 Year as Nexus	50 Years	49 Years
PC Experience	15 Years	20 Years	13 Years	1 Year
Energy Experience	180 Plus ESCO Projects	20 Years	13 Years	18 Years +-
References				
Bank	Key Bank, Indianapolis, IN	Fox River State Bank	Key Bank Commercial Banking	Northwestern Bank, Chippewa Falls, WI
Bonding Company	Pillar Group	Holmes Murphy	HUB International	Old Republic Surety Company
Clients	Nicolet HS, Greenfield Central Community Schools, Noblesville Middle School, MSD Perry Township, Warsaw Community Schools	227 million under contract Act 32 Clients, Wilmot, Palmyra Eagle, Westosha Central, Wheatland, Lakewood	Act 32 Projects: Oshkosh, Hartford, Beloit, Madison, Port Washington, UW-Eau Claire, UW-Platteville Medical College of Wisconsin	Mondovi Schools, Pulaski Schools, Marshfield, Hudson Altoona, Flambeau Act 10 Clients: Shell Lake and Crandon
Litigation	None	None	One case outside of Wisconsin and McKinstry is the Plaintiff	None
Technical Approach	Very detailed building by building analysis. Identified additional options for savings. Using LED lighting as an option for additional savings.	Would like to provide professional engineering, construction management and commissioning. Add additional enhancements to the KUSD design of HVAC projects.	Will self-perform some portions of the design work. Will suggest additional scope. Project review process to include a Cost and Constructability (C&C) review and an Energy Savings Peer Review.	Very Complete per building - added recommendations and additions to the proposed scope of work.
Report				
Completeness/Level of Detail	Very detailed analysis of each building	Per building cost details	Data per school for complete project scope	Very detailed report for each school
Explanation of Assumptions	Very detailed utility and energy savings summary	Not as detailed as some of the others.	Yes will need to refine numbers if hired	9 Building detailed report
M&V Approach	Fee based annual review based on our proposal requirements.A1	Use short and long term measurements. ASHRAE based review and inspection.	Pre & post retrofit measurements	Option 2 detailed yrs 1-10, stipulated yrs 11-20
Preliminary Guaranteed Annual Savings	\$138,168.00	\$224,367.00	\$86,662.00	\$169,564.00
Contract Language	No Comments on BOMA. Proposed A401 for subcontractor agreement.	First solidify the scope of the work and then work on an equitable agreement.	Two language changes to proposed contract in Article 6	Attached a proposed contract "non traditional" approach based on meeting the Statue requirements.

Performance Contractor Proposal Fee Evaluation
July 26, 2013

Performance Contracting Fee				
Fee Component	Fee Percentage			
	CESA 10	McKinstry	Nexus	Perf. Services
Overhead	0	7	Incl.	3
Profit	0	5	Incl.	0
Bond	0.5	1	Incl.	1
Project Management	6	4.75	Incl.	1
All General Conditions	0	0	0	1
Measurement & Verification	2	2	Incl.	1
Other	1.5	0	0	0
TOTAL FEE PERCENTAGE	10.00%	19.75%	12.00%	7.00%
Additional Energy Monitoring Cost Fee	\$36,000	\$82,330	\$0	\$0
ADJUSTED FEE PERCENTAGE	10.21%	20.23%	12.00%	7.00%
Mark-ups on Other Work				
Category of Mark-up	% Mark-up			
	CESA 10	McKinstry	Nexus	Perf. Services
Internal Design, Engineering, Consulting	0	5	0	5
Subconsultants (design, engineering, etc.)	0	Incl. above	0	15
Internal Labor	0	See proposal note	8	0
Equipment Supplied or Purchased	0	0	0	0
Material Supplied or Purchased	0	0	0	0
Subcontractor Labor	0	9.5	0	0
Subcontractor Materials or Equipment	0	9.5	0	0

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Kenosha Unified School District No. 1
Kenosha, Wisconsin

August 27, 2013

**Resolution Authorizing the Issuance and Sale of \$23,300,000
General Obligation Corporate Purpose Bonds, Series 2013**

At the June 25, 2013, Board meeting the Board voted to approve a resolution authorizing the sale of general obligation bonds not to exceed \$17,000,000 in order to finance the Energy Efficiency and Security Project, also previously approved by the Board. The Project involves energy efficiency and operational savings projects at District Buildings, including HVAC system upgrades, HVAC control system improvements, lighting improvements, roof, window and wall repairs and replacement, and constructing vestibules at building entrances.

This bond issue will also refund existing debt consisting of General Obligation Bonds, Series 2002C, dated December 10, 2002, as part of the overall financing plan recommended by the District's financial advisors, PMA Securities Inc. By refinancing the outstanding obligations in conjunction with the Project financing, the District is working to ease the impact to the taxpayers by reducing overall debt service cost and corresponding debt service tax levy.

Administrative Recommendation

On August 13, 2013 the Audit/Budget/Finance Committee reviewed the Project and financing plan. Michele Wiberg of PMA Securities was on hand to answer questions and provide further detail. Administration requests that the Board (1) approve the attached resolution for the issuance and sale of bonds, and (2) authorize the Board Officers and District Administration to execute all documents relating to the sale and issuance.

Dr. Michele Hancock
Superintendent of Schools

Tarik Hamdan
Interim CFO

Heather Kraeuter, CPA
Accounting & Payroll Manager

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF
\$23,300,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2013

WHEREAS, on June 25, 2013, the School Board of the Kenosha School District No. 1, Kenosha County, Wisconsin (the "District") adopted a resolution entitled: "Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$17,000,000 and Calling a Public Hearing in Connection Therewith" (the "Initial Resolution") authorizing the issuance of not to exceed \$17,000,000 general obligation bonds for the public purpose of paying the cost of energy efficiency and operational savings projects at District buildings, including HVAC system upgrades, HVAC control system improvements, lighting improvements, roof, window and wall repairs and replacement, and constructing vestibules at building entrances (the "Project");

WHEREAS, school districts are authorized by the provisions of Section 67.04(2)(a), Wisconsin Statutes, to borrow money and to issue general obligation bonds for public purposes such as the Project;

WHEREAS, pursuant to the provisions of Section 67.05, Wisconsin Statutes, within 10 days following the adoption of the Initial Resolution, the District Clerk caused a notice to electors to be published in the Kenosha News, stating the purpose and maximum principal amount of the bond issue authorized by the Initial Resolution and describing the public hearing to be held and the opportunity and procedure for submitting a petition requesting a referendum on the bond issue authorized by the Initial Resolution;

WHEREAS, the School Board of the District held a public hearing on July 9, 2013 for informational purposes only regarding the Initial Resolution, the Project and the borrowing, which was within 10 days following the publication of the notice to electors;

WHEREAS, no petition for referendum was filed with the District Clerk, and the time to file such a petition has expired;

WHEREAS, the School Board of the District hereby finds and determines that it is necessary, desirable and in the best interest of the District to raise funds for the purpose of paying the cost of refinancing certain outstanding obligations of the District, to wit: General Obligation Bonds, Series 2002C, dated December 10, 2002 (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding"), and there are insufficient funds on hand to pay said cost;

WHEREAS, the School Board deems it to be necessary, desirable and in the best interest of the District to refund the Refunded Obligations for the purpose of achieving debt service cost savings;

WHEREAS, school districts are authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation refunding bonds to refinance their outstanding obligations;

WHEREAS, the District hereby finds and determines that it is necessary and desirable that the general obligation bonds authorized by the Initial Resolution and by this Resolution be combined, issued and sold as a single issue of bonds designated as "General Obligation Corporate Purpose Bonds" (the "Bonds") to finance a portion of the cost of the Project and the cost of the Refunding;

WHEREAS, the School Board deems it to be necessary, desirable and in the best interest of the District that the Bonds be issued in the aggregate principal amount of \$23,300,000 for the following purposes and in the following principal amounts: \$16,690,000 to finance the Project and \$6,610,000 to finance the Refunding;

WHEREAS, the District has directed PMA Securities, Inc., Milwaukee, Wisconsin ("PMA") to take the steps necessary to sell the Bonds;

WHEREAS, PMA, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on August 27, 2013;

WHEREAS, the District Clerk (in consultation with PMA) caused a form of notice of the sale to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on August 27, 2013;

WHEREAS, the District has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. PMA has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District that:

Section 1A. Ratification of the Official Notice of Sale and Offering Materials. The School Board of the District hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Official Notice of Sale and any other offering materials prepared and circulated by PMA are hereby ratified and approved in all respects. All actions taken by officers of the District and PMA in connection with the preparation and distribution of the Official Notice of Sale and any other offering materials are hereby ratified and approved in all respects

Section 1B. Authorization of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed an amount not to exceed \$6,610,000 and for the purpose of paying the cost of the Project, there shall be borrowed an amount not to exceed \$16,690,000, such that the total amount borrowed pursuant to Section 67.04, Wisconsin Statutes, through the

issuance of the Bonds, shall be the sum of TWENTY-THREE MILLION THREE HUNDRED THOUSAND DOLLARS (\$23,300,000) for the purpose of paying a portion of the cost of the Project previously authorized by the Initial Resolution and the Refunding authorized by this Resolution.

Section 1C. Award of the Bonds. The Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal [(as modified on the Bid Tabulation and reflected in the Pricing Summary referenced below and incorporated herein)], plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal is hereby accepted. The District President and District Clerk or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be retained by the District Treasurer until the closing of the bond issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Corporate Purpose Bonds, Series 2013"; shall be issued in the aggregate principal amount of \$23,300,000; shall be dated September 17, 2013; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum; and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest is payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2014. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-1 and incorporated herein by this reference (the "Schedule").

Section 2A. Designation of Maturities. For state law purposes, the Bonds of this issue which mature first are designated as being issued to refund the Refunded Obligations in the order in which the debt evidenced by said obligations were incurred and the remaining balance of the Bonds is designated to pay the cost of the Project.

Section 3. Redemption Provisions. The Bonds maturing on April 1, 2024 and thereafter shall be subject to redemption prior to maturity, at the option of the District, on April 1, 2023 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the District and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. [If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference.]

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2013 through 2032 for the payments due in the years 2014 through 2033 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$23,300,000 General Obligation Corporate Purpose Bonds, Series 2013, dated September 17, 2013" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. The District Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the District above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the School Board directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Bonds. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Bonds or the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable,

the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District Clerk or other officer of the District charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the District President and District Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 11. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the District Clerk or District Treasurer (the "Fiscal Agent").

Section 12. Persons Treated as Owners; Transfer of Bonds. The District shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the District President and District Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The District shall cooperate in any such transfer, and the District President and District Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 13. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the District and on file in the District Clerk's office.

Section 15. Official Statement. The School Board hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or Final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or Final Official Statement. The District Clerk shall cause copies of the Preliminary Official Statement and any addenda or Final Official Statement to be distributed to the Purchaser.

Section 16. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the District President and District Clerk, or other officer of the District charged with the responsibility for issuing the Bonds, shall provide a

Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 17. Redemption of the Refunded Obligations. The Refunded Obligations due on and after April 1, 2014 are hereby called for prior payment and redemption on October 1, 2013 at a price of par plus accrued interest to the date of redemption.

The District hereby directs the District Clerk to work with PMA Securities, Inc. to cause timely notice of redemption, in substantially the form attached hereto as Exhibit F and incorporated herein by this reference (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice. All actions heretofore taken by the officers and agents of the District to effectuate the redemption of the Refunded Obligations are hereby ratified and approved.

Section 18. Record Book. The District Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The District President and District Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the District President and District Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the School Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded August 27, 2013.

Rebecca Stevens
District President

ATTEST:

Kyle Flood
District Clerk

(SEAL)

EXHIBIT A

Official Notice of Sale

To be provided by PMA Securities, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by PMA Securities, Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by PMA Securities Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by PMA Securities, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

[EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on April 1, _____, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on April 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT E

(Form of Bond)

REGISTERED UNITED STATES OF AMERICA
STATE OF WISCONSIN DOLLARS
KENOSHA COUNTY
NO. R-____ KENOSHA SCHOOL DISTRICT NO. 1 \$_____
GENERAL OBLIGATION CORPORATE PURPOSE BOND,
SERIES 2013

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
April 1, _____ September 17, 2013 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the Kenosha School District No. 1, Kenosha County, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2014 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by the District Clerk or District Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$23,300,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and

redemption provision, issued by the District pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the purpose of paying the cost of energy efficiency and operational savings projects at District buildings, including HVAC system upgrades, HVAC control system improvements, lighting improvements, roof, window and wall repairs and replacement, and constructing vestibules at building entrances (in the amount of \$16,690,000); and to pay the cost of refunding the District's General Obligation Bonds, Series 2002C, dated December 10, 2002 (in the amount of \$6,610,000), all as authorized by resolutions of the School Board duly adopted by said governing body at meetings held on June 25, 2013 and August 27, 2013. Said resolutions are recorded in the official minutes of the School Board for said dates.

The Bonds maturing on April 1, 2024 and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, 2023 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the District and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

【The Bonds maturing in the years _____, _____ and _____ are subject to mandatory redemption by lot as provided in the resolution authorizing the Bonds at the redemption price of par plus accrued interest to the date of redemption and without premium.】

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the District appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, upon surrender of this Bond together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Kenosha School District No. 1, Kenosha County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified District President and District Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

KENOSHA SCHOOL DISTRICT NO. 1,
KENOSHA COUNTY, WISCONSIN

By: _____
Rebecca Stevens
District President

(SEAL)

By: _____
Kyle Flood
District Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

EXHIBIT D

NOTICE OF FULL CALL*

Regarding

KENOSHA SCHOOL DISTRICT NO. 1
KENOSHA COUNTY, WISCONSIN
GENERAL OBLIGATION BONDS, SERIES 2002C
DATED DECEMBER 10, 2002

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called by the District for prior payment on October 1, 2013 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
04/01/14	\$2,300,000	4.375%	489836JA5
04/01/15	2,350,000	4.40	489836JB3
04/01/16	1,925,000	4.50	489836JC1

The District shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before October 1, 2013.

Said Bonds will cease to bear interest on October 1, 2013.

By Order of the
School Board
Kenosha School District No. 1
District Clerk

Dated _____

* To be provided by mail to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 55 Water Street, 50th Floor, New York, NY 10041-0099, not less than thirty (30) days nor more than sixty (60) days prior to October 1, 2013 and to the MSRB. Notice shall also be provided to Financial Guaranty Insurance Company, or any successor, the bond insurer of the Bonds.

In addition, if the Bonds are subject to the continuing disclosure requirements of SEC Rule 15c2-12 effective July 3, 1995, this Notice should be filed electronically with the MSRB through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

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KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

August 27, 2013

Policy and Rule 3420 - Purchasing

At their joint meeting on August 13, 2013, the Audit/Budget/Finance and Personnel/Policy Standing Committees voted to forward proposed revisions to Policy and Rule 3420 to the School Board for consideration.

Dr. Michele Hancock
Superintendent of Schools

Mr. Tarik Hamdan
Interim Chief Financial Officer

Mr. Robert Hofer
Purchasing Agent

POLICY 3420
PURCHASING

Purchasing in the School District shall be in accordance with state law, accepted purchasing practices, and aligned with the District strategic plan, ethical business practices, and the District's purchasing guidelines.

Purchases of supplies and equipment shall be made through the established requisition procedure. Approved purchase orders shall be required prior to all purchases.

Any public officer or public employee is prohibited from having any private interest in a public contract except as permitted by state law.

LEGAL REF.: Wisconsin Statutes

Sections	19.59	[Ethical standards for public officials]
	66.0131	[Local government purchasing]
	66.0607	[Disbursements from the local treasury]
	66.0901	[Public works contracts/bids]
	120.13(5)	[Purchase of books, materials and equipment]
	175.10	[Procurement for sale to employees prohibited]
	946.10	[Bribery of public officers or employees prohibited]
	946.13	[Private interest in public contracts prohibited]

CROSS REF.: 3121 Financial Accounting
3321 Student Activity Funds
3422 Exclusivity Agreements with Vendors
3430 Payment for Supplies, Equipment and Services
3522 Milk Program
3651 Hazardous Chemicals
3711 Improvement or Maintenance Projects
3750 Playground Equipment
3800 Asset Management
4224 Employee Code of Ethics
7330 Construction Contracts, Bidding and Awards
8651 School Board Member Conflicts of Interest
District Purchasing and Requisition Procedure Manual

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: March 26, 1991

REVISED: August 13, 1996
January 12, 1999
October 26, 1999
October 28, 2003
December 18, 2007
December 20, 2011

RULE 3420
PURCHASING

A. General

1. The Purchasing Agent will be responsible for the procurement of all District supplies and equipment.
2. In making a selection for purchase, the Purchasing Agent shall attempt to achieve maximum price advantage within quality specifications.
3. Bid specifications shall be developed for larger dollar volume purchases and will be coordinated between the user and the Purchasing Agent.
4. Continuing efforts shall be made to effect savings in purchasing and maintenance through the standardization of specifications for similar items used throughout the District. Proprietary specifications or source procurement for items that will allow such standardization for security or confidentiality requires the approval of the Assistant Superintendent of Business Services.
5. Impartial and open consideration shall be given to bids and quotations received from vendors. There will be prompt follow-up on questions concerning vendor orders and vendor services. The Purchasing Agent shall maintain a vendor performance record.
6. Authorized employees are encouraged to purchase high quality items and to make purchases of non-stock items having a value of less than \$30 out of petty cash, or with department purchasing cards.
7. The Purchasing Agent shall furnish a current *Requisitioning and Purchasing Procedures Manual* to all principals and departmental administrators.

B. Bidding Requirements

1. A minimum of three bids shall be obtained and documented for all individual purchases over \$10,000.
2. All ongoing purchase of supplies, materials, maintenance and repairs should be bid out annually to obtain and ensure the most competitive bidding unless long-term agreements are entered into, which shall be approved by the Director of Finance or Assistant Superintendent of Business Services.
3. An individual, independent of the bid approval process, shall be responsible for sending out bid requests to vendors, maintaining a record of the bids, documenting the receipt of the quotation and sending letters to all vendors informing them of the bid results. This process should be performed for all District purchases over \$10,000 for all departments. Bids for contracted services will have qualification factors identified and included as part of the bid document.
4. Bids shall be evaluated on the basis of District specifications and the selection for purchase shall be made on the basis of the low qualified bid. In the event of identical bids, and all other conditions being equal, a local manufacturer or business merchant shall be given preference in purchases and contracts.

C. Purchasing and Signing Authority

Requisitions for equipment, supplies and services shall be approved for funding and coding before the Purchasing Agent proceeds with the purchase. The levels of authority for purchase approval are as follows:

1. The Purchasing Agent shall be authorized to approve purchases ~~up to less than~~ \$25,000 for equipment or services. If the purchase value is \$10,000 or more, three price quotations shall be obtained wherever possible. When it is not possible to obtain three written quotations, approval of the **Chief Financial Officer** or ~~Assistant Superintendent~~ **Executive Director** of Business Services is required. Documentation must be maintained.

RULE 3420
PURCHASING
Page 2

2. **All contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency and shall be based on three price quotations, whenever possible, or advertised bids. If a bid or proposal has been approved by the Board, the Superintendent or designee can implement and approve the contract without further board action.** Purchases of \$25,000 and over for equipment or services shall require the approval of the budget manager, and the Assistant Superintendent over the department making the purchase. Contracts for purchases of equipment or services must be signed by both the Budget Manager and the Assistant Superintendent over the department making the purchase.
3. The Purchasing Agent shall be authorized to approve the purchase of supplies and to contract for equipment maintenance agreements in accordance with sound purchasing procedures. The Purchasing Agent is authorized to sign on behalf of the District, agreements or contracts for equipment maintenance.

D. Requisitions

1. The principal or departmental administrator/budget manager shall approve all requisitions. In the processing of requisitions, consideration will be given to availability of service, staff, budgetary appropriations and priority of District needs.
2. Requisitions shall be checked by the Finance Office for authorization, funding and coding prior to forwarding to the Purchasing Office for processing.
3. Each principal or departmental administrator shall keep a record of requisitions submitted for Budget control uses.
4. Approved District requisition forms shall be used for specific requisitioning applications.
5. The *Requisition and Purchasing Procedures Manual* will include procedures for preparing, processing and routing of requisitions, information on warehouse items, criteria for supply and equipment items and a listing of samples of requisition forms in use, and year-end requisitioning procedures.

E. Purchase Orders

1. The authority for issuing purchase orders is delegated to the Purchasing Agent by the Superintendent.
2. Confirmation requisitions/orders require advance approval, by telephone, from the Purchasing Agent before committing the District to a purchase of supplies or equipment. Failure to follow proper procedures may result in disciplinary action, personal liability or return of the merchandise.
3. Only approved District purchase order forms shall be used. The *Requisition and Purchasing Procedures Manual* shall include instruction for use of requisition/purchase order forms, distribution of purchase order copies, and a sample of the purchase order form in use.

KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

August 27, 2013

Policy and Rule 5534 - Medication and Policy and Rule 5534.1 – Anaphylaxis

Policy and Rule 5534 has been reviewed by the School District attorney and updated. Some minor wording changes have been made such as practitioner replaces the word physician. Policy and Rule 5534.1, Anaphylaxis is an extension of the Medication policy. Anaphylaxis is always a medical emergency following exposure to an allergen. For severe reactions, epinephrine should be administered to a student. This policy would allow District Personnel to administer epinephrine through an epi-pen to a student suspected of having an allergic reaction without a prescription from their physician. Epinephrine buys time for individuals experiencing a severe allergic reaction to get to an emergency room. Before a staff member would be able to administer epinephrine to any student, they would have to be trained by a nurse or physician on the administration of an epi-pen. This training takes about 5 to 10 minutes.

At its August 13, 2013, meeting, the Personnel/Policy Standing Committee voted to forward proposed revisions the Policy and Rule 5534 and Rule 5534.1 to the School Board for consideration.

Administrative Recommendation:

Administration recommends that the School Board approve proposed revisions to Policy and Rule 5534 – Medication and Policy and Rule 5534.1 - Anaphylaxis as a simultaneous first and second reading this evening in order to have the policy in place for the start of the 2013/14 school year.

Dr. Michele Hancock
Superintendent of Schools

Dr. Sue Savaglio-Jarvis
Assistant Superintendent of Teaching and Learning

Susan Valeri
Director of Special Education and Student Support

POLICY 5534
MEDICATION

Nonprescription and prescription drugs shall be taken by students and administered by authorized school employees **on behalf of the parent/guardian of the student** in accordance with this policy, established District procedures, and state law requirements.

“Administer” means the direct application of a nonprescription drug product or prescription drug, whether by injection, ingestion or other means, to the human body. “Drugs” means any substance recognized as a drug in the official U.S. pharmacopoeia and national formulary or official homeopathic pharmacopoeia of the United States or any supplement to either of them. “Drug product” means a specific drug or drugs in a specific dosage form and strength from a known source of manufacture. “Nonprescription drug product” means any nonnarcotic drug product which may be sold without a prescription order and which is prepackaged for use by consumers and labeled in accordance with the requirements of state and federal law. **“Practitioner” means any physician, dentist, optometrist, physician assistant, advanced practice nurse practitioner, or podiatrist licensed by the state.**

Authorized school employees may administer a prescription drug to a student in compliance with the written directions of a ~~physician~~ **practitioner** if the student's parent/guardian consents in writing. **Authorized school personnel may administer nonprescription drug products with the written consent of the student's parent/guardian.** The nonprescription drug product is supplied by the pupil's parent or guardian in the original manufacturer's package and the package lists the ingredients and recommended therapeutic dose in a legible format.

A copy of all written directions by a ~~physician~~ **practitioner** and written consent by a parent/guardian shall be on file in the school office. These directions shall be renewed annually or more frequently if there is a change in medication or dosage. Primary responsibility for the medical management and welfare of the children rests with the parent. The District's intention will be to administer as few doses as possible during the school day without impacting the health care of any student.

No school employee, except a health care professional (e.g. physician, registered nurse, or licensed practical nurse), shall be required to administer medication to a student by injection. Each principal shall arrange to have volunteer employees for administration of medication by injection for emergency situations or situations in which the well-being of a student is involved. Such employee volunteers may administer medication by injection in accordance with the written directions of a physician, written consent of a student's parent/guardian, and the written authorization of the principal. Training and periodic monitoring of the employee volunteer shall be completed by a health care professional prior to the administration of any medication to a student by injection.

LEGAL REF.: Wisconsin Statutes

Sections	118.125	Confidentiality/maintenance of student records
	118.29	Medication administration by school personnel; policy/procedure requirements
	118.29(2)2m	Wisconsin Administrative Code: Administer epinephrine
	118.29(3)	Emergency Care: Civil Liability Exemption
	121.02(1)(g)	Emergency nursing services standard
	146.81 - 146.83	Confidentiality of patient health care records]
	PI 8.01(2)(g)	Wisconsin Administrative Code Emergency nursing services requirements; medication administration procedures required
	PI 34.01 (52m)	Wisconsin Administrative Code
	160 Wisconsin Act, 2009	

POLICY 5534
MEDICATION
Page 2

CROSS REF.: 5434 Student Alcohol and Other Drug Use
5531 Emergency Care Services

AFFIRMED: August 13, 1991

REVISED: January 23, 1996
February 10, 1998
September 26, 2000
February 22, 2011

RULE 5534
MEDICATION

A. Required Written Statements

1. Copies of all required written directions of a ~~physician~~ **practitioner** and written consent of a parent/guardian pertaining to administration of medication to a student shall be filed in the school nurse's or principal's office.
2. The ~~physician~~ **practitioner** providing the direction and prescribing the medication must state in writing, either on the prescription or in a letter, the name of the student, the name of the drug including strength, dosage, time indications, and duration of the prescription; the specific conditions under which he/she should be contacted regarding the condition or reactions of the student receiving the prescription medication. The ~~physician~~ **practitioner** must also express a willingness to accept communication from the person dispensing or administering the prescription medication.

B. Medication Administration

1. Designated school employees i.e. health/information assistants, principals, secretaries, teachers, counselors, will dispense and administer medication at the elementary and middle school level.
2. Senior high school students will be allowed to administer their own medication with written parent/guardian permission. Any secondary school student needing prescription medication during school hours must have the prescription on file in the nurse's office. If a student is unable to administer his/her own medication, a designated school employee will assume this responsibility.
3. Parents/guardians of students taking medications labeled twice daily shall administer these at home, unless otherwise ordered by a physician.
4. Parents/guardians of students taking medications labeled three times daily shall administer the first and last dosage, unless otherwise ordered by a ~~physician~~ **practitioner** - designated personnel shall administer the middle dosage.
5. Parents/guardians of students taking medications labeled four times daily shall administer the first, third and fourth dosage and the school shall administer the second.
6. WI School Meds on line training course for school personnel will be provided.

C. Medication Storage and Recordkeeping

1. All medication must be supplied in the original container. The label on the bottle must contain the name and telephone number of the pharmacy, the pupil's identification, name of the ~~physician~~ **practitioner**, medication name, number dispensed, strength, dose, route, times or circumstances for medication to be given, special directions for storage or dispensing. Non-prescription medication must be in the original container with the directions on the container including pupil's name. The prescribed medication shall be kept in a locked cubicle or drawer. Taking the medication shall be supervised by the designated school personnel at the time conforming with the indicated schedule.
2. Anyone dispensing or administering medication under Board policy and these procedures shall record such action in a log kept in the school nurse's or school office. This log will contain the recorded time the medication was administered and the initials of the person who was responsible for the administration of the medication.
3. Any unused medication at the end of the period for which it was prescribed shall be picked up by the parent/guardian after notification to the parent/guardian, or the medication shall be destroyed.

RULE 5534
MEDICATION
PAGE 2

D. Liability Exemption

School employees, except health care professionals, shall be immune from civil liability for any acts or omissions in administering medication to students in accordance with Board policy, these procedures and state law requirements unless the act or omission constitutes a high degree of negligence.

School employees and volunteers, other than health care professionals, who in good faith render emergency care to a student, are immune from civil liability for any of their acts or omissions in rendering such emergency care.

POLICY 5534.1
ANAPHYLAXIS

Every allergic reaction has the potential for developing into a life-threatening event known as anaphylaxis. Anaphylaxis is always a medical emergency as students can have the onset of symptoms within minutes, and if untreated, it can lead to collapse and death shortly thereafter.

Anaphylaxis is usually an immediate reaction occurring within seconds or minutes to an hour following exposure to an allergen (food, insect sting, latex, medication). There is no predictable pattern with anaphylaxis. Each subsequent episode may be the same, more severe, or less severe.

For severe allergic reactions, epinephrine is the drug of choice for treatment. Every student with a history of anaphylaxis should have at least one emergency kit in the health office. Some students may have additional kits at school or may carry a kit with them.

Individuals not known to be at risk of anaphylaxis

A student not known to be at risk of anaphylaxis may also display symptoms of severe allergic reaction. In such circumstances, school staff should assess the situation and take action as would be appropriate for any other illness/injury/emergency incidents. This includes calling 911 if anaphylaxis is suspected.

Any authorized school staff or volunteer, or school bus operator validly authorized under state law to operate the school bus, he/she is operating, may use an epinephrine auto-injector to administer epinephrine to any pupil who appears to be experiencing a severe allergic reaction if, as soon as practicable, the school bus operator, employee or volunteer reports the allergic reaction by dialing the telephone number "911" or, in an area in which the telephone number "911" is not available, the telephone number for an emergency medical service provider.

When given intramuscularly (IM) in the outer thigh, the onset of action is quick and peaks within 9 minutes. It must be given as soon as possible to treat and reverse symptoms. Administering epinephrine buys time to get to an emergency room for additional care.

A second EpiPen® may be administered if no improvement in symptoms occurs within 15-20 minutes. When in doubt, administer EpiPen® and immediately call 911. Due to the short duration of action of epinephrine and the high potential that additional emergency treatment will be needed, prompt activation of the local EMS by calling 911 and subsequent transport to a medical facility is imperative. Unfortunately, epinephrine and other treatments for anaphylaxis are not fail-safe; deaths can and do occur despite administration of emergency medications. The only truly effective treatment is absolute avoidance of the allergen.

When a student known to be at risk for anaphylaxis displays initial symptoms, it must be presumed that the student is in need of the assistance outlined in the student's emergency health plan. Immediate intervention is essential. It will not harm the student if his/her prescribed medication is given even if anaphylaxis is not present.

LEGAL REF.: Wisconsin Statutes

Sections	118.125	Confidentiality/maintenance of student records
	118.29	Medication administration by school personnel; policy/procedure requirements
	121.02(1)(g)	Emergency nursing services standard

POLICY 5534.1
ANAPHYLAXIS
Page 2

146.81 - 146.83 Confidentiality of patient health care records]
PI 8.01(2)(g) Wisconsin Administrative Code Emergency nursing
services requirements; medication administration procedures required

CROSS REF.: 5434 Student Alcohol and Other Drug Use
5531 Emergency Care Services

AFFIRMED:

RULE 5534.1
ANAPHYLAXIS

A. Required Written Statements

1. Copies of all required written directions of a physician and written consent of a parent/guardian pertaining to administration of medication to a student shall be filed in the school nurse's or principal's office.
2. The practitioner providing the direction and prescribing the medication must state in writing, either on the prescription or in a letter, the name of the student, the name of the drug including strength, dosage, time indications, and duration of the prescription; the specific conditions under which he/she should be contacted regarding the condition or reactions of the student receiving the prescription medication. The practitioner must also express a willingness to accept communication from the person dispensing or administering the prescription medication.

B. Medication Administration

1. Designated school employees i.e. health/information assistants, principals, secretaries, teachers, counselors, will dispense and administer medication at the elementary and middle school level.
2. Senior high school students will be allowed to administer their own medication with written parent/guardian permission. Any secondary school student needing prescription medication during school hours must have the prescription on file in the nurse's office. If a student is unable to administer his/her own medication, a designated school employee will assume this responsibility.
3. Parents/guardians of students taking medications labeled twice daily shall administer these at home, unless otherwise ordered by a practitioner.
4. Parents/guardians of students taking medications labeled three times daily shall administer the first and last dosage, unless otherwise ordered by a practitioner - designated personnel shall administer the middle dosage.
5. Parents/guardians of students taking medications labeled four times daily shall administer the first, third and fourth dosage and the school shall administer the second.
6. WI School Meds on line training course for school personnel will be provided.

C. Medication Storage and Recordkeeping

1. All medication must be supplied in the original container. The label on the bottle must contain the name and telephone number of the pharmacy, the pupil's identification, name of the practitioner, medication name, number dispensed, strength, dose, route, times or circumstances for medication to be given, special directions for storage or dispensing. Non-prescription medication must be in the original container with the directions on the container including pupil's name. The prescribed medication shall be kept in a locked cubicle or drawer. Taking the medication shall be supervised by the designated school personnel at the time conforming with the indicated schedule.
2. Anyone dispensing or administering medication under Board policy and these procedures shall record such action in a log kept in the school nurse's or school office. This log will contain the recorded time the medication was administered and the initials of the person who was responsible for the administration of the medication.
3. Any unused medication at the end of the period for which it was prescribed shall be picked up by the parent/guardian after notification to the parent/guardian, or the medication shall be destroyed.

RULE 5534.1
ANAPHYLAXIS
PAGE 2

D. Liability Exemption

School employees, except health care professionals, shall be immune from civil liability for any acts or omissions in administering medication to students in accordance with Board policy, these procedures and state law requirements unless the act or omission constitutes a high degree of negligence.

School employees and volunteers, other than health care professionals, who in good faith render emergency care to a student, are immune from civil liability for any of their acts or omissions in rendering such emergency care.

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

August 27, 2013

Renewal of Southeastern Wisconsin School Alliance Membership

For the past ten (10) years, the District has participated in the Southeastern Wisconsin School Alliance (SWSA) which provides school officials and parents with objective, non-partisan information and training needed to be strong advocates for educational excellence. The SWSA serves over 30 urban and suburban school districts with a combined enrollment of more than 240,000 students.

The mission of the SWSA is to support and promote world class schools through research, advocacy, public policy and effective communication for the benefit of students and the economic vitality of the region. The SWSA is guided by the following six core beliefs:

- A strong public school system is essential for educating all students to become contributing members of society.
- A world class education is an investment in a vibrant community and a strong economy.
- A collective commitment to high quality education requires strong, proactive, courageous leadership at all levels.
- Educating and informing stakeholders creates ownership and advocacy for public education.
- Regional collaboration and healthy dialogue among school, business, and government and community groups promote effective public policy.
- Objective and accurate information, research, and data provide the foundation for sound public policy.

The SWSA meets at least once a month and the annual membership fee is \$3,000. Attached is the required resolution to be approved by the Board to participate in the Alliance and the 66.0301 Agreement that authorizes the School District of South Milwaukee as the fiscal agent to manage the SWSA funds. Also included is the proposed budget for the SWSA and the current participating member school districts.

RECOMMENDATION

At its August 13, 2013 meeting, the Audit/Budget/Finance Standing Committee voted to forward the Renewal of the Southeastern Wisconsin School Alliance Membership to the full Board. Administration recommends that the Board approve the attached resolution and membership in SWSA for the 2013-2014 fiscal year and of authorization of Board Officers and District Administration to execute any and all documents related to the renewal.

Dr. Michele Hancock
Superintendent of Schools

Sheronda Glass
Executive Director of Business Services

RESOLUTION

SOUTHEASTERN WISCONSIN SCHOOL ALLIANCE

BE IT RESOLVED that the School District of South Milwaukee retain DeWitt, Ross, & Stevens, S.C., for the period of July 1, 2013 through June 30, 2014 as Legislative Counsel on a cooperative basis with the other school districts that are members of the Southeastern Wisconsin School Alliance, regarding matters of mutual interest as determined by the Alliance, including but not limited to, constitutional limitations on and legislative decisions related to funding for education, research, public awareness and information sharing.

BE IT FURTHER RESOLVED that the District share the fees for these services, plus reasonable and necessary expenses, with the other school districts that are members of the Southeastern Wisconsin School Alliance on the basis of:

Check One:

_____ \$3,000 annual fee for school districts participating in Southeastern Wisconsin School Alliance

_____ \$3,000 annual fee for school districts participating in Southeastern Wisconsin School Alliance and Chapter 220 (SSLC) affiliation (No fee for 2013-14)

_____ Not participating

_____ District

Hanover Research (Check One):

_____ \$3,000 fee for one scheduled research report from the period of March 1, 2014- February 28, 2015

_____ Not Applicable

Southeastern Wisconsin School Alliance Agreement
(Section 66.0301)

Pursuant to a resolution adopted by school districts participating in the Southeastern Wisconsin School Alliance (SWSA):

Participating school districts hereby mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes, to the following conditions:

1. That said parties agree and contract with DeWitt, Ross, & Stevens, S.C., to serve as Legislative Counsel for the Southeastern Wisconsin School Alliance as hereinafter set forth;
2. That the School District of South Milwaukee is to be the operator and fiscal agent of the Southeastern Wisconsin School Alliance;
3. That the fiscal agent district shall establish and maintain records in accordance with the uniform financial accounting system prescribed by the Department of Public Instruction;
4. That the pro-ration of costs will be assessed equally to each participating school district as provided in the authorizing resolution;
5. That the estimated budget and plan of operation for this cooperative shall be approved in advance to contract signing by all school district parties hereto;
6. That variations from the budget will require prior approval of all school district parties hereto;
7. That the fiscal agent agrees to file the required financial reports with the Department of Public Instruction;
8. That attached hereto and incorporated herein by reference are the budget, the plan for operation and plan of payments to said operator of fiscal agent by each school district.


District

School Board President

School Board Clerk

Date

SCHOOL DISTRICT OF
SOUTH MILWAUKEE


By _____

Director of Business Services
Title

May 29, 2013
Date

2013-14 PROPOSED ANNUAL BUDGET
SOUTHEASTERN WISCONSIN SCHOOL ALLIANCE (SWSA)

May 29, 2013

EXPENSES:	PROPOSED BUDGET
Legislative Liaison	\$30,000
Executive Director	40,000
Dues/ Memberships	1,330
Hanover Research Project (Fee collected below)	30,000
Operational Expenses (Web development/host, travel, printing, telephone & supplies)	4,670
Personal Services (Advocacy training, economic study & general)	20,000
TOTAL EXPENSES	\$126,000

REVENUES:	PROPOSED BUDGET
Hanover Research Project Fee (based on 10 Districts)	\$30,000
Fees from Participating School Districts (based on 27 members)	81,000
TOTAL REVENUE	\$111,000

USE OF RESERVES:	\$15,000
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Basis for Prorating Costs: Equal distribution among member districts based upon 66.0301.

2012-13 Southeastern Wisconsin School Alliance Participant Listing:

District	SWSA Fee	Hanover Fee	SSLC
Brown Deer	\$ 3,000	\$ 3,000	
Cudahy	\$ 3,000		
Elmbrook	\$ 3,000	\$ 3,000	Yes
Fox Point / Bayside	\$ 3,000		Yes
Franklin	\$ 3,000		Yes
Glendale / River Hills	\$ 3,000		
Greendale	\$ 3,000		Yes
Hamilton	\$ 3,000		Yes
Hartford Union	\$ 3,000		
Kenosha	\$ 3,000	\$ 3,000	
Kettle Moraine	\$ 3,000	\$ 3,000	
Milwaukee Public Schools	in-kind		in-kind
Menomonee Falls	\$ 3,000	\$ 3,000	Yes
Mequon / Thiensville	\$ 3,000		Yes
Muskego-Norway	\$ 3,000	\$ 3,000	
Nicolet	\$ 3,000		Yes
Oak Creek / Franklin	\$ 3,000	\$ 3,000	Yes
Oconomowoc	\$ 3,000		
Pewaukee	\$ 3,000	\$ 3,000	
Port Washington-Saukville	\$ 3,000		
Saint Francis	\$ 3,000		Yes
Shorewood	\$ 3,000		Yes
South Milwaukee	\$ 3,000	\$ 3,000	Yes
Waukesha	\$ 3,000		
Westosha Central High	\$ 3,000		
West Allis / West Milwaukee	\$ 3,000	\$ 3,000	Yes
Whitefish Bay	\$ 3,000		Yes
Whitnall	\$ 3,000		Yes
Total	\$ 81,000	\$ 30,000	\$ -

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KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

August 27, 2013

Seclusion & Restraint Requirement Report: WI Act 125

Wisconsin Act 125 requires each school to report the district seclusion and restraint data annually, by September 1st, to the school board. The principal or designee must submit a report of the number of incidents of seclusion and physical restraint in the school during the previous school year, the total number of students involved in the incidents, and the number of students with disabilities who were involved in the incidents. The annual report to the school board contains the same data as is required in the U.S. Department of Office of Civil Rights cyclical data collection on seclusion and physical restraint.

“Seclusion” means the involuntary confinement of a pupil, apart from other pupils, in a room or area from which the pupil is physically prevented from leaving. “Physical restraint” means a restriction that immobilizes or reduces the ability of a pupil to freely move his or her torso, arms, legs, or head. A covered (trained) individual may use seclusion on a pupil at school only if all of the following apply:

- The pupil’s behavior presents a clear, present, and imminent risk to the physical safety of the pupil or others and it is the least restrictive intervention feasible.
- A covered individual maintains constant supervision of the pupil, either by remaining in the room or area with the pupil or by observing the pupil through a window that allows the covered individual to see the pupil at all times.
- The room or area in which the pupil is secluded is free of objects or fixtures that may injure the pupil.
- The pupil has adequate access to bathroom facilities, drinking water, necessary medication, and regularly scheduled meals.
- The duration of the seclusion is only as long as necessary to resolve the clear, present, and imminent risk to the physical safety of the pupil or others.
- No door connecting the room or area in which the pupil is secluded.

Districts are required to report on two (2) types of restraint; mechanical and physical, and seclusion, detailing both the number of students (by disability status) and number of incidents. Both a summary report and a full building level report are attached. For the 2012-13 school year, KUSD had zero (0) reports of *mechanical* restraint, 71 students who had a total of 212 incidents of *physical* restraint, and 36 students had a total of 140 incidents of *seclusion*.

This report is for informational purposes only.

Dr. Michele Hancock
Superintendent of Schools

Sue Valeri
Director of Special Education

Kristopher Keckler
Executive Director of Information &
Accountability

Number of Students Subjected to Restraint or Seclusion

Type	Male											Female										
	H	I	A	P	B	W	T	Total	504	LEP	H	I	A	P	B	W	T	Total	504	LEP		
Non-IDEA Students																						
Mechanical Restraint	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Physical Restraint	1	0	0	0	4	5	1	11	0	1	1	0	0	0	4	2	0	7	0	0		
Seclusion	0	0	0	0	3	2	0	5	0	0	0	0	0	0	0	0	0	0	0	0		
IDEA Students																						
Mechanical Restraint	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Physical Restraint	5	0	0	0	18	17	3	43	NA	1	1	0	1	0	5	3	0	10	NA	0		
Seclusion	2	0	0	0	9	12	1	24	NA	0	1	0	1	0	3	2	0	7	NA	0		

Number of Incidents of Restraint or Seclusion

Type	Students with Disabilities	Students Serviced Under Section 504 Only	Students with No Disability
Mechanical Restraint	0	0	0
Physical Restraint	189	0	23
Seclusion	135	0	5

**Kenosha Unified School District
2012-2013 Restraint and Seclusion**

Table 1. Non-IDEA Students Subjected to Mechanical Restraint

School	Male										Female									
	H	I	A	P	B	W	T	Total	504	LEP	H	I	A	P	B	W	T	Total	504	LEP
Bose	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bradford	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Brass	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Brompton	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bullen	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Chavez Learning Station	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dimensions of Learning	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ed Bain Creative Arts	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ed Bain Dual Language	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forest Park	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Frank	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grewenow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Harborside	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Harvey	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hillcrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Indian Trail	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jefferson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jeffery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kenosha 4 Year K	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kenosha eSchool	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kenosha House of Corrections	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
KTEC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LakeView	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lincoln	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mahone	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
McKinley	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nash	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pleasant Prairie	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Prairie Lane	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Reuther	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Roosevelt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Somers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Southport	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stocker	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Strange	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Tremper	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vernon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Washington	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Whittier	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Wilson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

H = Hispanic or Latino of any race

I = American Indian or Alaska Native

A = Asian

P = Native Hawaiian or Other Pacific Islander

B = Black or African American

W = White

T = Two or more races

504 = Section 504 status

LEP = Limited English proficient

Table 2. Non-IDEA Students Subjected to Physical Restraint

School	Male										Female									
	H	I	A	P	B	W	T	Total	504	LEP	H	I	A	P	B	W	T	Total	504	LEP
Bose	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bradford	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Brass	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Brompton	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bullen	0	0	0	0	1	0	0	1	0	0	1	0	0	0	0	0	0	1	0	0
Chavez Learning Station	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dimensions of Learning	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ed Bain Creative Arts	0	0	0	0	1	1	0	2	0	0	0	0	0	0	1	0	0	1	0	0
Ed Bain Dual Language	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forest Park	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Frank	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grewenow	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Harborside	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Harvey	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hillcrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Indian Trail	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jefferson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jeffery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kenosha 4 Year K	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kenosha eSchool	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kenosha House of Corrections	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
KTEC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LakeView	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lincoln	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0
Mahone	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
McKinley	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nash	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pleasant Prairie	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Prairie Lane	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Reuther	1	0	0	0	0	0	1	2	0	1	0	0	0	0	2	1	0	3	0	0
Roosevelt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Somers	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Southport	0	0	0	0	1	1	0	2	0	0	0	0	0	0	0	1	0	1	0	0
Stocker	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Strange	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Tremper	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vernon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Washington	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Whittier	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Wilson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	0	0	4	5	1	11	0	1	1	0	0	0	4	2	0	7	0	0

H = Hispanic or Latino of any race

I = American Indian or Alaska Native

A = Asian

P = Native Hawaiian or Other Pacific Islander

B = Black or African American

W = White

T = Two or more races

504 = Section 504 status

LEP = Limited English proficient

Table 3. Non-IDEA Students Subjected to Seclusion

School	Male										Female									
	H	I	A	P	B	W	T	Total	504	LEP	H	I	A	P	B	W	T	Total	504	LEP
Bose	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bradford	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Brass	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Brompton	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bullen	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Chavez Learning Station	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dimensions of Learning	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ed Bain Creative Arts	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ed Bain Dual Language	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forest Park	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Frank	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Grewenow	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Harborside	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Harvey	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hillcrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Indian Trail	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jefferson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jeffery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kenosha 4 Year K	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kenosha eSchool	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kenosha House of Corrections	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
KTEC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LakeView	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lincoln	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mahone	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
McKinley	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nash	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pleasant Prairie	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Prairie Lane	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Reuther	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Roosevelt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Somers	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Southport	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Stocker	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Strange	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Tremper	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vernon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Washington	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Whittier	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Wilson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	3	2	0	5	0	0	0	0	0	0	0	0	0	0	0	0

H = Hispanic or Latino of any race

I = American Indian or Alaska Native

A = Asian

P = Native Hawaiian or Other Pacific Islander

B = Black or African American

W = White

T = Two or more races

504 = Section 504 status

LEP = Limited English proficient

Table 4. IDEA Students Subjected to Mechanical Restraint

School	Male											Female										
	H	I	A	P	B	W	T	Total	504	LEP	H	I	A	P	B	W	T	Total	504	LEP		
Bose	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Bradford	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Brass	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Brompton	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Bullen	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Chavez Learning Station	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Dimensions of Learning	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Ed Bain Creative Arts	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Ed Bain Dual Language	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Forest Park	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Frank	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Grant	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Grewenow	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Harborside	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Harvey	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Hillcrest	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Indian Trail	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Jefferson	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Jeffery	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Kenosha 4 Year K	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Kenosha eSchool	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Kenosha House of Corrections	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
KTEC	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
LakeView	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Lance	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Lincoln	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Mahone	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
McKinley	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Nash	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Pleasant Prairie	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Prairie Lane	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Reuther	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Roosevelt	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Somers	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Southport	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Stocker	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Strange	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Tremper	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Vernon	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Washington	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Whittier	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
Wilson	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		
TOTAL	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0		

H = Hispanic or Latino of any race

I = American Indian or Alaska Native

A = Asian

P = Native Hawaiian or Other Pacific Islander

B = Black or African American

W = White

T = Two or more races

504 = Section 504 status

LEP = Limited English proficient

Table 5. IDEA Students Subjected to Physical Restraint

School	Male										Female									
	H	I	A	P	B	W	T	Total	504	LEP	H	I	A	P	B	W	T	Total	504	LEP
Bose	0	0	0	0	1	1	0	2	NA	0	0	0	0	0	0	0	0	0	NA	0
Bradford	0	0	0	0	1	0	0	1	NA	0	0	0	0	0	1	1	0	2	NA	0
Brass	0	0	0	0	0	1	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Brompton	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Bullen	0	0	0	0	1	0	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Chavez Learning Station	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Dimensions of Learning	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Ed Bain Creative Arts	1	0	0	0	0	1	0	2	NA	0	0	0	0	0	0	0	0	0	NA	0
Ed Bain Dual Language	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Forest Park	1	0	0	0	2	1	1	5	NA	0	0	0	0	0	0	0	0	0	NA	0
Frank	0	0	0	0	2	0	0	2	NA	0	0	0	0	0	0	0	0	0	NA	0
Grant	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	1	0	0	1	NA	0
Grewenow	1	0	0	0	2	0	1	4	NA	0	0	0	0	0	0	0	0	0	NA	0
Harborside	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Harvey	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Hillcrest	0	0	0	0	5	1	0	6	NA	0	0	0	0	0	0	0	0	0	NA	0
Indian Trail	0	0	0	0	0	1	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Jefferson	0	0	0	0	0	0	0	0	NA	0	1	0	0	0	0	0	0	1	NA	0
Jeffery	0	0	0	0	0	1	1	2	NA	0	0	0	0	0	0	0	0	0	NA	0
Kenosha 4 Year K	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Kenosha eSchool	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Kenosha House of Corrections	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
KTEC	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
LakeView	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Lance	0	0	0	0	0	1	0	1	NA	0	0	0	0	0	1	0	0	1	NA	0
Lincoln	1	0	0	0	0	0	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Mahone	0	0	0	0	1	1	0	2	NA	0	0	0	0	0	0	0	0	0	NA	0
McKinley	0	0	0	0	1	0	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Nash	0	0	0	0	0	1	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Pleasant Prairie	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Prairie Lane	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Reuther	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Roosevelt	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Somers	0	0	0	0	1	0	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Southport	0	0	0	0	1	2	0	3	NA	0	0	0	0	0	0	0	0	0	NA	0
Stocker	1	0	0	0	0	1	0	2	NA	1	0	0	0	0	1	0	0	1	NA	0
Strange	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Tremper	0	0	0	0	0	1	0	1	NA	0	0	0	0	0	0	2	0	2	NA	0
Vernon	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Washington	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	1	0	0	1	NA	0
Whittier	0	0	0	0	0	2	0	2	NA	0	0	0	1	0	0	0	0	1	NA	0
Wilson	0	0	0	0	0	1	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
TOTAL	5	0	0	0	18	17	3	43	NA	1	1	0	1	0	5	3	0	10	NA	0

H = Hispanic or Latino of any race

I = American Indian or Alaska Native

A = Asian

P = Native Hawaiian or Other Pacific Islander

B = Black or African American

W = White

T = Two or more races

504 = Section 504 status

LEP = Limited English proficient

Table 6. IDEA Students Subjected to Seclusion

School	Male										Female									
	H	I	A	P	B	W	T	Total	504	LEP	H	I	A	P	B	W	T	Total	504	LEP
Bose	0	0	0	0	0	1	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Bradford	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	2	0	0	2	NA	0
Brass	0	0	0	0	0	1	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Brompton	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Bullen	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Chavez Learning Station	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Dimensions of Learning	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Ed Bain Creative Arts	0	0	0	0	0	1	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Ed Bain Dual Language	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Forest Park	1	0	0	0	1	1	0	3	NA	0	0	0	0	0	0	0	0	0	NA	0
Frank	0	0	0	0	1	0	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Grant	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	1	0	0	1	NA	0
Grewenow	1	0	0	0	2	0	0	3	NA	0	0	0	0	0	0	0	0	0	NA	0
Harborside	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Harvey	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Hillcrest	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Indian Trail	0	0	0	0	1	0	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Jefferson	0	0	0	0	0	0	0	0	NA	0	1	0	0	0	0	0	0	1	NA	0
Jeffery	0	0	0	0	0	1	1	2	NA	0	0	0	0	0	0	0	0	0	NA	0
Kenosha 4 Year K	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Kenosha eSchool	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Kenosha House of Corrections	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
KTEC	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
LakeView	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Lance	0	0	0	0	0	1	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Lincoln	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Mahone	0	0	0	0	1	1	0	2	NA	0	0	0	0	0	0	0	0	0	NA	0
McKinley	0	0	0	0	1	0	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Nash	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Pleasant Prairie	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Prairie Lane	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Reuther	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Roosevelt	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Somers	0	0	0	0	1	0	0	1	NA	0	0	0	0	0	0	0	0	0	NA	0
Southport	0	0	0	0	1	2	0	3	NA	0	0	0	0	0	0	1	0	1	NA	0
Stocker	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Strange	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Tremper	0	0	0	0	0	1	0	1	NA	0	0	0	0	0	0	1	0	1	NA	0
Vernon	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Washington	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
Whittier	0	0	0	0	0	2	0	2	NA	0	0	0	1	0	0	0	0	1	NA	0
Wilson	0	0	0	0	0	0	0	0	NA	0	0	0	0	0	0	0	0	0	NA	0
TOTAL	2	0	0	0	9	12	1	24	NA	0	1	0	1	0	3	2	0	7	NA	0

H = Hispanic or Latino of any race

I = American Indian or Alaska Native

A = Asian

P = Native Hawaiian or Other Pacific Islander

B = Black or African American

W = White

T = Two or more races

504 = Section 504 status

LEP = Limited English proficient

Table 7. Instances of Restraint or Seclusion

School	Mechanical Restraint			Physical Restraint			Seclusion		
	SwD (IDEA)	Only S504	w/o Dis	SwD (IDEA)	Only S504	w/o Dis	SwD (IDEA)	Only S504	w/o Dis
Bose	0	0	0	3	0	0	1	0	0
Bradford	0	0	0	13	0	0	11	0	0
Brass	0	0	0	2	0	0	1	0	0
Brompton	0	0	0	0	0	0	0	0	0
Bullen	0	0	0	3	0	2	0	0	0
Chavez Learning Station	0	0	0	0	0	0	0	0	0
Dimensions of Learning	0	0	0	0	0	0	0	0	0
Ed Bain Creative Arts	0	0	0	6	0	3	1	0	0
Ed Bain Dual Language	0	0	0	0	0	0	0	0	0
Forest Park	0	0	0	7	0	0	3	0	0
Frank	0	0	0	18	0	0	23	0	0
Grant	0	0	0	5	0	0	1	0	1
Grewenow	0	0	0	19	0	1	20	0	1
Harborside	0	0	0	0	0	0	0	0	0
Harvey	0	0	0	0	0	0	0	0	0
Hillcrest	0	0	0	6	0	0	0	0	0
Indian Trail	0	0	0	1	0	0	2	0	0
Jefferson	0	0	0	1	0	0	1	0	0
Jeffery	0	0	0	9	0	0	7	0	0
Kenosha 4 Year K	0	0	0	0	0	0	0	0	0
Kenosha eSchool	0	0	0	0	0	0	0	0	0
Kenosha House of Corrections	0	0	0	0	0	0	0	0	0
KTEC	0	0	0	0	0	0	0	0	0
LakeView	0	0	0	0	0	0	0	0	0
Lance	0	0	0	27	0	0	24	0	0
Lincoln	0	0	0	1	0	1	0	0	0
Mahone	0	0	0	3	0	0	2	0	0
McKinley	0	0	0	33	0	0	1	0	0
Nash	0	0	0	1	0	0	0	0	0
Pleasant Prairie	0	0	0	0	0	0	0	0	0
Prairie Lane	0	0	0	0	0	1	0	0	0
Reuther	0	0	0	0	0	5	0	0	0
Roosevelt	0	0	0	0	0	0	0	0	0
Somers	0	0	0	3	0	1	1	0	1
Southport	0	0	0	5	0	8	12	0	1
Stocker	0	0	0	5	0	0	0	0	0
Strange	0	0	0	0	0	0	0	0	0
Tremper	0	0	0	8	0	0	18	0	0
Vernon	0	0	0	0	0	0	0	0	0
Washington	0	0	0	1	0	0	0	0	0
Whittier	0	0	0	8	0	1	6	0	1
Wilson	0	0	0	1	0	0	0	0	0
TOTAL	0	0	0	189	0	23	135	0	5

SwD = Students with disabilities

w/o Dis = Students without disabilities

S504 = Students with disabilities that are provided with services under Section 504 and are not provided with services under the Individuals with Disabilities Education Act (IDEA)

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Kenosha Unified School District
Kenosha, Wisconsin

August 27, 2013

Request for Proposal – Legal Services

At the request of the Board of Education, a Request for Proposal for Legal Services was submitted to the industry on May 18, 2013. The proposal is attached. The District received a bid from the following law firm(s): Boardman and Clark.

It should be noted that employment related issues are typically submitted to our insurance company (AEGIS) and legal representation, depending on the issue, is provided at the direction of the insurance company.

Recommendation:

It is the recommendation of the Administration that an interview be conducted with Boardman and Clark. An additional recommendation will be provided upon completion of the interview.

Dr. Michele Hancock
Superintendent of Schools

Sheronda Glass
Executive Director Business Services

Robert Hofer
Purchasing Agent

**KENOSHA UNIFIED SCHOOL DISTRICT
REQUEST FOR PROPOSAL
(THIS IS NOT AN ORDER)**

Date: June 20, 2013

RFP Number: 4820 – LEGAL SERVICES

Date Due: July 9, 2013 AT 3:00 PM

PROPOSALS WILL BE RECEIVED AT THE
KENOSHA UNIFIED SCHOOL DISTRICT PURCHASING OFFICE
3600 52ND STREET, KENOSHA, WI 53144
FOR MORE INFORMATION, CALL (262) 359-6338

VENDOR SIGN AND RETURN ONE ORIGINAL, ONE PAPER COPY AND ONE ELECTRONIC COPY

INDIVIDUAL SIGNING THIS SECTION ACKNOWLEDGES THAT THEY HAVE READ THE KENOSHA UNIFIED SCHOOL DISTRICT REQUEST FOR PROPOSAL **#4820 – LEGAL SERVICES** AND CERTIFIES THAT THE NAMED ORGANIZATION AGREES TO AND IS ABLE TO MEET THE REQUIREMENTS AS LISTED IN THIS RFP. INDIVIDUAL SIGNING THIS RFP ALSO CERTIFIES THAT INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF THEIR KNOWLEDGE.

COMPANY NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

THE UNDERSIGNED AGREES TO FURNISH THE SERVICES DESCRIBED AT THE NET PRICE QUOTED SUBJECT TO THE STATED CONDITIONS

GENERAL CONDITIONS

1. Quote all prices less any applicable Federal Excise or State Sales Taxes.
2. Quote all prices F.O.B. destination in Kenosha
3. Unit prices will govern if price extensions are in error.
4. KUSD reserves the right to select the unit considered most suitable for its use and to award items individually, in combination, or not at all.
5. Quoted prices to remain firm for 60 days.

PRINT NAME: _____

TITLE: _____

SIGNATURE: _____

DATE: _____

GENERAL TERMS AND CONDITIONS

1. General conditions printed on prior page will apply.
2. The Kenosha Unified School District (KUSD) reserves the right to accept or reject any or all bids/proposals, to waive any informality or technicality in any bid/proposal submitted, and to accept any part of a bid/proposal deemed to be in the best interest of KUSD. KUSD reserves the right to negotiate with any company after the bid opening has occurred.
3. Service start date will be at the request of KUSD.
4. Written responses must be submitted in a sealed envelope marked "**RFP #4820 – LEGAL SERVICES.**" They are to be returned to Kenosha Unified School District, 3600-52nd Street, Kenosha, Wisconsin 53144, Purchasing Department, no later than **3:00PM Tuesday, July 9, 2013.** Please include the entire bid package as your response, including the signed cover sheet, and completed specification table. Send one original, one copy and one electronic copy of your RFP response and table in the sealed envelope. It is the responsibility of the bidder to ensure that proposals arrive to the specified location by the deadline for proposal submission. Late proposals may be accepted if it can be ascertained beyond a reasonable doubt that the circumstances, which caused the proposal to be late, were beyond the bidder's control and that the proposal was submitted without prior knowledge of the contents of competing proposals. The acceptance of late proposals will be at the discretionary authority of the Purchasing Agent.
5. The opening will take place at the Educational Support Center. 3600 – 52nd St, Kenosha, in **Room 180 at 3:00PM Tuesday, July 9, 2013** where they will then be publicly opened. Bidders, or their authorized agents, are invited to be present for the opening; however, no decisions or evaluation will take place – only an acknowledgement of qualifying receipt.
6. All proposals must be signed to be valid.
7. Verbal commitments will NOT be honored.
8. Facsimile or email proposal responses will NOT be accepted.
9. State the terms and conditions of services being quoted. Indicate limitations and liabilities associated with the services and time frame for completion.
10. No item may be canceled, no price changed, once the proposal is received in our office. Orders resulting from this proposal will be considered binding.
11. Awarded vendors will be contacted by letter and will receive a subsequent purchase order.
12. Invoicing must be done through the United States Postal Service.

I. Purpose

This Request for Proposal (RFP) issued by the Kenosha Unified School District (the District), is to acquire proposals from qualified firms to contract **LEGAL SERVICES** to be provided to Kenosha Unified School District during the 2013-15 school years. The District will negotiate and administer the contract or agreement on behalf of all schools and departments of KUSD and will make any payments due under such an agreement or contract. It is possible other schools or departments may be added to join the District during the term of a contract or agreement signed pursuant to this RFP. The District may elect to award more than one contract or agreement or to select multiple vendors as a result of this RFP process. The District may elect to purchase some services from one vendor, and other services from another vendor. Any such decision shall be at the sole determination of the District. The requirements, provisions, and terms and conditions included in the RFP document will apply to any contract or agreement awarded as a result of this RFP and is the terms and conditions upon which the District will base negotiations.

II. Scope of Services

The Responder shall be readily available to perform the following legal services, including but not limited to, as requested by the Executive Director and/or Board of Education:

1. Review, draft, and negotiate property contracts and leases;
2. Advise on district and tax-exempt legal organization legal issues;
3. Review Board governance and fiscal policies as needed;
4. Attend Board Meetings and/or Executive Sessions as necessary
5. Advise on responses to subpoenas, court orders, and request for information from third parties
6. Defend lawsuits, administrative claims, or other legal claims as necessary;
7. Provide legal services as it relates to administrative review and expulsion hearings;
8. Other legal services as needed.

III. Proposal Content

The Responder, in its proposal, shall, as a minimum, include the following:

- a. **Legal Experience:** The Responder should describe its legal experience, including the names, addresses, contact persons, and telephone numbers of at least three clients, preferably including clients similar to Kenosha Unified.
- b. **Organization, Size, Structure and Areas of Practice.** If the Responder is a firm, it should describe its organization, size structure, areas of practice, and office location(s). Indicate, if appropriate, if the firm is a small or minority/owned business. Also include copy of Equal Opportunity/Affirmative Action Policy, if the firm has one.
- c. **Attorney Qualifications:** The Responder should have experience in the following areas: School Law, including expulsion hearings, non-profit and tax-exempt organizations, real estate, government grants and contracts; labor and employment; and general business operations. The Responder should describe the qualifications of attorneys to be assigned to the

representation. Descriptions should include professional background of each attorney, prior experience of the individual attorneys with respect to the required experience listed above. Only include resumes of attorneys liked to be assigned to the representation. Education, position, years and types of experience, and continuing professional education will be considered.

- d. The Responder proposed price should include information on the hourly billing rates of each attorney or other legal staff who is expected to work on this representation and charges for expenses, if any, such as legal research, copies, and faxes. Also include a monthly flat fee that would be charged to advice on routine matters that could be handled over the telephone or otherwise without extensive research or other legal work. Kenosha Unified reserves the right to negotiate with the Responder on the structure of the billing and/or retainer fee.

IV. Contract Agreement

The District may elect to award more than one contract or select multiple vendors as a result of this RFP process.

V. Economic Adjustments

Pricing shall be firm for the life of the contract or agreement. There is no limitation on the amount of price decreases that may be made under this clause.

VI. Incurring Costs

Kenosha Unified School District is not liable for any costs incurred in replying to this RFP.

VII. Method of Bid

Bids written in pencil will be rejected. Erasures or corrections of mistakes on Request for Proposal must be initialed or signed by bidder. Failure to meet any requirements listed in this bid document may be cause for disqualification of the bid.

Submitted bids must include the pricing, signature page, and acknowledgement of addenda **if any**. A legally authorized representative of the bidder will sign the Certification of Bidder signature page in ink.

Any information held to be proprietary by a bidder must be plainly marked as such and may not include pricing.

If the bidder cannot meet a requirement the term "No Bid" must be entered for that item. An alternative equivalent service can be proposed in the form of an attachment labeled "Alternate".

VIII. References

A minimum of 3 references from other governmental or school district customers must accompany the bid. The "Reference Data Sheet" should be returned with the bid. Additional references may be contacted that are known to the District but not provided by the bidder.

IX. Number of Bids Required

Unless otherwise specified, one (1) original, one (1) paper copy and one (1) electronic copy of the entire bid. Please include a CD or flash drive as the electronic copy containing all bid documents in the sealed bid envelope. This is a sealed bid, Emailed bids CANNOT be accepted.

X. Addressing of Bids

The bid shall be submitted in a sealed envelope marked with the bidder's return address and must be addressed to:

PURCHASING DEPARTMENT
KENOSHA UNIFIED SCHOOL DISTRICT
3600 52nd Street
Kenosha, WI 53144

The following remarks must be noted on the RFP:

RFP #4820 – LEGAL SERVICES
Due: 3:00 PM Tuesday, July 9, 2013

XI. Due Date

Sealed bids will be accepted by the Kenosha Unified School District's Purchasing Department until **3:00 PM Tuesday, July 9, 2013**.

The opening will take place at the Educational Support Center. 3600 – 52nd St, Kenosha, where they will then be publicly opened and read aloud. Bidders or their authorized agents are invited to be present for the opening; however, no decisions or evaluation will take place – only an acknowledgement of qualifying receipt.

Late bids and bids received via facsimile will not be accepted and shall remain unopened.

XII. Addenda

If it becomes necessary to revise any part of this RFP or otherwise provide additional information, an addendum will be issued by Kenosha Unified School District's Purchasing Department and furnished to all individuals who have received copies of the original RFP. Bidders are required to acknowledge receipt of all addenda by listing such addenda on the Certification of Bidder Signature Page.

XIII. Withdrawal of Bids

Bids may be withdrawn by written or facsimile request received from bidder prior to time and date fixed for bid opening. Negligence on the part of the bidder in preparing the bid confers no right for withdrawal of the bid after it has been opened. Withdrawn bids will be retained in the RFP file but remain unopened.

XIV. Amendments to Bids

Each bidder will be allowed a period of forty-eight (48) hours after the time and date set for receipt of bids to notify Kenosha Unified School District's Purchasing Department in writing of a material mistake in the bid. Failure of bidder to notify Kenosha Unified School District's Purchasing Department in the manner and within the time limit specified above will constitute a waiver by the bidder of all rights and remedies relative to a material mistake. Formal bid amendments thereto, or requests for withdrawal of bid received by Kenosha Unified School District's Purchasing Department after time specified for opening will not be considered.

XV. Questions

Questions regarding the preparation of the proposal and due dates should be addressed to:

Robert Hofer – Purchasing
3600-52nd Street
Kenosha WI 53144
Phone 262-359-5914
Email rhofer@kUSD.edu

Questions regarding scope, additional information or technical aspects of the proposal should be addressed to:

Sheronda Glass – Executive Director of Business Services
3600-52nd Street
Kenosha WI 53144
Phone 262-359-6172
Email sglass@kUSD.edu

REFERENCE DATA SHEET

(TO BE COMPLETED AND SUBMITTED WITH BID)

QUALIFICATIONS: Firms shall have the capability and capacity in all respects to fulfill the contractual requirements to the satisfaction of all participating government agencies.

Indicate the length of time you have been in business as a company providing the type of service required for this contract. _____ years _____ Months

Provide a minimum of three (3) references that may substantiate past work performance and experience in the type of work required for this contract.

1. Company: _____

Address: _____

Contact: _____

Phone: _____

E-mail: _____

2. Company: _____

Address: _____

Contact: _____

Phone: _____

E-mail: _____

3. Company: _____

Address: _____

Contact: _____

Phone: _____

E-mail: _____

KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

August 27, 2013

DONATIONS TO THE DISTRICT

The District has received the following donations:

1. Gateway Technical College Library – Kenosha Campus donated a large library bookshelf to the KTEC Library. The value of this donation is \$5,015.00.
2. Aiello Family Dental donated \$1,000.00 to the Bradford Theatre Arts Department. The donation was used for the International Thespian Festival performance of “Shrek”.
3. Mr. William Aiello donated \$1,000.00 to the Bradford Theatre Arts Department. The donation was used for the International Thespian Festival performance of “Shrek”.
4. Kenosha Academy of Dance donated \$750.00 to the Bradford Theatre Arts Department. The donation was used for the International Thespian Festival performance of “Shrek”.

Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 1400, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Michele Hancock
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

August 27, 2013

**Tentative Schedule of Reports, Events,
and Legal Deadlines for School Board
August - September**

August

- August 13, 2013 – Standing Committee Meetings – 5:30 P.M. in ESC Board Room
- August 19, 2013 – Special Meeting
- August 26, 2013 – All Staff Report
- August 27, 2013 – Regular Board of Education Meetings – 7:00 P.M. in ESC Board Room

September

- September 3, 2013 – First Day of School for Students
- September 10, 2013 – Standing Committee Meetings – 5:30 P.M. in ESC Board Room
- September 12, 2013 – Public Hearing on Budget/Annual Meeting of Electors – 7:00 P.M. in Mahone Middle School Auditorium
- September 24, 2013 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room