



**ORGANIZATIONAL MEETING – 6:30 P.M.**

**REGULAR MONTHLY BOARD MEETING – 7:00 P.M.**

**April 22, 2013**

**Educational Support Center  
Board Meeting Room  
3600-52<sup>nd</sup> Street  
Kenosha, Wisconsin**

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ORGANIZATIONAL MEETING  
Tuesday, April 22, 2013  
Educational Support Center  
6:30 P.M.

- I. Roll Call of New Board
- II. Oath of Office
- III. Organization of New Board
  - A. Election of Board President (Presides Upon Election)
  - B. Election of Board Vice President
  - C. Election of Board Treasurer
  - D. Election of Board Clerk
  - E. Election of Board Secretary
  - F. Selection of Time and Place of Regular Meetings
  - G. Schedule of Authorized Public Depositories ..... Pages 1-2
  - H. Legal Services for the District ..... Page 3
  - I. Voting Order Draw
  - J. Check Signatures
- IV. New or Old Business as Required
- V. Adjournment

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Kenosha Unified School District  
Kenosha, Wisconsin

April 22, 2013

**Schedule of Authorized Public Depositories**

The School Board must annually approve the institutions to which District funds are deposited. Attachment A includes the list of authorized public depositories for the 2013-2014 fiscal year. The list of depositories remains the same from last year. Administration requests Board approval for these depositories.

State Statute 67.12(12) states that a school district may issue promissory notes for any public purpose including, but not limited to, paying general and current municipal expenses up to \$1 million without a voter approved referendum. The District currently has established a \$1 million Line of Credit through Johnson Bank for purposes of operational cash flow needs.

Additionally, the current banking services contract with Johnson Bank expires June 30, 2013. The District went out for bid earlier this year. Three financial institutions responded with a proposal for services. Each of these institutions is of the size and financial stability to service KUSD needs, and meet the requirements set forth in the request for proposal. The selection was based on the following criteria:

- Legal and other operational requirements have been met
- Completeness of proposal submitted by the financial institution
- Financial capacity of the financial institution, including technological tools
- The Financial institution's capabilities, available services and their costs
- Proximity of the financial institution's depository facilities to the Education Support Center and all Kenosha Unified school sites
- Past and present level of services provided by the financial institution to KUSD
- Overall comprehensiveness of package of services to district employees

It is Administration's recommendation that the District continue the banking relationship with Johnson Bank. Johnson Bank met all of the criteria including being the lowest cost. KUSD has had a long standing relationship with Johnson Bank. Administration values its level of customer service, products, services and depository sites.

**Recommendation**

Administration recommends that the Board of Education: 1) adopt the attached Schedule of Authorized Public Depositories, 2) assign the Chief Financial Officer the authority to approve debt as needed, in the form of the \$1,000,000 Line of Credit through Johnson Bank, and 3) approve the continued relationship with Johnson Bank extending their contract for another three years through 2016 with the option to extend for an additional two 2-year terms.

Dr. Michele Hancock  
Superintendent of Schools

Tina M. Schmitz  
Chief Financial Officer

**KENOSHA UNIFIED SCHOOL DISTRICT**  
**Schedule of Authorized Public Depositories**  
**April 22, 2013**

<b>Financial Institution</b>	<b>Type</b>	<b>Date Added</b>
Johnson Bank 7500 Greenbay Road Kenosha, WI 53142	Operating Account Payroll Account Flex Spending Account Retirement Insurance Account Repurchase Agreement Student Activity Line of Credit	Contract from July 1, 2005 through June 30, 2013, and renewal of contract from July 1, 2013 through June 30, 2016 with two optional 2-year extensions.
U.S. Bank 777 E. Wisconsin Avenue Milwaukee, WI 53202	Investment Account	March 28, 2003
Wisconsin Investment Series Cooperative PMA, Administrator of WISC 788 N. Jefferson, Suite 550 Milwaukee, WI 53202	Investment Accounts	September 26, 2000
State of Wisconsin Local Government Investment Pool P.O. Box 7871 Madison, WI 53707	Investment Accounts	Prior to 1999
PMA Securities, Inc. 788 N. Jefferson, Suite 550 Milwaukee, WI 53202	Placement Agent OPEB Placement Agent	Contract from Aug 12, 2008 for (5) five years renewable with each new debt instrument.

**KENOSHA UNIFIED SCHOOL DISTRICT**  
**Kenosha, Wisconsin**

**April 22, 2013**

**Legal Services for the District**

School Board policy allows for the use of legal services, as necessary, to meet legal requirements of the day to day operation of the school district. Below are the legal service firms that the District currently utilizes that are being recommended to be deemed the approve lists of attorneys.

Buelow, Vetter, Buikema, Olson & Vliet, LLC  
Quarles & Brady, LLP  
von Briesen & Roper, S.C.

Our insurance provider, Community Insurance Corporation/Aegis, may contract out with different legal firms to administer various worker's compensation claim and liability issues.

Administration may also request School Board approval of specialized legal service firms for a limited term when deemed in the best interest of the School District.

**Recommendation**

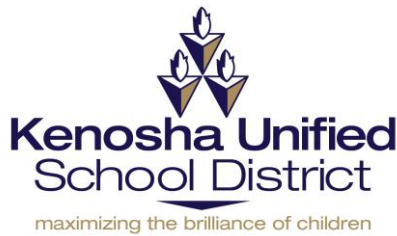
Administration recommends that the Board of Education approve the list of attorneys as outlined above.

Dr. Michele Hancock  
Superintendent of Schools

Sheronda Glass  
Executive Director of Business

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Regular School Board Meeting  
April 22, 2013  
Educational Support Center  
7:00 P.M.

- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards/Recognition
  - Scholastic Art Awards
  - High School Art Contest at Sterling House of Kenosha
  - Science Olympiad
  - Project Lead The Way Master Teacher for Design and Modeling
  - Veteran Diploma Presentation
- IV. Administrative and Supervisory Appointments
- V. Introduction and Welcome of Student Ambassador
- VI. Legislative Report
- VII. Views and Comments by the Public
- VIII. Remarks by the President
- IX. Superintendent's Report
- X. Consent Agenda
  - A. Consent/Approve Recommendations  
Concerning Appointments,  
Leaves of Absence,  
Retirements and Resignations..... Page 1
  - B. Consent/Approve Minutes of 3/26/13  
and 4/09/13 Special  
Meetings and Executive  
Sessions and 3/26/13  
Regular Meeting ..... Pages 2-10
  - C. Consent/Approve Summary of Receipts, Wire  
Transfers and Check Registers .... Pages 11-12

# SCHOOL BOARD AGENDA

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April 22, 2013

## XI. Old Business

- A. Discussion/Action Kenosha School of  
Technology Enhanced  
Curriculum Charter Contract ..... Pages 13-21
- B. Discussion/Action Kenosha eSchool  
Lease Extension ..... Pages 22-24
- C. Discussion Fiscal 2013-2014 Budget  
Status ..... Pages 25-28

## XII. New Business

- A. Discussion/Action Naming of Baseball  
Field ..... Page 29-33
- B. Discussion/Action Donations to the  
District ..... Page 34

- XIII. Other Business as Permitted by Law  
Tentative Schedule of Reports, Events and Legal  
Deadlines For School Board (April-May) ..... Page 35

## XIV. Predetermined Time and Date of Adjourned Meeting, If Necessary

## XV. Adjournment

Kenosha Unified School District  
Kenosha, WI  
April 22, 2013

The Human Resources recommendations regarding the following actions:

Action	Board Date	code	Staff	Last Name	First Name	School/Dept	Position	Effective Date	Yrs of Svc	Salary	Reason	Step / Level	FTE	Letter or Contract
Early, Early Retirement	4/9/13		Instructional	Tack	Marlene	Bullen Middle School	Social Worker	6/12/13	22	\$76,934.00	Early, Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Wolfe	Linda	Brass Community School	E.C.	6/12/13	35	\$63,793.00	Early, Early Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	Camerota	James	Bradford High School	Math	6/12/13	35	\$76,934.00	Early Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	Hall	Nancy	Whittier Elementary School	Grade 1	6/12/13	16	\$63,793.00	Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Miller	Kristina	IMC	Library Media Specialist	6/12/13	26	\$53,853.80	Early, Early Retirement	No	0.7	Contract
Early Retirement	4/9/13		Instructional	Mundell	Daniel	Lance Middle School	Guidance	6/12/13	26	\$76,934.00	Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Folland	John	Nash Elementary School	Grade 5	6/12/13	28	\$75,500.00	Early, Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Fremarek	Patricia	Tremper High School	Guidance	6/12/13	25	\$76,934.00	Early, Early Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	Liebke	Juel	Nash Elementary School	E.C.	6/12/13	21	\$76,934.00	Early Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	Yelton	Sandra	Bose Elementary School	Guidance	6/12/13	34	\$76,934.00	Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Winter	Donna	Student Support	Guidance	6/12/13	34	\$76,934.00	Early, Early Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	Heller	Doris	Reuther High School	Art	6/12/13	39	\$76,934.00	Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Jorgensen	Kathryn	Lincoln Middle School	Math	6/12/13	28	\$76,934.00	Early, Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Carlson	Diane	Lincoln Middle School	Science	6/12/13	15	\$63,793.00	Early, Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	McDermott	Gail	Somers Elementary School	Grade 1	6/12/13	19	\$76,934.00	Early, Early Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	Fraher	Elysa	Somers Elementary School	Grade 1	6/12/13	19	\$76,934.00	Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Jorsch	James	Tremper High School	Science	6/12/13	24	\$76,934.00	Early, Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Gallo	Patricia	Somers Elementary School	Grade 5	6/12/13	24	\$70,813.00	Early, Early Retirement	No	1	Contract
Retirement	4/9/13		Instructional	Thompson	Patricia	Reuther High School	Accelerated Learning Teacher	6/12/13	22	\$38,467.00	Retirement	No	0.5	Contract
Early, Early Retirement	4/9/13		Instructional	Hopkins	Valerie	Frank Elementary School	C.B.D.	6/12/13	33	\$76,934.00	Early, Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Ginkowski	Judy	Whittier Elementary School	E.C.	6/12/13	36	\$76,934.00	Early Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	Paulauskas	Gary	Tremper High School	Guidance	6/12/13	36	\$76,934.00	Early Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	Thompson	Virginia	Vernon Elementary School	Multi-Age 4/5	6/12/13	30	\$63,793.00	Early Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	McCrea	Elynn	Grant Elementary School	L.D.	6/12/13	37	\$76,934.00	Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Chulew	Natalie	Roosevelt Elementary School	Talent Development	6/12/13	28	\$76,934.00	Early, Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Adams	Bonnie	Roosevelt Elementary School	Talent Development	6/12/13	32	\$76,934.00	Early, Early Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	Snediker	Jane	Roosevelt Elementary School	Guidance	6/12/13	42	\$76,934.00	Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Belshaw	Kathleen	Hillcrest Academy	Social Worker	6/12/13	23	\$76,934.00	Early, Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Palacios	Jose	Bain School of Dual Language	Dual Spanish	6/12/13	30	\$76,934.00	Early, Early Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	Vervisch	Catherine	Tremper High School	ESL - Other Language	6/12/13	15	\$76,934.00	Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Covelli	Susan	Jeffery Elementary School	Instructional Coach	6/12/13	17	\$76,934.00	Early, Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Covelli	Louis	Tremper High School	Music	6/12/13	34	\$76,934.00	Early, Early Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	Valeri	Nancy	Lance Middle School	Social Studies	6/12/13	24	\$76,934.00	Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Saskill	Richard	Forest Park Elementary	ESL - Other Language	6/12/13	15	\$72,433.00	Early, Early Retirement	No	1	Contract
Retirement	4/9/13		Instructional	Shannon	Susan	Whittier Elementary School	Kindergarten	6/12/13	15	\$70,813.00	Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Mach	Catherine	McKinley Elementary School	Grade 5	6/12/13	17	\$60,565.00	Early, Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Ives - Kimpel	Donna	IMC	Library Media Specialist	6/12/13	15	\$34,601.00	Early, Early Retirement	No	1	Contract
Retirement	4/9/13		Instructional	DeRemer	Patricia	Reuther High School	Student Opportunities Services	6/12/13	31	\$76,934.00	Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	Delahanty	Gregory	Tremper High School	History	6/12/13	15	\$76,934.00	Early Retirement	No	1	Contract
Early Retirement	4/9/13		Instructional	Wiersum	Deborah	Reuther High School	Social Studies	6/12/13	25	\$63,793.00	Early Retirement	No	1	Contract
Early, Early Retirement	4/9/13		Instructional	Cermak	Amy	Bradford High School	Work Experience Sp. Ed.	6/12/13	34	\$76,934.00	Early, Early Retirement	No	1	Contract
Early Retirement	4/9/13		ESP	Majercik	John	Tremper High School	Security	6/11/13	15	\$16.21	Early Retirement	No	1	Contract
Early Retirement	4/9/13		ESP	Majercik	Susan	Tremper High School	Clerical	6/11/13	23	\$14.13	Early Retirement	No	0.4	Contract
Appointment	4/9/13		ESP	Nixon	Rodney	ITA	Security	3/19/13		\$13.02	Appointment	No	1	
Early Retirement	4/9/13		Secretarial	Ishmael	Margaret	Bradford High School	Secretary 1 - 12 month	6/30/13	21	\$19.11	Early Retirement	No	1	Contract
Resignation	4/9/13		Miscellaneous	Rodriguez	Lorenza	Vernon Elementary School	Aims Specialist 1	4/28/13		\$13.92	Resignation	No	1	Contract
Appointment	4/22/13	**	ESP	Torres	Ismael	ITA	Security	4/8/13		\$14.02	Appointment	No	1	
Resignation	4/22/13	**	Miscellaneous	Torres	Ismael	Vernon Elementary School	Aims Specialist 1	4/7/13		\$14.17	Resignation: Took District ESP Position	No	1	
Resignation	4/22/13	**	Instructional	Saskill	Richard	Forest Park Elementary	ESL - Other Language	6/12/13	15	\$72,433.00	Corrected separation: Resignation	No	1	Contract
Retirement	4/22/13	**	Secretarial	Hollister	Karen	Dept. of Special Education	Secretary III (12 Month)	6/30/13	33	\$20.94	Corrected separation: Retirement	No	1	Contract
Early Retirement	4/22/13	**	Service	Baumeister Sr.	Paul	Facility Services	Maintenance Service Worker - Grounds	5/31/13	16	\$51,105.60	Early Retirement	No	1	Contract
Early Retirement	4/22/13	**	Instructional	Hawkins	Mary	Dept. of Special Education	Speech Therapist	6/12/13	38	\$76,934.00	Early Retirement	No	1	Contract
Early, Early Retirement	4/22/13	**	Instructional	Pellicori	Mark	Indian Trail Academy	Guidance Counselor	6/12/13	19	\$76,934.00	Early, Early Retirement	No	1	Contract
Retirement	4/22/13	**	ESP	Majercik	Susan	Tremper High School	Clerical	6/11/13	23	\$14.13	Corrected separation: Retirement	No	0.4	Contract
Resignation	4/22/13	**	Miscellaneous	Rodriguez	Lorenza	Vernon Elementary School	Aims Specialist 1	3/28/13		\$13.92	Corrected Separation: Employee changed date to 3/28/13	No	1	Contract
Early Retirement	4/22/13	**	ESP	Colwill	Rose	Reuther High School	Clerical	6/11/13	19	\$16.21	Early Retirement	No	1	Contract

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SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD ON MARCH 26, 2013

A special meeting of the Kenosha Unified School Board was held on Tuesday, March 26, 2013, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:30 P.M. with the following members present: Ms. Stevens, Mr. Gallo, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Mrs. Taube arrived later. Dr. Hancock was also present.

Mrs. Snyder, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Snyder announced that an executive session had been scheduled to follow this special meeting for the purpose of Litigation and Property: Lease/Rental.

Mr. Gallo moved that the executive session be held. Mrs. Coleman seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mr. Gallo, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Noes: None. Unanimously approved.

Mr. Gallo moved to adjourn to executive session. Mrs. Coleman seconded the motion. Unanimously approved.

1. Litigation

Ms. Sheronda Glass, Executive Director of Business Services, arrived at 6:32 P.M. and provided Board members with an update regarding the CDO litigation.

Mrs. Taube arrived at 6:34 P.M. Ms. Glass was excused at 6:39 P.M.

2. Property: Lease

Mr. Daniel Tenuta, Assistant Superintendent of Secondary School Leadership, and Mr. Patrick Finnemore, Director of Facility Services, arrived at 6:39 P.M. and presented a proposed property lease item and answered questions from Board members.

Mr. Tenuta and Mr. Finnemore were excused at 6:42 P.M.

Meeting adjourned at 6:42 P.M.

Kathleen DeLabio  
Executive Assistant to the Superintendent

REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD MARCH 26, 2013

A regular meeting of the Kenosha Unified School Board was held on Tuesday, March 26, 2013, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Snyder, President, presided.

The meeting was called to order at 7:00 P.M. with the following Board members present: Ms. Stevens, Mrs. Taube, Mr. Gallo, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Dr. Hancock was also present.

Mrs. Snyder, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District No. 1. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the National Merit Scholarship Finalists, Scholastic Art and Writing Awards, Regional Spelling Bee Award, Wisconsin Band Directors Association Performance Award, Wisconsin Choral Directors Association Performance Award, Wisconsin Choral Directors Association Young Choral Directors Award, WIAA State Wrestling Tournament Award, and the A.C.E. Award.

Ms. Alicia Hribal, Principal at Vernon Elementary School, and Christine Geyer, Instructional Coach, presented a PowerPoint school presentation covering the three areas of focus—classroom and instruction, working collaboratively in professional learning environments and community/culture/character.

There were no Administrative or Supervisory appointments.

Mrs. Coleman introduced the Student Ambassador, Jerron Baldwin, from Bradford High School, and he made comments.

Mrs. Stevens, Mrs. Taube and Mr. Nuzzo shared information regarding their discussions with legislators in Madison on March 13, 2013.

Mrs. Stevens moved to make an exception to board policy and delay Remarks by the President, Superintendent's Report and the Consent Agenda and add as much time as necessary for Views and Comments by the Public. Mrs. Taube seconded the motion. Motion failed. Gallo, Nuzzo, Coleman and Snyder dissenting.

There were views and comments by the public.

Mrs. Snyder made her remarks.

Dr. Hancock gave her Superintendent's Report which included a video clip regarding the power of vulnerability. She thanked the board for their support over the last several years in light of the challenges the District has faced and she noted all of the significant initiatives from past and present that support students which were scrolling on the screen.

The Board then considered the following Consent-Approve items:

Consent-Approve item X-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Consent-Approve item X-B – Minutes of 2/28/13 and 3/12/13 Special Meetings and Executive Sessions and 2/28/13 Regular Meeting.

Consent-Approve item X-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Ms. Heather Kraeuter, Accounting Supervisor; Mrs. Tina Schmitz, Chief Financial Officer; and Dr. Hancock, excerpts follow:

"It is recommended that the February 2013 cash receipts deposits totaling \$630,298.74 and cash receipt wire transfers-in totaling \$27,607,098.66, be approved.

Check numbers 491250 through 492303 totaling \$11,218,920.13, and general operating wire transfers-out totaling \$389,643.17, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the February 2013 net payroll and benefit EFT batches totaling \$10,813,016.83, and net payroll check batches totaling \$3,599.54, be approved."

Mr. Bryan moved for approval of the Consent Agenda. Mr. Nuzzo seconded the motion. Unanimously approved.

Ms. Susan Valeri, Director of Special Education and Student Support, presented Policy/Rule 6421 – Programs For Students With Disabilities submitted by Dr. Sue Savaglio-Jarvis, Assistant Superintendent of Teaching and Learning, Ms. Valeri and Dr. Hancock, excerpts follow:

"The Kenosha Unified School District is required by state and federal law to follow all of the included requirements in Policy 6421. This policy (6421) describes the district's commitment to serving students with special education needs. The district's Transformation Plan encompasses servicing all students, ensuring every child experiences high quality personalized learning success. As noted in this policy, the word "program" has been eliminated. The new wording will be reflected through the word "services."

Services and procedures the district is required to provide by state and federal law are noted below:

- Services for Students with Disabilities (Policy 6421)
- Child Find Activities (Policy 6421.1)
- Least Restrictive Environment (Policy 6421.2)
- Individualized Education Program (Policy 6421.3)

- Due Process Procedural Safeguards for Special Education Students and for Students Referred for IEP Evaluation and Their Parent/Guardian (Policy 6421.4)

In addition, the five different policies (noted above) and their respective requirements will be incorporated into one policy—6421. A link to the Wisconsin Department of Public Instruction (DPI) for these required services will be provided in this policy.

After review by the standing committees and a first reading by the Board, it was determined that a word was inadvertently left out of the policy. That word is shown in red in the second paragraph of the policy. That is the only change from what was approved as a first reading by the Board.

At their February 12, 2013, meetings, the Personnel/Policy and Curriculum/Program Standing Committees voted to forward revised Policy 6421, Services for Students with Disabilities and the recommendation for elimination of policies 6421.1, 6421.2, 6421.3, and 6421.4 to the School Board for a first reading and second reading. The Board approved the recommendation for a first reading at its February 28, 2013, regular meeting. Administration recommends that the School Board approve revised Policy 6421 including the addition of the word “find” in the second sentence of the second paragraph and the recommendation for elimination of policies 6421.1, 6421.2, 6421.3, and 6421.4 as a second reading this evening.”

Mrs. Stevens moved to approve as a second reading revised Policy 6421 and the recommendation for elimination of policies 6421.1, 6421.2, 6421.3, and 6421.4. Mr. Nuzzo seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Head Start Federal Grant Request for the 2013-2014 School Year submitted by Ms. Belinda Grantham, Director of Early Education, Ms. Kim Kurklis, Interim Principal—Chavez Learning Station, Dr. Savaglio-Jarvis and Dr. Hancock, excerpts follow:

“Approval from the Kenosha Unified School District Board of Education is requested to submit and implement the Head Start Federal Grant for the 2013-2014 school year. The funding for this grant is \$1,999,031. The grant is designed to fund the operating costs of the Kenosha Unified School District Head Start program.

The purpose of the Head Start program is to provide comprehensive services in the areas of health, education, social/emotional development, and parent involvement for low-income pre-school children and their families. This grant will service 330 high-risk children that will be 3 or 4 years of age on or before September 1, 2013. Funds will be utilized to serve the children and their families in all program component areas as required in the Head Start Act and through the Head Start Performance Standards.

The following additional positions have been proposed:

- One full-time equivalent instructional coach
- One-half full-time equivalent family engagement specialist



These positions will be added to better serve Head Start staff and families. The salaries and benefits for these positions will be attributed to the Head Start grant.

Included in this Instructional Coach position will be the responsibilities of the Head Start disability coordinator. The Head Start disability coordinator responsibilities were divided and absorbed by other positions when the previous disability coordinator became the interim principal of the Chavez Learning Station. The responsibilities of the Head Start disability coordinator have proven too involved to be added to other positions. For this reason Head Start is electing to re-establish the role.

A national Head Start current initiative is to build relationships with families that support family wellbeing, strong parent-child relationships, and ongoing learning and development of parents and children alike. The family engagement specialist will support this initiative.

These two positions will strengthen and enhance the Head Start program. The instructional coach will be able to support staff, ensuring that Head Start children receive the very best education. The family engagement specialist will support parents, guiding them toward increased engagement in their child's education at home, school, and in the community.

#### Evaluation Plan

- The Head Start program meets a community need for the services that it provides. This will be evident through the maintenance of a Head Start waiting list of families that qualify for the program.
- Student outcomes are monitored within the Head Start Child Development and Early Learning Framework in eight developmental domains. The progress of every child is reported to parents/guardians three times during the school year. The outcomes measured are aligned with Wisconsin Model Early Learning Standards and Common Core Standards.
- Semiannual program report to the policy council and school board to monitor the program
- Program plan report to the Head Start Region V office in Chicago
- Head Start monthly reports (HS 22) to the policy council and school board
- Quarterly calls to the Head Start Region V office in Chicago
- The Head Start program conducts an annual self-assessment in January to determine strengths and areas that are in need of improvement.
- An annual report is available to the community and all stakeholders providing statistics, services, and budget information.

At its March 12, 2013, meeting, the Curriculum/Program and Audit/Budget/Finance Committees voted to forward this grant request to the School Board for consideration. Administration recommends that the School Board approve the 2013-14 Head Start Federal Grant request.”

Mrs. Taube moved to approve submission of the 2013-2014 Head Start Federal Grant Request as presented. Mrs. Coleman seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Physical Education Program Grant Application submitted by Mr. Steven Knecht, Coordinator of Athletics, Physical Education, Health, and Recreation, Dr. Savaglio-Jarvis and Dr. Hancock, excerpts follow:

“In 2008 Kenosha Unified School District received a federal grant named the Carol White Physical Education Program Grant (PEP Grant). At the time, Kenosha Unified School District received \$839,388 (over a three-year period) that was used to focus on the rebuilding of the physical education curriculum. The money purchased the Sports, Play & Active Recreation for Kids (SPARK) curriculum, equipment for the SPARK curriculum, and training for how to apply the SPARK curriculum. It has recently been announced that this grant is going to be offered again to 75 different school districts nationally who will receive an average of \$479,000 each to improve physical education and health in school districts.

Kenosha Unified School District has ascertained the expertise of a professional grant writer who was the same grant writer that the district used in 2008 when the grant was received. This grant writer, Mr. Mike Russell of Advanced Fitness Solutions, will be paid through the grant should it be awarded to the district and only if the grant is awarded to the district. Advanced Fitness Solutions will analyze all of the data collected through the grant so that a district summary report may be done at the end of the grant term. Kenosha Unified School District's reputation with the federal government and this particular grant writer from the first PEP Grant has targeted the district as a strong candidate for receiving this grant again.

In order to continue with the momentum created by the previous PEP Grant, application for funding under the same federal program is preferred. The funding will be used to expand the scope of the current kindergarten through twelfth grade physical education program and provide district students with additional opportunities for physical activity during the school day. Additionally, the type of student assessment that is conducted throughout the district will be expanded by purchasing items such as (but not limited to) pedometers and heart rate monitors. These tools will assess growth and will be used in conjunction with a Web-based system where students, parents, and teachers can monitor growth.

In order to increase the amount of physical activity available to students, elementary classroom teachers will be trained in the delivery of Brain Breaks. Brain Breaks are short five-minute sessions that are delivered in the classroom by academic teachers. During these Brain Breaks students will be physically active to help improve brain function. Physical education teachers at each school site will help classroom teachers acquire the skills needed to deliver these breaks.

In addition to what has been previously mentioned, the Office of Physical Education and Health will work in cooperation with the Office of Food Services to add an important component of this project. The project will provide resources to the Office of Food Services so they can help expand messages related to healthy food choices and eating. The messages will be simple and stay within the guidelines set by the National School Lunch Program and School Breakfast Program. An example of this would be purchasing new school lunch trays that have positive nutritional messages written on them.

Finally, the scope of student assessment within the physical education program will be expanded. Student activity levels will be evaluated using available technology, student body

mass index (BMI) will be measured, eating behaviors will be measured, fitness levels will be assessed using the same criteria throughout the district, and student attitudes towards physical activity will be measured (sixth through twelfth grade secondary level only). The expanded student assessment will provide students and parents with an accurate picture of the fitness levels and eating behaviors so that appropriate changes can be made.

In 2008, when the Kenosha Unified School District was awarded the PEP Grant the first time, there were no district resources required to be committed. However, a 20 percent in-kind match was made. The majority of the matched amount was made through allotted staff time (including a project leader) and time staff volunteered for training. Kenosha Unified School District would again focus on matching their in-kind funds in this similar way.

At its March 12, 2013, meeting, the joint Curriculum/Program and Audit/Budget/Finance Committees voted to forward this grant to the School Board for consideration. Administration recommends that the School Board approve the Carol White Physical Education Program (PEP) Grant.”

Ms. Stevens moved for approval to submit the Carol White Physical Education Program (PEP) Grant. Mrs. Taube seconded the motion. Unanimously approved.

Mr. Gallo presented the Donations to the District as contained in the agenda.

Mr. Gallo moved to approve the Donations to the District as contained in the agenda. Mrs. Coleman seconded the motion. Unanimously approved.

Views and Comments by the Public resumed at this time.

Meeting adjourned at 9:44 P.M.

Kathleen DeLabio  
Executive Assistant to the Superintendent

SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD ON APRIL 9, 2013

A special meeting of the Kenosha Unified School Board was held on Tuesday, April 9, 2013, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 5:02 P.M. with the following members present: Ms. Stevens, Mrs. Taube, Mr. Gallo, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Dr. Hancock was also present.

Mrs. Snyder, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Snyder announced that an executive session had been scheduled to follow this special meeting for the purpose of Reviewing Findings/Orders by Independent Hearing Officer(s).

Mrs. Coleman moved that the executive session be held. Mr. Gallo seconded the motion.

Roll call vote. Ayes: Ms. Stevens, Mrs. Taube, Mr. Gallo, Mr. Nuzzo, Mr. Bryan, Mrs. Coleman, and Mrs. Snyder. Noes: None. Unanimously approved.

Mr. Bryan moved to adjourn to executive session. Mr. Gallo seconded the motion. Unanimously approved.

1. Review of Findings/Orders by Independent Hearing Officer

Mr. Anderson Lattimore, Principal of Kenosha eSchool, arrived at 5:03 P.M. and provided Board members with information relating to two expulsions.

Dr. Hancock and Mr. Lattimore were excused at 5:16 P.M.

Mrs. Taube moved to approve the recommendation of the Independent Hearing Officer regarding the first expulsion with an assessment required for readmittance into the regular education program. Mrs. Stevens seconded the motion. Unanimously approved.

Mr. Nuzzo moved to approve the recommendation of the Independent Hearing Officer regarding the second expulsion. Mrs. Coleman seconded the motion. Unanimously approved.

Meeting adjourned at 5:30 P.M.

Kathleen DeLabio  
Executive Assistant to the Superintendent

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Kenosha Unified School District No. 1  
Kenosha, Wisconsin  
Summary of Cash Receipts and Disbursements  
April 22, 2013

<b>CASH RECEIPTS</b>	reference	total
<b>March 2013 Wire Transfers-In, to Johnson Bank from:</b>		
WI Department of Public Instruction	<i>state aid register receipts</i>	\$ 41,936,979.11
Johnson Bank	<i>account interest</i>	114.50
US Treasury	<i>interest refund - ITHSA bond issue</i>	280,000.00
Bankcard Services	<i>food services credit card receipts (net of fees)</i>	152,988.65
Wind River Financial	<i>school credit card receipts (net of fees)</i>	2,670.20
5/3 Bank (RevTrak)	<i>district web store receipts (net of fees)</i>	10,846.18
Retired & Active Leave Benefit Participants	<i>premium reimbursements</i>	27,490.65
HHS	<i>head start grant</i>	291,216.38
Various Sources	<i>small miscellaneous grants / refunds / rebates</i>	46,441.20
Total Incoming Wire Transfers		\$ 42,748,746.87

**March 2013 Deposits to Johnson Bank - All Funds:**

General operating and food services receipts	<i>(excluding credit cards)</i>	\$ 481,488.56
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**TOTAL MARCH CASH RECEIPTS**

**\$ 43,230,235.43**

<b>CASH DISBURSEMENTS</b>	reference	total
<b>March 2013 Wire Transfers-Out, from Johnson Bank to:</b>		
<i>payroll &amp; benefit wires</i>		
Individual Employee Bank Accounts	<i>net payrolls by EFT (net of reversals)</i>	\$ 6,919,526.71
WI Department of Revenue	<i>state payroll taxes</i>	590,103.14
WI Department of Revenue	<i>state wage attachments</i>	3,625.14
IRS	<i>federal payroll taxes</i>	2,830,064.96
Diversified Benefits Services	<i>flexible spending account claims</i>	28,083.13
Employee Trust Funds WRS	<i>wisconsin retirement system</i>	2,206,446.62
Delta Dental WI	<i>dental &amp; vision insurance premiums</i>	80,817.49
Burkwald & Associates	<i>management fee</i>	24,618.08
Various	<i>TSA payments</i>	374,605.59
<i>general operating wires</i>		
US Bank	<i>purchasing card payment-individuals</i>	192,763.51
US Bank	<i>purchasing card payment-AP program</i>	7,838.03
Aegis	<i>workers' compensation payment</i>	100,000.00
Kenosha Area Business Alliance	<i>LakeView lease payment</i>	17,453.54
Various	<i>returned checks</i>	428.00
Total Outgoing Wire Transfers		\$ 13,376,373.94

**March 2013 Check Registers - All Funds:**

Net payrolls by paper check	<i>Register# 01005DP, 02105DP, 01105DP and 01006DP</i>	\$ 2,268.49
General operating and food services	<i>Check #492304 thru Check #493446 (net of void batches)</i>	7,423,877.49
Total Check Registers		\$ 7,426,145.98

**TOTAL MARCH CASH DISBURSEMENTS**

**\$ 20,802,519.92**

### **Administrative Recommendation**

It is recommended that the March 2013 cash receipts deposits totaling \$481,488.56 and cash receipt wire transfers-in totaling \$42,748,746.87, be approved.

Check numbers 492304 through 493446 totaling \$7,423,877.49, and general operating wire transfers-out totaling \$318,483.08, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the March 2013 net payroll and benefit EFT batches totaling \$13,057,890.86, and net payroll check batches totaling \$2,268.49, be approved.

Dr. Michele Hancock  
Superintendent of Schools

Tina M. Schmitz  
Chief Financial Officer

Heather J. Kraeuter, CPA  
Accounting & Payroll Manager



Kenosha Unified School District  
Kenosha, Wisconsin

April 22, 2013

**KENOSHA SCHOOL OF TECHNOLOGY ENHANCED CURRICULUM**  
**CHARTER CONTRACT**

On April 3, 2007, the initial Kenosha School of Technology Enhanced Curriculum (KTEC) school proposal was presented to the Board of Education. At that time, the Board approved a five-year charter contract with KTEC. KTEC is reaching the end of the five-year charter and is seeking a five-year extension.

The attached contract reflects current instructional and management practices at the school. Annual evaluation of the students' success is reported in the KUSD annual report. KTEC has demonstrated fiscal responsibility throughout the previous contract, and currently "exceeds expectations" according to the Department of Public Instruction school report card.

Administration Recommendation

At its April 9, 2013, meeting, the Curriculum/Program Standing Committee voted to forward the KTEC Contract to the School Board for consideration. Administration recommends that the School Board approve the proposed 2013-2018 KTEC School Contract.

Dr. Michele Hancock  
Superintendent of Schools

Karen E. Davis  
Assistant Superintendent of Elementary School Leadership

Dr. Angela Andersson  
Principal, KTEC

Kenosha Unified School District  
Kenosha, WI

**Kenosha School of Technology Enhanced Curriculum Contract**

**This agreement is made as of the 22<sup>nd</sup> day of April, 2013 by and between the Board of Education for the Kenosha Unified School District No. 1 (“Board”) and the Kenosha School of Technology Enhanced Curriculum (“KTEC”).**

**Terms of the Contract**

The term of the Kenosha School of Technology Enhanced Charter Contract shall be a period of five (5) years commencing of the 1<sup>st</sup> day of July 2013.

It is understood and agreed that the Kenosha School of Technology Enhanced Curriculum will follow all of the established district policies and procedures unless stipulated differently in other provisions in this contract or provided by law.

**Sponsors**

The sponsors of this contract are the KTEC Governance Board and founding members. The Governance Board is composed of parent and community members. The founding members are Dr. Angela Andersson, Lynette Powers and Sarah McMillian.

**Person in Charge and Administrative Services**

The person responsible for administrative leadership of the Kenosha School of Technology Enhanced Curriculum is Dr. Angela Andersson. She serves as the full-time principal/director of the school. She is responsible to the Board of Education for meeting the terms of the contract, maintaining financial accountability, serving as an instructional leader, overseeing student achievement, managing the building, hiring all personnel, and handling student discipline. Dr. Andersson will also be responsible for overseeing secretarial-clerical procedures such as attendance and health records. She oversees the administration of assessment and evaluation programs. If the Principal should leave her position, central office personnel in consultation with the KTEC Governance Board will choose a replacement. The KUSD Superintendent will make the recommendation of a replacement to the KUSD Board of Education for approval.

**Governance**

Dr. Andersson will work closely with the KTEC Governance Board to ensure that this charter contract and the mission of the school are fulfilled. The KTEC Governance Board is made up of seven members. In order to protect the autonomy of the Governance Board, none of the members may be KTEC employees and only one position can be held by an employee of Kenosha Unified School District.

**Nonsectarian**

The Kenosha School of Technology Enhanced Curriculum is nonsectarian in its programs, admission policies, employment practices, and all other operations. The KTEC faculty, staff,

equipment, supplies, curriculum, and teaching content shall be free of all religious or other sectarian symbols or influences.

### **Educational Program**

Grades Served: KTEC will serve the educational needs of students from 4 year old preschool through eighth grade.

Mission: The mission of the Kenosha School of Technology Enhanced Curriculum is to develop lifelong learners who achieve academic excellence by integrating technology with 21<sup>st</sup> Century Skills and innovative curriculum.

Curriculum: The staff of the Kenosha School of Technology Enhanced Curriculum will design a program that aligns with Common Core State Standards. Curriculum materials will be chosen by the staff in conjunction with the mission/educational program of the school and aligned with mission of the Kenosha Unified School District.

### **Methods of Attaining Educational Goals**

Instructional Framework: As the mission states, the instructional framework at KTEC focuses on academic excellence, technology integration, 21<sup>st</sup> Century skills, and innovation.

All students at KTEC are expected to achieve academic excellence and are held to rigorous standards. Students are expected to be readers and writers of literature and informational texts. Information literacy strategies are also integrated into each grade level in many ways including research projects each year.

Students use computerized programs and assessments in literacy and numeracy to ensure that each student is getting practice on the appropriate level of skills daily to promote the greatest level of academic growth.

At KTEC, STEM is more than an acronym for science, technology, engineering, and math. STEM education removes the traditional barriers erected between the four disciplines by integrating the subjects into one cohesive means of teaching and learning. An effective STEM program is important because increasing student opportunities for STEM learning can improve the chances of post-secondary success for all students. Equipping students with STEM skills will also prepare them for the high-demand jobs of the future and improve student learning in other subjects.

STEM education results in the development of skills in critical thinking, problem solving, innovation and creativity. As a school KTEC will use students' natural disposition toward technology to engage in learning that requires higher order thinking skills.

Instructional Practice: Technology integration is achieved when technology tools support the curriculum and help students reach their goals. These tools provide students and teachers with the following:

- Access to up-to-date, primary source material
- Methods of collecting and recording data
- Ways to collaborate with students, teachers, and experts around the world
- Opportunities for expressing understanding via images, sound, and text
- Learning that is relevant and assessment that is authentic
- Training for publishing and presenting their new knowledge

The school will use instructional materials consistent with Common Core State Standards. The curriculum will include literacy, science, engineering, and math. Social science concepts will be taught through literacy instruction. Technology will be integrated into the curricular program to provide practice, to assess learning, provide information, as a tool to complete advanced problems, and provide high-quality presentations.

Students often engage in cooperative learning experiences to enhance higher order thinking skills within the curriculum. Through working in collaborative teams, students develop communication, leadership, and teamwork. The school has high expectations for student academic progress and behavior.

All teachers at KTEC attend professional development sessions to build an understanding of the curricular program and culture of KTEC. This training includes information on teaching 21<sup>st</sup> Century Skills and character education as well as KTEC's literacy and STEM programs

Co-curricular Courses: Technology will be used in each co-curricular area to enhance student learning and engagement.

**Art:** Each KTEC student will receive a comprehensive art education that includes art making, aesthetics, art history and culture, as well as art criticism. To promote learning in the six Wisconsin Standards categories of knowledge, skills, communication, thinking, understanding, and innovation, students will participate in a variety of artistic activities and projects. Technology will be integrated in art through projects related to graphic design. Cross-curricular connections will be made when appropriate.

**Health:** KTEC requires each middle school student participates in health lessons each year. The lessons focus on the standards set by the Wisconsin Department of Public Instruction and strives to present material with a personalized and individualized approach. Topics include personal wellness, fitness, hygiene, nutrition, stress management and life stages.

**Physical Education:** A quality physical education program is offered to students as part of the KTEC curriculum. Embracing the Standards and Benchmarks set forth by the Wisconsin Department of Public Instruction and the National Association of Sports and Physical Education, lessons are designed to provide activities that are inclusive, highly active, and challenging.

KTEC employs current best practices and technology to integrate physical, academic and wellness concepts. Students participate in instructional units designed to develop motor, cognitive and social skills through sports, recreation, dance and fitness, in order to build a strong foundation for lifelong health and wellness. Recess is an extension of the KTEC physical education program.

**Music:** Each student at KTEC receives musical instruction through a variety of programs. Students in Kindergarten through fifth grade receive general music instruction twice per week while students in grades 6 -8 participate in choir. Students in grades 5 – 8 have the option of participating in band; the option for Orchestra instruction is open to students beginning in grade 4. Collaboration across subject areas promotes innovative learning and academic excellence. These music classes are taught in alignment with the Wisconsin State Music Standards for Performance, Creativity, Literacy, Response, and Connections.

**Spanish:** Students in Kindergarten through eighth grade have instruction in Spanish language and culture. Intercultural understanding is a critical 21<sup>st</sup> Century Skill both for life and the workplace. Globalization, with its accompanying free trade agreements, is shrinking the business world and those who know more than one language will definitely have the edge over a monolingual counterpart. The world language teacher will focus on grammar skills and cultural components in order to enrich the understanding of the language.

KTEC will infuse technology into the instructional process to enhance students' speaking, listening, reading, and writing skills in the target language, as well as their knowledge and appreciation for cultural diversity. This technology will also be utilized in the regular education classroom and available for home use as well.

**School Calendar:** KTEC will generally follow the KUSD calendar. However, the unique educational program of the charter school may necessitate flexibility when scheduling the school day and calendar.

### **Methods of Measuring Student Progress**

**Student Evaluation:** Students will be assessed on their mastery of Common Core State Standards.

**Annual Testing:** Students at KTEC will participate in annual state standardized assessments as well as district assessments such as Measures of Academic Progress (MAPs).

**Report Cards:** Report cards will be completed quarterly in grades Kindergarten through eight. Progress reports will be completed three times per year for students in preschool. Students in preschool through second grade will not receive letter grades, but will receive rubric scores. Students in grades 3 through 8 will receive letter grades. The staff of KTEC will continue to use reporting systems that reflect assessment of mastery of Common Core State Standards as well as 21<sup>st</sup> Century Skills.

### **Governance Structure/Methods to Insure Parental involvement**

Governance Method: The Kenosha School of Technology Enhanced Curriculum Governance Board oversees the attainment of the educational outcomes of the charter school and ensures that the school is in compliance with this Contract and the mission of KTEC. The Governance Board will also assist in securing grant monies and other sources of revenue to deepen the capabilities of the school, approve the annual budget for KTEC, build community relations, and make policies that govern the operations of the school.

The KTEC Governance Board will consist of 7 voting members. The Governance Board will include an ex-officio member which will be the principal of the school. Members shall serve 3 year terms which will begin on May 1<sup>st</sup> and conclude April 30<sup>th</sup>. There will be no term limit. The Board will reorganize on April 30<sup>th</sup> of each year which will include swearing in of new Governance Board members and electing new positions. Governance Board members must let the President know by the 2<sup>nd</sup> Tuesday in January if they will be serving an additional term.

Methods to Ensure Parental Involvement: Parents are important partners in the educational program at KTEC. The governance structure of the school addresses parent involvement. Parents are involved in the school's Governance Board making them a critical part of the decision making process. Parents are also involved through an active Parent, Teacher, and Student Organization. Parents volunteer in many ways at KTEC. The Governance Board conducts surveys parents about satisfaction with the educational program of their students.

Discrimination: The Kenosha Unified School District and by extension Kenosha School of Technology Enhanced Curriculum is an Equal Opportunity Educator/Employer with established policies prohibiting discrimination on the basis of age, race, creed, religion, color, sex, national origin, disability or handicap, sexual orientation, or political affiliation in any educational program, activity, or employment in the District.

### **Teacher Qualifications**

Teachers at KTEC must meet all KUSD qualifications for employment as well as the requirements established by the Wisconsin Department of Public Instruction. In addition, teachers must demonstrate technical competency and an understanding of 21<sup>st</sup> Century Skills and Science, Technology, Engineering, and Math integration. Some positions require additional, specialized training such as Project Lead the Way.

Employee Status: Employees are considered KUSD employees and therefore are entitled to same salary and benefits as other KUSD teachers.

### **Student Health and Safety**

All health and safety policies will be adhered to including fire and safety drills. OSHA safety procedures will be in place.

## **Racial/Ethnic Balance Goals and Methods**

KTEC will not deny access to any student based on race, religion, gender, national origin, ancestry, pregnancy, marital or parental status, sexual orientation, or disability status. Admission decisions are based on a random lottery. Siblings and children of staff members may be exempted from the lottery.

## **Admission Requirements**

Application Required: In order to join the KTEC lottery, an enrollment form and questionnaire must be submitted during the month of January each year.

Discontinuance of Student Enrollment: Non-compliance with the KUSD policies and Code of Conduct may result of the discontinuance of student enrollment.

## **Financial and Programmatic Operations**

Tuition: No tuition will be charged. Charter schools choose whether to collect student fees to defray costs of instructional materials, field trips/activities or consumable materials.

Budgeted Items: Salaries, benefits, facilities fee, equipment, supplies, and similar items will be included in the school budget. Budgeting practices will adhere to district and state requirements. The building principal will approve all purchases.

Financial Records: All operational and personnel funds will flow through the district and follow all KUSD policies and procedures.

Payment by KUSD: Eighty (80) percent of the per member cost, as determined the state will go to the local charter school site. Carryover funds are permitted.

Offsets: KUSD may offset part or all of any amount that charter exceeds the Direct Cost Budget that it is liable for. (No charter is authorized to expend any amounts in excess of the Direct Cost Budget.)

Purchasing: All supplies and equipment shall be requisitioned and purchased following standard financial procedures and KUSD purchasing procedures.

Student Records: Copies of standardized testing results and all records required by KUSD policy or law will be maintained in the school office. Administrative and student records will be maintained and available for review as permitted by Board policy and law.

Transportation: Transportation is not provided by the Kenosha School of Technology Enhanced Curriculum; it is the responsibility of the parents / guardians of students.

Other Services: KUSD Services: As part of the 20 percent of per member cost, KUSD will provide agreed upon services. These services include district-wide services such as textbook and software adoption, professional development, instructional consultation, federal and district

breakfast / lunch program, minor facility repairs, and inclusion in all federal and state grant programs at the school's discretion.

### **Student Discipline**

All KUSD student behavior policies and the Code of Conduct will be followed. In addition, other rules and regulations may be developed. All students and families will receive notification of unique rules and regulations.

Students who have excessive expectation violations of the behavior plan will go before the KTEC Governance Board for behavior monitoring, action plan, and case file review.

### **Public School Alternatives**

No student is required to attend KTEC. Students who do not attend will attend their attendance area school or other choice schools.

### **Description of Facilities/Liability Insurance**

Description of School Facility: The Kenosha School of Technology Enhanced Curriculum is housed at 6811 18<sup>th</sup> Avenue. This facility is the former Lincoln Elementary School and is leased from the City of Kenosha.

Liability Insurance: Liability coverage is provided by KUSD and is the same that is provided for all district schools.

### **Effect on the Liability of the School District**

The Kenosha School of Technology Enhanced Curriculum will adhere to all federal, state, and local regulations (pertaining to liability) and to the Board's insurance and risk management requirements. All charter schools will adhere to the KUSD Code of Ethics.

### **Termination of Contract**

This contract may be terminated if any of the following conditions are met:

Mutual Agreement: Both parties (KUSD and KTEC) agree in writing to termination.

Contract Violation: If the KUSD Board determines that the school is in violation of this charter contract.

Educational Goals: If the KUSD Board determines that the charter students have failed to make sufficient progress towards educational goals. If an extension of time to attain such goals is requested in writing, such requests shall include a written plan (which is acceptable to the district) that sets out the additional steps that the school will take to attain such educational goals within a reasonable time. The determination of the Board as to the acceptability of the school's written plan for attaining educational goals shall be final.

Fiscal Management: If the KUSD Board determines that the charter school has failed to comply with generally accepted accounting standards and Board policy.



Violation of WI Stat 118.40: If the KUSD Board determines that the charter is in violation of Wisconsin Statute 118.40.

Insolvency: If the KUSD Board determines that charter's revenues are insufficient to pay its expenses.

**Notice**

Whenever under this contract notice must or may be given to the other party, (KUSD or Charter) or whenever information may or must be provided to the other party, the party who may or must give notice or provide information shall fulfill any such responsibility under this contract if notice is given or information is provided:

To: the Board

Dr. Michele Hancock  
Superintendent of Schools  
Kenosha Unified School District  
3600 – 52<sup>nd</sup> Street  
Kenosha, WI 53144  
Telephone: 262-359-6320  
Facsimile: 262-359-7672

To: Kenosha School of Technology Enhanced Curriculum

Dr. Angela Andersson  
Principal  
Kenosha School of Technology Enhanced Curriculum  
6811 18<sup>th</sup> Ave  
Kenosha, WI 53143  
Telephone: 262-359-3800  
Facsimile: 262-359-2194

In witness whereof, the parties have caused this contract to be executed by their duly authorized representatives as of the date first above written.

**The Board of Education for the  
Kenosha Unified School District**

**By:**\_\_\_\_\_

**Date:**\_\_\_\_\_

**Kenosha School of Technology  
Enhanced Curriculum**

**By:**\_\_\_\_\_

**Date:**\_\_\_\_\_

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

April 22, 2013

**Kenosha eSchool Lease Extension**

**Background:**

On August 1, 2010 Kenosha Unified School District entered into a three-year lease of the property located at 6121 Green Bay Road in Kenosha to serve as the home of the Kenosha eSchool. That lease is set to expire on July 31, 2013. It was decided to pursue a one-year extension to that lease provided the financials terms remained the same or were reduced. The landlord has agreed to a one-year extension with no changes to the financial terms which are:

- Rental price of \$12.00 per square foot which equates to a total cost of \$37,728 for the year
- No charge for the basement storage space
- KUSD is responsible for utility costs
- Landlord is responsible for all maintenance/association fees for common area maintenance.
- No deposit required

There are a couple of reasons for our recommendation to remain in the current location and to only extend the lease by one year. The first is related to not wanting to enter into a long-term commitment on a location. It is our intent to evaluate a variety of options over the course of the coming school year and make a decision regarding a permanent site for the eSchool in time for the 2014-15 school year. With that in mind we felt that it was neither cost effective nor operationally sound to move the program for what may only be one year. There is a great deal of technology necessary to support the operation of the school and any possible rent savings for a one-year move would most likely be eaten up in the cost to relocate to another facility. A copy of the proposed extension to the lease is provided as an attachment to this report.

**Planning, Facilities, and Equipment Committee:**

The lease extension was reviewed by the Planning, Facilities and Equipment Committee at their April 9th meeting and the committee unanimously approved forwarding the report on to the full board for their consideration.

**Administration Recommendation:**

Administration recommends that the School Board approve a one year extension to the lease for the Kenosha eSchool at the property located at 6121 Green Bay Road in Kenosha as described in this report.

Dr. Michele Hancock  
Superintendent of Schools

Mr. Daniel Tenuta  
Assistant Superintendent of  
Secondary School Leadership

Mr. Patrick M. Finnemore, P.E.  
Director of Facilities

## LEASE EXTENSION

March 26<sup>th</sup>, 2013

This is an agreement to extend the **Commercial Lease Agreement** originally dated August 1<sup>st</sup>, 2010.

**TENANT: Kenosha Unified**

**LANDLORD: Great Lakes Property Partnership, LLC**

**ADDRESS: 6121 GREEN BAY ROAD, SUITE #100, KENOSHA, WI 53142.**

The space shall continue to be used for the purpose of operating the **e-School**.

The terms and conditions of extension are as follows:

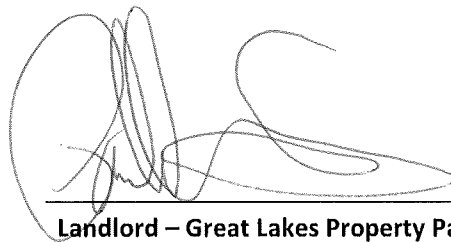
- A) **TERM:** 1 (One) Year (8/01/2013-7/31/2014)
- B) **COMMENCEMENT:** August 1<sup>st</sup>, 2013
- C) **RENTABLE SPACE:** Office = 3144 SF and additional locked storage in basement.
- D) **RENT:** \$12.00/SF, \$37,728/YR, \$3,144/MO (GROSS), Basement Storage= No Charge
- E) **UTILITIES:** Tenant shall be responsible for all utility charges for gas & electric.
- F) **MAINTENANCE:** Landlord is responsible for all maintenance/association fees for common area maintenance.
- G) **INSURANCE:** Tenants agrees to maintain a minimum liability policy in an amount not less than \$1,000,000.00 (One Million Dollars). In addition, the Tenant is responsible for maintaining a business / tenant policy to cover loss or damage to the tenant's fixtures, equipment and or inventory.
- H) **DEPOSIT:** No additional deposit required.
- I) **REPAIRS:** Tenant is responsible for all repair and maintenance for any and all mechanicals systems. Landlord to be responsible for any replacement of mechanical systems, if necessary.

This Agreement is legally binding and enforceable upon execution by all parties.

ACCEPTED: March 27<sup>th</sup>, 2013

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Tenant - Kenosha Unified



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Landlord – Great Lakes Property Partnership, LLC

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Kenosha Unified School District  
Kenosha, Wisconsin

April 22, 2013

**Fiscal 2013-2014 Budget Status**

Per Board Policy 3100, Annual Operating Budget, the Kenosha Unified School District Administration is currently in the process of developing a preliminary budget incorporating assumptions based on information from Governor Walker's proposed biennial budget, and the Department of Public Instruction. Those assumptions include:

- Revenue
  - No increase in per pupil funding for revenue limit
  - 1% increase expected in state general/equalization aid offset by tax levy
  - No change in categorical aid
  - Decrease of 100 student FTE
  - Unknown impact of vouchers
- Expenses
  - Savings from retirement and health insurance contributions
  - Increase built in for additional school staffing
  - Minimal increase in operational expenses
- Fund Balance
  - Maintain/restore operating reserves to meet the requirements of Board Policy 3323, Fund Balance, with the goal of a minimum of 15% of operational expenses

The initial budget projections were built based on conservative estimates. Administration will continue to analyze the projected student enrollment throughout the process as well as monitor the state budget process, and may make recommendations to modify projections in the coming months.

These next few months are critical to the District in ensuring a timely implementation to meet the budget timeline, and preparation for the 2013-2014 school year. The state budget is not expected to be finalized until June or even as late as July as it goes through the legislative process.

The Kenosha Unified School District's proposed budget for 2013-2014 will be prepared in accordance with the budgeting and financial operations policies for the District and will be prepared to conform to existing State of Wisconsin requirements. It is the desire of Administration to present the Board of Education an appropriate balanced budget, taking into consideration the beliefs, parameters and objectives of the Transformation Plan and the ongoing instructional and fiscal responsibilities of Administration. As always, the budget is developed and implemented with the ultimate goal of meeting the needs of all our students.

Administration is providing this update as information only. This information was also shared at the April 9, 2013 Audit, Budget and Finance Committee. These initial budget assumptions will be the basis for ongoing budget discussions to be scheduled throughout the spring and summer. Administration will bring forth a preliminary 2013-14 budget with further details at the June board meeting. Included with this report is Attachment A which includes a full timeline of activities that have occurred and those that will be initiated in the coming months. Also included is Attachment B which summarizes the District's fund balance and bond ratings over the last 10 fiscal years.

Dr. Michele Hancock  
Superintendent of Schools

Tina M. Schmitz  
Chief Financial Officer

Tarik Hamdan  
Budget & Grant Manager

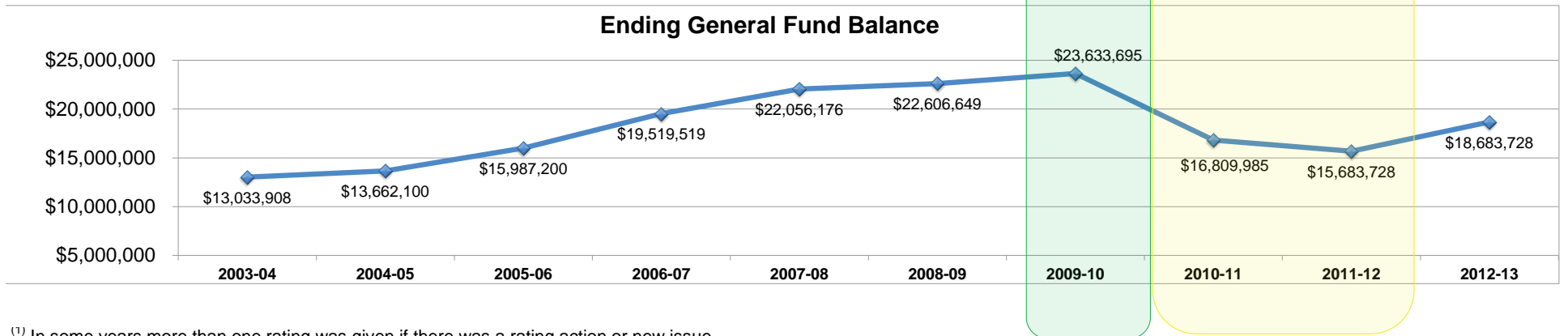


## 2013-14 Budget Calendar – Preliminary

December 2012	<ul style="list-style-type: none"> <li>Assumptions and calendar reviewed by Leadership</li> <li>Budget Council planning begins</li> <li>Enrollment projections</li> </ul>
January 2013	<ul style="list-style-type: none"> <li>Budget managers develop department budgets</li> <li>Staffing budget development – requests due January 25<sup>th</sup></li> <li>Leadership Council to review staff requests on January 30<sup>th</sup></li> </ul>
February	<ul style="list-style-type: none"> <li>Staffing budget development continues</li> <li>Initial staffing costs determined</li> <li>State preliminary budget is released to the public</li> </ul>
March	<ul style="list-style-type: none"> <li>Preliminary operating budget developed</li> <li>State budget monitored; watching for “Fair Funding” changes, if any</li> <li>Update operating budget for any changes from DPI/State</li> </ul>
April	<ul style="list-style-type: none"> <li>Preliminary operating budget status presented to Finance Committee</li> <li>Preliminary operating budget status presented to Board</li> </ul>
May	<ul style="list-style-type: none"> <li>Updates made to operating budget as staffing progresses, and for any DPI/State budget changes</li> </ul>
June	<ul style="list-style-type: none"> <li>Preliminary budget presented to Finance Committee</li> <li>Preliminary budget presented to Board</li> </ul>
July	<ul style="list-style-type: none"> <li>Estimated revenue limit and state aid allocations released</li> <li>Budget updated for DPI/State changes</li> <li>Preliminary allocations distributed to budget managers</li> </ul>
August	<ul style="list-style-type: none"> <li>Updated operating budget presented to Board at regular board meeting; <i>approval requested</i></li> <li>Detailed budget schedules developed</li> </ul>
September	<ul style="list-style-type: none"> <li>Annual public meeting on the proposed budget; legal notice</li> <li>Final allocations determined based on 3<sup>rd</sup> Friday counts; budget revised accordingly</li> </ul>
October	<ul style="list-style-type: none"> <li>Certification of state aid eligibility is received</li> <li>Formal adoption of the budget occurs at the regular school board meeting (budget must be adopted by November 1<sup>st</sup>)</li> </ul>
November	<ul style="list-style-type: none"> <li>Tax levy information sent to municipalities (City of Kenosha, Somers, and Pleasant Prairie)</li> <li>Budget book development</li> </ul>
December	<ul style="list-style-type: none"> <li>Detailed budget reports due to DPI</li> <li>Budget book developed and published</li> </ul>

# KENOSHA UNIFIED SCHOOL DISTRICT TEN YEAR GENERAL FUND BALANCE HISTORY

	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	Budgeted 2012-13
Beginning Fund Balance	13,939,777	13,033,908	13,662,100	15,987,200	19,519,519	22,056,176	22,606,649	23,633,695	16,809,985	15,683,728
Audited Revenues	179,626,944	191,292,025	201,263,283	213,362,747	225,865,918	235,769,268	238,721,386	252,244,694	236,794,994	238,769,194
Audited Expenditures	180,532,813	190,663,833	198,938,182	209,830,428	223,329,261	235,218,796	237,694,340	259,068,404	237,921,251	235,769,194
Fund Balance Change	(905,869)	628,192	2,325,101	3,532,319	2,536,657	550,473	1,027,046	(6,823,710)	(1,126,257)	3,000,000
Ending Total Fund Balance	13,033,908	13,662,100	15,987,200	19,519,519	22,056,176	22,606,649	23,633,695	16,809,985	15,683,728	18,683,728
% Fund Balance/Expenditures	7.22%	7.17%	8.04%	9.30%	9.88%	9.61%	9.94%	6.49%	6.59%	7.92%
Moody's Bond Rating <sup>(1)</sup>	A1 Positive	A1	A1	A1	A1 Stable	A1 Watch	Aa3 Stable Aa2 Review	A1 Negative	A1 Negative	A1 Stable



Kenosha Unified School District  
Kenosha, Wisconsin

April 22, 2013

**Naming of Baseball Field**

School Board approval is requested to name the baseball field at Tremper High School the "Andy Smith Field."

School Board Policy 7410 titled "Naming an Area Within or On a District Site" allows staff or community members to nominate a name, with the Board of Education then approving the naming of all District facilities. Further, this policy states, "...when a former student, staff or community member who has been deceased for more than two years has achieved national, state or local prominence, the School Board may name an area within a school or on a District site after that individual." The recommendation put forward for consideration by the Board of Education meets the criteria in Board Policy 7410. A news release was issued to area media inviting community members to serve on an ad-hoc committee. The ad-hoc committee comprised of community representatives and KUSD staff met to consider and recommend a name for the baseball field. The attached memorandum provides detailed background information regarding Andy Smith.

**Administrative Recommendation**

Administration recommends that the School Board approve the Naming Committee's recommendation that the Tremper baseball field be named the Andy Smith Field.

Dr. Michele Hancock  
Superintendent of Schools

Ms. Tanya Ruder  
Executive Director of Community Partnerships and Media Relations

Dr. Sue Savaglio-Jarvis  
Assistant Superintendent of Teaching & Learning

Mr. Steve Knecht  
Coordinator of Athletics, Health, Physical Education and Recreation

TO: Kenosha Unified School District Board of Education  
FROM: John Matera  
DATE: February 3, 2013  
SUBJECT: Naming of Tremper Baseball Field

Please consider this nomination to name the baseball field at Tremper High School, "Andy Smith Field."

Below is background information, significance to the educational process and cultural significance. Excerpts from the information below were provided by the Kenosha News.

#### Background Information

In 1954, Smith, a Wausau native and UW graduate, fielded Kenosha High School's first baseball team and success was instantaneous. Led by left-handed phenoms Bob Hartman and Bob Lee, the inaugural KHS team finished second at State. Eight years later, led by another great pitcher in Dick Bosman, Smith guided KHS to another runner-up finish. A year later, KHS and Smith finally reached the top and captured the State championship, a feat he would repeat in 1969 after moving to Tremper. During a 10-year span, Smith, who died in 2003, won 82 percent of his games. In his 21 years as a baseball coach in Kenosha, Smith put together 18 winning seasons. He was selected to the Wisconsin Coaches Hall of Fame in 1980 and the Kenosha Athletic Hall of Fame in 1984. Smith guided Kenosha High School and Tremper to six State Tournament appearances between 1953 and 1973. Kenosha High won its first title under Smith in 1963 and Tremper won its lone state championship under Smith in 1969. Smith also coached three state runner-up squads.

Growing up in Wausau as one of 11 children, Smith was lured to the University of Wisconsin out of high school to play football and box. After suffering a knee injury as a freshman, he easily switched to baseball and basketball. He became the captain of the Badgers in the late 1930s and was regarded as one of the best third basemen to ever play at the school by longtime coach Dynie Mansfield. Smith's playing career was interrupted when he joined the Army during World War II, serving as an Infantry Lieutenant. He earned the Bronze Star and Purple Heart medals during combat in Belgium and Germany. After coaching for one year at Lake Mills, Smith came to Kenosha in 1945 and didn't leave until 2001 following the death of Norma, his wife of 58 years. Originally a basketball coach, Smith took over the baseball job in 1953 and stepped down after the 1973 season at Tremper.

During a 10-year span in his coaching career, Smith compiled a record of 134-30 (.817). He guided the Red Devils to state runner-up finishes in 1954, 1962 and 1964, and after going to Tremper in 1965, he led the Trojans to their only state title in 1969.

"It was no accident," Smith said. "I spent a lot of time with the kids and a lot of time in the summer. I tried to teach them everything that I learned. I devoted a lot of time, but I enjoyed it very much.

"I demanded kids to come and work and be dedicated. I gave them some tough drills and they had to respond. I devoted my life to it and the kids recognize when you are conscientious about what you're doing."

Smith also helped organize the Old Timers Baseball Club in 1983 with the intention of promoting baseball in Kenosha County. "He touched so many people in such a positive way," said oldest son Andrew Smith Jr. of Duncanville, Texas. "He will be fondly remembered and deeply missed in Kenosha, Madison and throughout the state of Wisconsin. "He truly led by example and inspiration and he held the respect of everyone who knew him."

#### *What others say about Andy Smith*

Some comments about Hall of Fame baseball coach Andy Smith:

"He was a very enthusiastic coach. He made it fun. He interacted with you a lot. He pitched batting practice and took infield. He had a couple of summer league teams that he coached, as sort of a farm system for his high school teams. I remember riding my bike from our place on 52nd Street to Simmons Field to work out. I learned a lot from Andy." -- Dick Bosman, former Smith player who went on to pitch in 306 games for four major league teams from 1966-76.

"I learned a lot from Andy. He was like a father figure to me as far as coaching. What a great guy. Everybody liked Andy. He got his point across probably better than anybody else." -- John Cibrario, former Smith player who became Bradford's baseball coach when Smith took over at Tremper in 1964. Cibrario joined Smith in the WBCA Hall of Fame in 1995.

"He was the kind of guy that you really enjoyed playing for. Andy was an all-around nice guy, but he worked you hard and kept you in shape." -- Bill Hansche, the top pitcher on Kenosha's 1963 state championship team.

"The big thing was it was the first time and we knew that. I think it was really exciting to watch Andy because he was such a dedicated coach. After we won, you could see the tear in his eye and that made it all worthwhile because he was such a great coach." -- Don Keating, a member of the 1963 state championship team.

"One thing about Andy, he really knew how to develop pitchers. Bob Hartman, Bob Lee, Dick Bosman, (Bill)Hansche, (Bill)Letsom, (Jeff)Kaeppeler. He really turned them out." -- Ernie Virgili, the starting shortstop on Kenosha's 1963 state championship team.

#### Significance to the Educational Process

Andy Smith was a long-time teacher for KUSD. He received a BS in Physical Education from the University of Wisconsin and a minor in Science in 1941. He earned his Master's Degree from Northwestern University in 1948. He did government service from 1942-1945, prior to joining KUSD in December of 1945. During his 33 years as a KUSD teacher and coach (12/1945 to 12/1978), Andy Smith taught Physical Education (3.5 years), Biology (17 years), Science (4 years), Earth Science (5 years) and Life Science (3.5 years).

#### Cultural Significance

Andy Smith was the first coach at Kenosha High School and the first coach at Tremper High School. Additionally, he is the first Kenosha coach to be inducted into the Wisconsin Baseball Coaches Association Hall of Fame.

RECEIVED  
FEB 07 2013

POLICY 7410  
NAMING AN AREA WITHIN OR ON A DISTRICT SITE

The Board of Education shall be the body to approve the official naming of all District facilities. It is not the intention of this policy to initiate the naming of areas within existing facilities or on a District site. However, when a former student, staff or community member who has been deceased for more than two years has achieved national, state or local prominence, the School Board may name an area within a school or on a District site after that individual.

Staff or community members may nominate a name for a specific area within a school or on a District site to the Board of Education. The nomination must include background information and significance to the educational process and cultural significance.

The School Board will request the Superintendent to appoint a broad based committee, which will research the name. When a school is affected by the recommended name, it will be given the opportunity to offer input to the committee. This committee will develop and present to the School Board the process used and the rationale used in making their determination.

LEGAL REF.: Wisconsin Statutes  
Section 120.12(1) (Care and Management of School Property)

CROSS REF.: Policy 1131, Memorials/Dedications Within Schools  
Policy 7400, Naming or Renaming District Buildings

ADMINISTRATIVE REGULATION: None

AFFIRMED: May 14, 2002

REVISED: September 25, 2007





26th Ave

2600

87th Pl

87th Pl

87th Pl

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

April 22, 2013

DONATIONS TO THE DISTRICT

The District has received the following donations:

1. Fort Sheridan Base donated 70 laptops to KUSD. The estimated value of this donation is \$25,000.00.
2. Musicians Assisting Advancing Musicians donated \$1,800.00 to the KUSD Fine Arts Department. This donation is to be used to purchase musical instruments.
3. Beachfront FYI, LLC. donated equipment and services to the production of Pleasant Prairie's school spirit video. The estimated value of this donation is \$1,445.00.
4. John Chase donated a treadmill to Lance Middle School. The estimated value of this donation is \$188.82.
5. Z & Z Enterprises donated 37 African American Calendars to KUSD. The estimated value of this donation is \$185.00.

Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 1400, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Michele Hancock  
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

April 22, 2013

**Tentative Schedule of Reports, Events,  
and Legal Deadlines for School Board**  
**April-May**

**April**

- April 9, 2013 – Standing Committee Meetings in ESC Board Room
- April 22, 2013 – Organizational and Regular Board of Education Meetings – 6:30 and 7:00 P.M. in ESC Board Room
- April 30, 2013 – Special School Board Meeting – 6:00 P.M. in ESC Board Room

**May**

- May 14, 2013 - Standing Committee Meetings in ESC Board Room
- May 27, 2013 – Memorial Day – Schools and ESC Closed
- May 28, 2013 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Meeting Room

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