



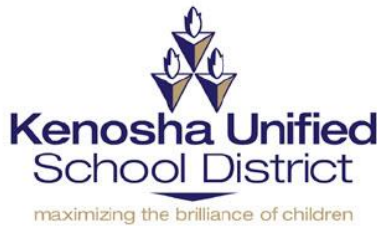
## **REGULAR MONTHLY BOARD MEETING**

**April 27, 2015**

**7:00 PM**

**Educational Support Center  
Board Meeting Room  
3600-52<sup>nd</sup> Street  
Kenosha, Wisconsin**

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Regular School Board Meeting  
April 27, 2015  
Educational Support Center  
7:00 PM

- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards/Recognition
  - A. KUSD Elementary Black History Art Contest Winners
  - B. KUSD Elementary Black History Writing Contest Winners
  - C. KUSD Elementary Black History Bee Winners
  - D. PBS Lead Digital Innovator
  - E. SkillsUSA Gateway Regional Competition Award Winners
  - F. Wisconsin Technical Education Association's High School Technical Education Program of the Year Award Winner
  - G. District VII Athletic Director of the Year Award Winner
- IV. Administrative and Supervisory Appointments
- V. Introduction and Welcome of Student Ambassador
- VI. Legislative Report
- VII. Views and Comments by the Public
- VIII. Response and Comments by Board Members (Three Minute Limit)
- IX. Remarks by the President
- X. Superintendent's Report
- XI. Consent Agenda
  - A. Consent/Approve 4  
Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations
  - B. Consent/Approve 5  
Minutes of 3/24/15 and 4/14/15 Special Meetings and Executive Sessions and 3/24/15 Regular Meeting
  - C. Consent/Approve 17  
Summary of Receipts, Wire Transfers and Check Registers

D. Consent/Approve Policy 5580 - School Wellness (Second Reading)	24
XII. Old Business	
A. Discussion/Action Request to Submit the Academic Parent-Teacher Team Pilot School Grant for the 2014-15 and 2015-16 School Years at Frank Elementary School	35
B. Discussion/Action Middle School Early Release	42
C. Discussion/Action Middle School Supply List	47
XIII. New Business	
A. Discussion/Action Report of Contracts in Aggregate of \$25,000	52
B. Discussion/Action School Year 2016-17 Instructional Calendars	58
C. Discussion/Action Donations to the District	64
XIV. Other Business as Permitted by Law Tentative Schedule of Reports, Events and Legal Deadlines For School Board (April-May)	65
XV. Predetermined Time and Date of Adjourned Meeting, If Necessary	
XVI. Adjournment	

**Kenosha Unified School District**

**Kenosha, WI**

**April 27, 2015**

The Human Resources recommendations regarding the following actions:

<b>ACTION</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL/DEPT</b>	<b>POSITION</b>	<b>STAFF</b>	<b>DATE</b>	<b>FTE</b>	<b>SALARY</b>
Appointment	Zigmond	Rebecca	Forest Park Elementary School	Information/Health Services	ESP	03/24/2015	0.85	\$14.44
Early Retirement	Wansart	Joanne	Tremper High School	C.D.S.	Instructional	06/12/2015	1	\$78,396.00
Early Retirement	Guida	Kathleen	Lakeview Tech	Cross Categorical	Instructional	06/12/2015	1	\$62,469.00
Early Retirement	Granger	Nancy	Stocker Elementary School	Grade 4	Instructional	06/12/2015	1	\$65,005.00
Early Retirement	Andrews	Melissa-Mary A.	Jeffery Elementary School	Multi Age 3/4/5	Instructional	06/12/2015	1	\$75,467.00
Early Retirement	Gittens	Sherry	Facility Services	Night Custodian - Second Shift	Service	06/30/2015	1	\$23.32
Early Retirement	Guerra Jr.	Felix	Distribution/Utilities	Truck Driver	Service	06/12/2015	1	\$23.25
Early, Early Retirement	Kreuser	Tamara	Curtis Strange	Grade 4	Instructional	06/12/2015	1	\$78,396.00
Early, Early Retirement	Will	Doreen	HR Leave Status	HR Teacher on Leave	Instructional	03/13/2015	1	\$78,396.00
Resignation	Grimm	Christine	EBSOLA-Dual Language	Dual Spanish	Instructional	03/12/2015	1	\$47,120.00
Resignation	Reed	Kirsten	EBSOLA-Creative Arts	Student Support Specialist	Miscellaneous	03/06/2015	0.49	\$16.26
Resignation	Giampietro	Joseph	Jefferson Elementary School	Grade 1	Instructional	06/12/2015	1	\$61,716.00
Resignation	Bedford	Peter	Food Services	Food Service Helper	Service	03/06/2015	1	\$18.75
Resignation	Dault	Stephanie	Washington Middle School	Grade 6	Instructional	06/12/2015	1	\$39,106.00
Resignation	Hoey Jr.	Dennis	Reuther Central High School	Math	Instructional	06/12/2015	1	\$62,893.00
Resignation	Muhlenbeck	Shauna	Nash Elementary School	Special Education	ESP	04/03/2015	1	\$15.33
Resignation	Eisenhauer	Kelly	Wilson Elementary School	Multi-Age 2/3	Instructional	03/27/2015	1	\$30,925.66
Resignation	Tilsner	Dustin	Washington Middle School	Cross Categorical	Instructional	06/12/2015	1	\$39,106.00
Resignation	Carr	Elizabeth	EBSOLA-Creative Arts	Grade 1	Instructional	06/12/2015	1	\$39,106.00
Resignation	Schultz	Heather	EBSOLA-Creative Arts	Grade 2	Instructional	06/12/2015	1	\$54,819.73
Resignation	Cavalante	Chelsea	Indian Trail Academy	Biology/Life Science	Instructional	06/12/2015	1	\$39,106.00
Resignation	Keiser	Kori	Washington Middle School	Cross Categorical	Instructional	03/28/2015	1	\$39,106.00
Retirement	Tassotti	Vincent	Bradford High School	Secondary School Support	Instructional	06/12/2015	1	\$62,469.00
Retirement	Cerqua	Ferne	HR Leave Status	HR Teacher on Leave	Instructional	08/27/2015	1	\$72,803.00
Separation	Steagall	Jason	Facility Services	Night Custodian - Second Shift	Service	03/25/2015	1	\$44,345.60

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SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD MARCH 24, 2015

A special meeting of the Kenosha Unified School Board was held on Tuesday, March 24, 2015, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 6:15 P.M. with the following members present: Mr. Kunich, Ms. Stevens, Mr. Bryan, Mrs. Snyder, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Mr. Flood arrived later.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Coleman announced that an executive session had been scheduled to follow this special meeting for the purpose of Personnel: Problems; Personnel: Position Assignments; and Personnel: Evaluation Consideration.

Mrs. Snyder moved that the executive session be held. Mr. Wade seconded the motion.

Roll call vote. Ayes: Mr. Kunich, Ms. Stevens, Mr. Bryan, Mrs. Snyder, Mr. Wade, and Mrs. Coleman. Noes: None. Unanimously approved.

1. Personnel: Problems and Evaluation Consideration

Dr. Savaglio-Jarvis provided Board members with the recommendation of three preliminary notices of employment contract non-renewals.

Mr. Radovan Dimitrijevic, Coordinator of Human Recourses, arrived at 6:17 P.M. and answered questions from Board members pertaining to the preliminary notices of employment contract non-renewals.

Mr. Flood arrived at 6:23 P.M.

Mr. Kunich moved to approve the issuance of the three preliminary notices of non-renewal of employment contracts pursuant to section 118.22. Mrs. Snyder seconded the motion. Motion carried. Mr. Bryan and Mr. Flood abstaining.

Mr. Dimitrijevic was excused from the meeting at 6:24 P.M.

2. Personnel: Position Assignments

Dr. Savaglio-Jarvis presented Board members with a recommendation of the removal of the "interim" designation for eight Administrators.

Dr. Savaglio presented Board members with a recommendation of an Administrative Appointment.

Mrs. Annie Varkey Petering arrived at 6:29 P.M. and answered questions from Board members.

Mrs. Varkey Petering was excused from the meeting at 6:44 P.M.

Mr. Flood moved to adjourn. Mr. Wade seconded the motion. Unanimously approved.

Meeting adjourned at 6:45 P.M.

Stacy Schroeder Busby  
School Board Secretary



REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD MARCH 24, 2015

A regular meeting of the Kenosha Unified School Board was held on Tuesday, March 24, 2015, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:01 P.M. with the following Board members present: Mr. Kunich, Ms. Stevens, Mr. Flood, Mr. Bryan, Mrs. Snyder, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the Lincoln Middle School: D's House Award, the Spelling Bee Winner Awards, and the Susan B. Anthony Award.

Mrs. Coleman presented Resolution 309 – Resolution of Appreciation to Carl Bryan which read as follows:

*"WHEREAS*, Carl Bryan was elected to the Board of Education of the Kenosha Unified School District in April 2009, and served two, three-year terms on the Board; and

*WHEREAS*, he held the positions of clerk and treasurer during his terms on the Board; and

*WHEREAS*, during his tenure on the Board he chaired and/or served on the Planning/Facilities/Equipment, Personnel/Policy and Audit/Budget/Finance Committees; and

*WHEREAS*, he has been the Board legislative liaison since January 2012; and

*WHEREAS*, during his term the Board approved \$17 million in energy efficiency projects for nine elementary schools, \$1.5 million for school security improvements, adopted the KUSD employee handbook, approved the expansion of the Kenosha School of Technology Enhanced Curriculum, underwent the 2013 curriculum audit, adopted the Board and Superintendent Team Charter and approved the 2015 outdoor athletic referendum for Bradford, Tremper and Indian Trail; and

*WHEREAS*, he has been a strong supporter of providing exceptional educational opportunities to all students in the Kenosha Unified School District; and

*WHEREAS*, he has been a voice for students and teachers throughout his many years of service;

*NOW, THEREFORE, BE IT RESOLVED*, that this expression of appreciation for service as a Board Member be adopted, and

*BE IT FURTHER RESOLVED*, that a true copy of this resolution be spread upon the official minutes of the Board of Education, and that a signed copy be presented to Carl Bryan in recognition of his service to the Kenosha Unified School District.”

Mr. Flood moved to approve Resolution 309 – Resolution of Appreciation to Carl Bryan with the addition of “Whereas he was elected as a recent high school graduate and provided major support in increasing the power of the student voice.” Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the recommendation for the removal of the interim designation for the following administrators: Mrs. Julie Housaman, Mr. Tarik Hamdan, Mrs. Jenny Schmidt, Mr. Robert Neu, Mrs. Debra Giorno, Mr. Jared Kotarek, Mr. Anthony Casper, and Mr. Curtiss Tolefree.

Ms. Stevens moved to approve the removal of the interim designation for the recommended administrators. Mr. Flood seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the administrative appointment of Mrs. Annie Varkey Petering as the Chief Human Resource Officer effective March 25, 2015.

Mr. Kunich moved to approve the appointment of Mrs. Annie Varkey Petering as the Chief Human Resource Officer effective March 25, 2015. Mrs. Snyder seconded the motion. Unanimously approved.

Ms. Stevens introduced the Student Ambassador, Dane Rasmussen, from Bradford High School and he made his comments.

Mr. Bryan gave the Legislative Report.

There were views or comments by the public.

Board members made their responses/comments.

Mrs. Coleman made Board President remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

The Board considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations as contained in the agenda.

Consent-Approve item XI-B – Minutes of the 2/24/15 Special Meeting and Executive Session and the 2/24/15 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Ms. Heather Kraeuter, Accounting & Payroll Manager; Mr. Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the February 2015 cash receipt deposits totaling \$291,285.89, and cash receipt wire transfers-in totaling \$24,029,440.05, be approved.

Check numbers 518369 through 519577 totaling \$7,247,733.74, and general operating wire transfers-out totaling \$239,972.86, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the February 2015 net payroll and benefit EFT batches totaling \$12,202,953.03, and net payroll check batches totaling \$9,611.61, be approved.”

Mr. Bryan moved to approve the Consent Agenda as contained in the agenda. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Head Start Federal Grant Request submitted by Ms. Lisa KC, Assistant Director of Head Start; Ms. Belinda Grantham, Director of Early Education; Dr. Floyd Williams, Assistant Superintendent of Elementary School Leadership; and Dr. Savaglio-Jarvis, excerpts follow:

“Approval from the Board of Education is requested to submit and implement the Head Start Federal Grant for the 2015-2016 school year. The funding for this grant is \$1,999,031. The grant is designed to fund the operating costs of the Kenosha Unified School District Head Start Program.

The Head Start approach to school readiness ensures that families have the resources and knowledge to support the development of their children, that children are healthy enough to learn, and that quality instruction is being provided to these children. Readiness goals are defined as the expectations at children’s developmental levels and progress across domains of language, literacy, cognition/general knowledge, approaches to learning, physical health, well-being, motor and social/emotional development. Success in these areas will support each child’s readiness for kindergarten.

At this time Head Start is not proposing any changes to current programming or staffing for the coming school year. Funding decisions made at the state and local levels, as well as the ability to meet mandated enrollment numbers at current locations, will impact the grant and may require revisions to current programming prior to the start of the 2015-2016 school year.

At its March 10, 2014, joint meeting, the Audit/Budget/Finance and Curriculum/Program Standing Committees voted to forward this report to the school board for consideration. Administration recommends that school board grant approval to submit and implement the 2015-2016 Head Start Federal Grant.”

Mr. Wade moved to approve the submission and implementation of the 2015-2016 Head Start Federal Grant. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced Policy 5580 – School Wellness submitted by Mrs. Cindy Gossett, Director of Food Services; Mr. Steven Knecht, Coordinator of Athletics, Activities, Health, Physical Education, and Recreation; Mr. Patrick Finnemore; Director of Facilities; Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning; and Dr. Savaglio-Jarvis, excerpts follow:

“The Kenosha Unified School District is committed to improving the academic performance of all students. Therefore, and as required by the Child Nutrition and Special Supplemental Nutrition Program for Women, Infants, and Children Reauthorization Act of 2004, School Wellness Policy 5580 was created and approved in spring 2006. According to the Wisconsin Department of Public Instruction, local wellness policies are a key component to creating and maintaining healthier school environments that promote positive behaviors and help children reach their full academic potential. Research continues to demonstrate that healthier students are better learners.

Given the emerging evidence demonstrating the positive link between nutrition, physical activity, and school performance, an investment in wellness can support academic achievement. The Healthy Hunger-Free Kids Act of 2010 expanded upon previous requirements and includes new provisions that place a greater emphasis on the implementation, evaluation, and transparency of local wellness policies.

To meet the requirement of having school and community representation, an invitation was sent to schools in February 2012 seeking individuals to serve on the wellness policy committee. The committee did not take action in 2012 because of the anticipated 2013 release and July 1, 2014, implementation of the Nutrition Standards for All Foods Sold in Schools, also known as Smart Snacks in Schools. Since the Smart Snacks in Schools standards were released and implemented, the committee has finalized recommendations to the School Wellness Policy. The revised policy is provided in Appendix A.

At its joint meeting, the Curriculum/Program and Personnel/Policy Standing Committees voted to forward updated Policy and Rule 5580 to the school board for consideration. Administration recommends that the school board approve updated Policy and Rule 5580 - School Wellness as a first reading this evening and a second reading at the April 27, 2015, regular meeting.”

Mrs. Snyder moved to approve updated Policy and Rule 5580 - School Wellness as a first reading. Mr. Kunich seconded the motion. Motion carried. Mr. Flood dissenting.

Dr. Savaglio-Jarvis introduced the New Course Proposal: AP Computer Science A submitted by Mr. William Hittman, Principal at LakeView Technology Academy; Mrs. Marsha Nelson, Interim Coordinator of Career and Technical Education; Mrs. Housaman; Mr. David Tuttle, Coordinator of Talent Development; and Dr. Savaglio-Jarvis, excerpts follow:

"The College Board, the organization that administers the Advanced Placement (AP) program to promote college and career readiness, offers a career and technical education course currently not available in Kenosha Unified School District. The AP Computer Science A course, recently revised for 2014-15, is an introductory course, popular in many other school districts, for students who wish to pursue a career in computer sciences or mathematics. Students at Lakeview Technology Academy have expressed interest in this course.

In order to implement this additional course in the 2015-2016 school year, the Department of Teaching and Learning is proposing, for Board of Education approval, the course addition form. The form is attached in appendix A. The attached form is completed in full and explains the rationale for the new course addition. It will also provide a description of the course, course standards, and a sample pacing guide.

At its March 10, 2015, meeting, the Curriculum/Program Standing Committee voted to forward this report to the school board for consideration. Administration recommends that the school board approve the proposal for the addition of the Advanced Placement Computer Science A."

Mr. Kunich moved to approve the New Course Proposal: AP Computer Science A. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the English-as-a-Second Language Program Plan Update and Recommendation submitted by Mrs. Sarah Smith, Coordinator of Language Acquisition Programs; Mrs. Housman, and Dr. Savaglio-Jarvis, excerpts follow:

"The board of education approved the initial Language Acquisition Program (LAP) Plan in November 2010 for the start of the 2011-12 school year at the November 23, 2010, meeting. The goal of this plan was to provide English language learners (ELLs) a program consisting of a variety of language support based on researched practices and recommendations from the Wisconsin Department of Public Instruction (DPI).

The Kenosha Unified School District currently serves over 2000 ELLs. The current English-as-a-Second Language (ESL) program varies by school and level. To address the growing needs of this population, the LAP coordinator and ESL team leaders have researched best practice to update the original LAP ESL plan. The ESL plan includes several strategies to better serve the growing ESL population which continues to be one of the district's largest gaps. The additions made to the ESL plan include the English language development (ELD) curriculum, which focuses on academic vocabulary and has been proven to help with not only further developing the English language but also strengthening academic vocabulary across all subjects.

At its March 20, 2015 meeting, the Curriculum/Program Standing Committee voted to forward this report to the school board for consideration. Administration recommends that the school board approve the English-as-a-Second Language Program Plan, course proposal, and curriculum materials."

Mrs. Housman and Mrs. Smith were present and answered questions from Board members.

Mr. Kunich moved to approve the English-as-a-Second Language Program Plan, course proposal, and curriculum materials. Mr. Wade seconded the motion. Motion carried. Mr. Flood abstaining.

Dr. Savaglio-Jarvis introduced the Board Approved Student User Fees for the 2015-2016 School Year submitted by Ms. Kraeuter, Mr. Hamdan, and Dr. Savaglio-Jarvis, excerpts follow:

“As a component of the budget development process a review of the fees charged by the District is conducted every year. With the implementation of the Infinite Campus student information system, the early registration process has been improved to allow parents to pre-register all students in each household. Approved fees for 2015-16 will be available for payment during the Pre-K and Kindergarten registration in April 2015. Administration is not recommending any changes to the 2015-16 student user fees.

At its March 10, 2015, meeting, the Audit/Budget/Finance Committee voted to forward this report to the school board for consideration. Administration recommends that the school board accept the recommendation to establish the fiscal year 2015-2016 fees (Attachment A) for student use items in advance of early registration for Pre-K and Kindergarten in April 2015.”

Mr. Kunich moved to approve the 2015-2016 Student User Fees in advance of early registration for Pre-K and Kindergarten. Mr. Flood seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Robert Hofer, Purchasing Agent; Mr. Hamdan; Mrs. Housaman; Dr. Bethany Ormseth, Assistant Superintendent of Secondary School Leadership; and Dr. Savaglio-Jarvis, excerpts follow:

“School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to February 24, 2015, with approval of the purchasing agent are shown in the database in coral color. Board members may access this database while on district property.

The following contract/agreement has not been added to the Contract Management Database and is being presented for board approval:

- Ablenet Equals Curriculum - \$24,062.”

Mr. Wade moved to approve the contract/agreement with Ablenet Equals Curriculum in the amount of \$24,062. Mr. Flood seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced Resolution 310 - Worker's Compensation Reauthorization of Self-Insurance submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

"On July 1, 2003, the District approved using Community Insurance Company for its Worker's Compensation program. In order to establish the self-insured program a resolution was approved at the May 27, 2003 School Board Meeting, the May 23, 2006 School Board Meeting, the March 24, 2009 School Board Meeting, and again at the March 27, 2012 School Board Meeting.

The Wisconsin Administrative Code requires each political subdivision to re-authorize their self-insurer status once every three years.

Administration recommends that the School Board approve Resolution No. 310 (attached) to continue the Worker's Compensation Self-Insured Program."

Mr. Kunich moved to approve Resolution 310 – Worker's Compensation Reauthorization of Self-Insurance. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced Resolution 311 – Providing for Appointment of a Successor Trustee to the OPEB Trust submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

"Attached is school board resolution 311 to appoint a successor trustee to the Other Post-Employment Benefits Trust (OPEB Trust). When the Trust was originally established, Dr. Scott Pierce was designated as the initial trustee. Since his departure from the district, several successor trustees have followed including, Dr. Joseph Mangi, William Johnston, and most recently Dr. Michele Hancock. With Dr. Hancock's departure, the time has come for the Board of Education to appoint a new successor trustee to the OPEB Trust.

Administration requests that the Board of Education adopt resolution 311 appointing Tarik Hamdan as the successor trustee and authorize board officers and district administration to execute any and all documents relating this appointment."

Ms. Stevens moved to adopt Resolution 311 appointing Tarik Hamdan as the successor trustee and authorize board officers and district administration to execute any and all documents relating this appointment. Mr. Flood seconded the motion. Unanimously approved.

Mr. Bryan presented the revised Resolution 312 – 2015-17 Proposed State Budget which read as follows:

"*WHEREAS*, investing in quality public education programs like Kenosha Unified School District produces a qualified and skilled workforce for Wisconsin; and

*WHEREAS*, public schools have been operating under revenue limits for over a decade; and

*WHEREAS*, Governor Walker's proposed 2015-17 budget includes no increase in revenue limits for neither the 2015-16 nor the 2016-17 school years; and

*WHEREAS*, Governor Walker's proposed budget includes a \$150 decrease in per pupil aid for the 2015-16 school year; and

*WHEREAS*, this will result in a loss of more than \$3.2 million for Kenosha Unified, making it extremely difficult to fund the 2015-16 school year; and

*WHEREAS*, the proposed budget also expands the voucher program which will further negatively impact funding for Kenosha Unified and other public schools across the state; and

*WHEREAS*, those who will suffer the most will be the students.

*NOW, THEREFORE*, be it resolved that the Kenosha Unified School District Board of Education calls upon our elected officials to support increased funding for public education in the proposed 2015-17 budget for the benefit of Wisconsin's future and all public school students.

*BE IT FURTHER RESOLVED*, that a true copy of this resolution be spread upon the official minutes of the Board of Education, and that a signed copy be printed in the school district's official newspaper of record."

Mr. Bryan moved to approve the revised Resolution 312 – 2015-17 State Budget. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Bryan presented the Donations to the District as contained in the agenda.

Mr. Bryan moved to approve the Donations to the District as contained in the agenda. Mr. Flood seconded the motion. Unanimously approved.

Mr. Bryan moved to adjourn the meeting. Ms. Stevens seconded the motion. Unanimously approved.

Meeting adjourned at 8:34 P.M.

Stacy Schroeder Busby  
School Board Secretary



SPECIAL MEETING & EXECUTIVE SESSION  
OF THE KENOSHA UNIFIED SCHOOL BOARD  
HELD APRIL 14, 2015

A special meeting of the Kenosha Unified School Board was held on Tuesday, April 14, 2015, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 7:32 P.M. with the following members present: Mr. Kunich, Ms. Stevens, Mr. Flood, Mrs. Snyder, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Mr. Bryan was excused.

Mrs. Coleman, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Coleman announced that an executive session had been scheduled to follow this special meeting for the purpose of Review of Findings/Orders by Independent Hearing Officer and Property: Lease/Rental.

Mr. Wade moved that the executive session be held. Mrs. Snyder seconded the motion.

Roll call vote. Ayes: Mr. Kunich, Ms. Stevens, Mr. Flood, Mrs. Snyder, Mr. Wade, and Mrs. Coleman. Noes: None. Unanimously approved.

1. Review of Findings/Orders by Independent Hearing Officer

Mr. Daniel Tenuta, Principal of Kenosha eSchool, arrived at 7:33 P.M. and presented information pertaining to two expulsions.

Dr. Savaglio-Jarvis and Mr. Tenuta excused themselves from the meeting at 7:46 P.M.

Mrs. Snyder moved to approve the recommendation of the Independent Hearing Officer in regards to the first expulsion. Mr. Flood seconded the motion. Unanimously approved.

Mrs. Coleman moved to approve the recommendation of the Administrative Review Committee and school in regards to the second expulsion. Mr. Kunich seconded the motion. Motion carried. Ms. Stevens dissenting.

Dr. Savaglio-Jarvis returned to the meeting at 7:50 P.M.

2. Property: Lease/Rental

Mr. Patrick Finnemore, Director of Facilities, arrived at 7:51 P.M. He updated information to Board members regarding a property lease issue and answered questions from Board members.

Mr. Finnemore was departed the meeting at 8:16 P.M.

Mr. Flood moved to adjourn. Mrs. Snyder seconded the motion. Unanimously approved.

Meeting adjourned at 8:17 P.M.

Stacy Schroeder Busby  
School Board Secretary

Kenosha Unified School District No. 1  
Kenosha, Wisconsin  
Summary of Cash Receipts and Disbursements  
April 27, 2015

<b>CASH RECEIPTS</b>	reference	total
<b>March 2015 Wire Transfers-In, to Johnson Bank from:</b>		
WI Department of Public Instruction	state aids register receipts	\$ 47,686,477.18
Johnson Bank	account interest	131.01
US Treasury	interest refund - various bond issues	259,560.00
Bankcard Services (MyLunchMoney.com)	food services credit card receipts (net of fees)	153,834.05
Bankcard Services (TicketSpice.com)	fine arts ticket sales receipts (net of fees)	11,946.54
5/3 Bank (RevTrak)	district web store receipts (net of fees)	57,711.94
Retired & Active Leave Benefit Participants	premium reimbursements	23,581.96
HHS	head start grant	221,578.08
Various Sources	small miscellaneous grants / refunds / rebates	42,706.38
Total Incoming Wire Transfers		\$ 48,457,527.14

**March 2015 Deposits to Johnson Bank - All Funds:**

General operating and food services receipts (excluding credit cards) \$ 352,642.25

**TOTAL MARCH CASH RECEIPTS**

**\$ 48,810,169.39**

<b>CASH DISBURSEMENTS</b>	reference	total
<b>March 2015 Wire Transfers-Out, from Johnson Bank to:</b>		
<i>payroll &amp; benefit wires</i>		
Individual Employee Bank Accounts	net payrolls by EFT (net of reversals)	\$ 7,170,870.61
WI Department of Revenue	state payroll taxes	738,613.71
WI Department of Revenue	state wage attachments	2,137.75
IRS	federal payroll taxes	2,736,732.07
Diversified Benefits Services	flexible spending account claims	23,756.96
Employee Trust Funds	wisconsin retirement system	1,571,813.79
NVA	vision insurance premiums	11,770.41
Various	TSA payments	328,077.39
<i>general operating wires</i>		
US Bank	purchasing card payment-individuals	207,889.07 *
US Bank	purchasing card payment-AP program	81,112.47 *
Aegis	workers' compensation payment	200,000.00
Kenosha Area Business Alliance	LakeView lease payment	13,333.33
Johnson Bank	banking fees	1,121.46
Various	returned checks	13.00
Total Outgoing Wire Transfers		\$ 13,087,242.02

**March 2015 Check Registers - All Funds:**

Net payrolls by paper check Register# 01005DP, 01905DP, 01006DP, 01206DP \$ 3,438.86

General operating and food services Check# 519578 thru Check# 520703 (net of void batches) 7,651,049.61

Total Check Registers \$ 7,654,488.47

**TOTAL MARCH CASH DISBURSEMENTS**

**\$ 20,741,730.49**

\*See attached supplemental report for purchasing card transaction information

**KUSD Purchasing Card Program - Individual Cardholders****Transaction Summary by Merchant**

Billing Cycle Ending March 16, 2015

Merchant/Vendor	Total Charge (Credit)
HOTEL	\$ 50,489.67
EXPEDIA	\$ 10,619.87
AIRLINE	\$ 9,035.20
RESTAURANTS & CATERING	\$ 6,371.16
WW GRAINGER	\$ 4,956.01
INDUSTRIAL CONTROLS	\$ 4,955.94
VEHICLE MAINT. & REPAIR	\$ 4,432.63
HYDRO-FLO PRODUCTS INC	\$ 4,335.73
BUREAU OF EDUCATION AND R	\$ 4,320.00
HALOGEN SUPPLY COMPANY	\$ 4,194.83
MENARDS KENOSHA	\$ 3,646.44
USPS 56428002632502569	\$ 3,277.55
AMAZON.COM	\$ 3,182.06
FIRST SUPPLY LLC #2033	\$ 3,171.50
MAYFAIR RENT A CAR KENO	\$ 3,048.33
HIGHWAY C SVC	\$ 3,019.58
NABE	\$ 2,685.00
MARK S PLUMBING PARTS	\$ 2,677.67
META INC	\$ 2,636.00
BATTERIES PLUS KEN	\$ 2,501.70
WEBCONNEX.COM/CHARGE	\$ 2,446.40
CHESTER ELECTRONIC SUPPLY	\$ 2,419.15
IN *A BEEP, LLC	\$ 2,178.09
ULINE *SHIP SUPPLIES	\$ 2,070.00
JOHNSTONE SUPPLY	\$ 2,041.70
FASTSPRING VECTRIC	\$ 1,995.00
ISTE CONFERENCE	\$ 1,960.00
IN *GAPPA SECURITY SOLUTI	\$ 1,928.70
KRANZ INC	\$ 1,900.00
AMAZON MKTPLACE PMTS	\$ 1,893.04
IVIE ENTERPRISES INC	\$ 1,859.90
VIKING ELECTRIC - KENOSHA	\$ 1,707.02
GOLF TEAM PRODUCTS	\$ 1,629.50
SCHOLASTIC BOOK FAIRS	\$ 1,629.28
HALLMAN LINDSAY PAINTS	\$ 1,504.10
NASSP E-COMMERCE	\$ 1,424.00
AC RADIO SUPPLY INC	\$ 1,171.16
HOBBYLOBBY.COM	\$ 1,101.63
THE TRANE COMPANY	\$ 1,065.98
BEST BUY	\$ 998.82
AMERICAN TIME	\$ 961.07
3654 INTERSTATE	\$ 956.60
CONNEY SAFETY	\$ 945.80
FREDPRYOR CAREERTRACK	\$ 945.00
PAYPAL *PURPLDOG	\$ 920.00
DASH MEDICAL GLOVES	\$ 910.00
REINDERS T&I - KEYED	\$ 898.09
BARNES & NOBLE #2037	\$ 819.15
ASSOC SUPERV AND CURR	\$ 713.80
UW EOP NONCREDIT PROGRAM	\$ 700.00

**KUSD Purchasing Card Program - Individual Cardholders****Transaction Summary by Merchant**

Billing Cycle Ending March 16, 2015

<b>Merchant/Vendor</b>	<b>Total Charge (Credit)</b>
FASTENAL COMPANY01	\$ 698.96
LION COUNTRY SUPPLY	\$ 698.50
CRESS PHOTO	\$ 695.00
CLASS 1 AIR INC	\$ 662.59
NELSON ELECTRIC SUPPLY	\$ 660.77
SELECT SOUND SERVICE INC	\$ 659.76
OFFICE MAX	\$ 655.59
PRUFROCK PRESS, INC.	\$ 654.70
TUNSTALL CORPORATION	\$ 634.82
FESTIVAL FOODS	\$ 630.27
BLAINE RAY WORKSHOPS I	\$ 618.00
NATIONAL SCIENCE TEACH	\$ 616.64
LEARNING FORWARD	\$ 607.04
G2 PRINTING	\$ 588.38
THREE HARBORS COUNCIL, BS	\$ 580.00
SHIFFLER EQUIPMENT SAL	\$ 569.57
EDS ARCHITECTURAL OPENING	\$ 506.25
ATRIUM LIMO SERVICE	\$ 485.30
WISCONSIN CENTER FO	\$ 484.00
HAJOCA KENOSHA PC354	\$ 473.57
BETTYMILLSC	\$ 437.98
HESCO INC	\$ 434.13
LAPTOP SCREEN.COM	\$ 429.90
PAYPAL *MICHCO.COM	\$ 417.62
WI INNOVATIVE SCHOOLS	\$ 400.00
WI ASCD	\$ 398.00
GLOGSTER.COM	\$ 390.00
SPIRAL BINDING COMPANY	\$ 375.59
CDW GOVERNMENT	\$ 371.00
AIRGASS NORTH	\$ 366.10
WHOLE HOG JANITORIAL LLC	\$ 353.25
ZORN COMPRESSOR	\$ 351.03
PICK N SAVE	\$ 347.39
GREAT POTENTIAL PRESS IN	\$ 345.10
KITCHEN CUBES LLC	\$ 339.00
J.W. TURF INC	\$ 336.19
SCHOLASTIC BOOK CLUB	\$ 330.00
MIDCO 800-536-0238	\$ 327.18
SPARKFUN ELECTRONICS	\$ 326.15
PATS SERVICES INC	\$ 325.00
WUFOO.COM/CHARGE	\$ 318.90
WM SUPERCENTER #1167	\$ 309.76
SHERWIN WILLIAMS #3180	\$ 306.27
STAGE RIGHT CORPORATION	\$ 306.00
PROVANTAGE LLC	\$ 292.35
WILMAR PUMP AND SUPPLY	\$ 285.95
BRUCE BOILER BURNER & EQU	\$ 281.09
PAYPAL *GVIN63	\$ 266.90
PIGGLY WIGGLY	\$ 251.55
ELITEFTS.COM INC	\$ 238.94

**KUSD Purchasing Card Program - Individual Cardholders****Transaction Summary by Merchant**

Billing Cycle Ending March 16, 2015

Merchant/Vendor	Total Charge (Credit)
WELCH ALLYN INC	\$ 219.44
ASBO INTERNATIONAL	\$ 219.00
CONSTRUCT PLAYTHNGS.COM	\$ 218.39
SQ *CROSSOVER SYMMETRY RE	\$ 218.20
AT&T*BILL PAYMENT	\$ 214.31
GFS MKTPLC #1919	\$ 205.70
MUSIC CENTER INC.	\$ 195.00
BAUDVILLE INC.	\$ 189.50
PAYPAL *MB LUMBER	\$ 188.00
STAPLES DIRECT	\$ 182.82
ADAFRUIT INDUSTRIES	\$ 180.41
PLANK ROAD PUBLISHING	\$ 178.97
LINCOLN CONTRACTOR	\$ 171.94
INSTANT KEEPSAKES PHOTO B	\$ 169.54
A&M HARDWARE INC	\$ 168.06
HOBBY LOBBY #350	\$ 152.52
EXPERTS EXCHANGE LLC	\$ 149.95
LAMINATION DEPOT	\$ 142.89
SKILLPATH SEMINARS MAIN	\$ 135.90
ORIENTAL TRADING CO	\$ 129.60
ZORO TOOLS INC	\$ 128.30
LOWES #02560*	\$ 127.51
LECTORUM PUBLICATIONS I	\$ 125.44
WAL-MART #1167	\$ 116.40
MAINSTAGE THEATRICAL S	\$ 116.00
TOWN & COUNTRY GLASS CO	\$ 115.98
MOORE OIL COMPANY INC	\$ 115.28
PAYPAL *ROUSETTUSLL	\$ 114.50
HY VEE 1391	\$ 110.30
PAYPAL *WISCONSINED	\$ 110.00
WISMATH	\$ 110.00
HERITAGE FOOD SERVICE GRO	\$ 107.84
INTL TECH ENG EDUC ASSOC	\$ 105.00
TARGET 00022517	\$ 103.92
TENUTAS	\$ 100.00
BED BATH & BEYOND #531	\$ 99.90
BIG K CAR SERVICES	\$ 98.00
WHITAKER	\$ 97.02
WALMART.COM	\$ 92.84
RVT*KENOSHA UNIFIED SD	\$ 90.00
DW DAVIES AND CO INC	\$ 85.60
COMPLIANCE SIGNS.COM	\$ 85.00
HARBOR FREIGHT TOOLS 358	\$ 83.96
WALTERS CLIMATE INC	\$ 83.00
DELL SALES & SERVICE	\$ 80.16
PARTY CITY	\$ 79.16
CC-27 INSULATION PLUS	\$ 78.24
MCMaster-CARR	\$ 73.24
AQUAPONIC SOURCE	\$ 71.36
PROFESSIONAL FIT CLOTHING	\$ 71.00

**KUSD Purchasing Card Program - Individual Cardholders****Transaction Summary by Merchant**

Billing Cycle Ending March 16, 2015

<b>Merchant/Vendor</b>	<b>Total Charge (Credit)</b>
URBAN ARMOR GEAR	\$ 69.50
SKILLSUSA ORG	\$ 69.00
WTEA	\$ 64.00
GIH*GLOBALINDUSTRIALEQ	\$ 62.95
VECTOR ART 3D, INC.	\$ 62.00
CROWN AWARDS INC	\$ 60.75
SHERRYS CUSTOM TS	\$ 60.00
DIIGO INC	\$ 59.00
MAILCHIMP	\$ 50.00
DG HARDWARE	\$ 49.43
SERVOCITY	\$ 48.91
WALGREENS #3153	\$ 46.43
CROWN TROPHY	\$ 45.00
J W PEPPER	\$ 45.00
SOUTHPORT VACUUM	\$ 43.35
KENOSHA AREA BUSINESS	\$ 40.00
M.A.S.A. / SPORTSADVANTAG	\$ 39.00
ROBOTSHOP.COM	\$ 38.98
PAYPAL *POOLPARTSIN	\$ 38.67
GTC BUSINESS WORKFORCE	\$ 35.00
MATHESON-B96	\$ 34.50
MAP OF THE MONTH	\$ 33.00
VOKI	\$ 29.95
VANS GAS	\$ 29.38
WP-JOURNEYMAN PICT	\$ 27.05
RECREATION SUPPLY COMPANY	\$ 26.77
FEDEX 773002700062	\$ 26.75
PARKSIDE TRUE VALUE	\$ 25.35
HOLLAND SUPPLY INC	\$ 25.02
PRENTKE ROMICH CO.	\$ 25.00
FARM & FLEET STURTEVAN	\$ 24.43
ARO LOCK COMPANY	\$ 24.00
MOTION INDUSTRIES WI04	\$ 22.45
SEARS ROEBUCK 2342	\$ 21.99
SAGE PUBLICATIONS INC.	\$ 21.70
ADOBE SYSTEMS, INC.	\$ 21.48
SEARS.COM 9301	\$ 19.75
WEEDSB, LLC. TAXI	\$ 19.20
BKL*BOOKFACTORY.COM	\$ 19.07
TRIG'S	\$ 17.98
DOLRTREE 1779 00017798	\$ 17.00
VTS PATRIOT TAXI	\$ 16.98
MENARDS RACINE	\$ 11.88
BLUE RIBBON TAX	\$ 9.85
DA-MILW 100	\$ 9.44
CVS/PHARMACY #08777	\$ 9.16
PAYPAL *SUPERSAAS	\$ -
<b>US Bank Purchasing Card Payment - Individuals</b>	<b>\$ 207,889.07</b>

**KUSD Purchasing Card Program - Accounts Payable**

**Transaction Summary**

Billing Cycle Ending March 16, 2015

Check #	Vendor ID	Vendor Name	Total
99000582	V01058	FIRST STUDENT	\$ 54,112.60
99000595	V01058	FIRST STUDENT	\$ 26,999.87
<b>US Bank Purchasing Card Payment - Accounts Payable</b>			<b>\$ 81,112.47</b>



KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

April 27, 2015

**Administrative Recommendation**

It is recommended that the March 2015 cash receipt deposits totaling \$352,642.25, and cash receipt wire transfers-in totaling \$48,457,527.14, be approved.

Check numbers 519578 through 520703 totaling \$7,651,049.61, and general operating wire transfers-out totaling \$503,469.33, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the March 2015 net payroll and benefit EFT batches totaling \$12,583,772.69, and net payroll check batches totaling \$3,438.86, be approved.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Tarik Hamdan  
Chief Financial Officer

Heather Kraeuter, CPA  
Accounting & Payroll Manager

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**Kenosha Unified School District  
Kenosha, Wisconsin**

**April 27, 2015**

**POLICY 5580—SCHOOL WELLNESS  
Second Reading**

**Policy Development**

The Kenosha Unified School District is committed to improving the academic performance of all students. Therefore, and as required by the Child Nutrition and Special Supplemental Nutrition Program for Women, Infants, and Children Reauthorization Act of 2004, School Wellness Policy 5580 was created and approved in spring 2006. According to the Wisconsin Department of Public Instruction, local wellness policies are a key component to creating and maintaining healthier school environments that promote positive behaviors and help children reach their full academic potential. Research continues to demonstrate that healthier students are better learners.

**Local Wellness Policy**

Given the emerging evidence demonstrating the positive link between nutrition, physical activity, and school performance, an investment in wellness can support academic achievement. The Healthy Hunger-Free Kids Act of 2010 expanded upon previous requirements and includes new provisions that place a greater emphasis on the implementation, evaluation, and transparency of local wellness policies. At a minimum, the local wellness policy (LWP) must:

- Include goals for nutrition education and promotion, physical activity, and other school-based activities to promote student wellness.
- Include nutrition guidelines for all foods available on school campus.
- Permit parents, students, representatives of the School Food Authority, the school board, school administrators, physical education teachers, school health professionals, and the public to participate in the development, implementation, review, and update of the LWP.
- Inform and update the public about the LWP's content and implementation.
- Measure and make an assessment on the extent to which schools are in compliance with the LWP and a description of the progress made in attaining goals of the LWP available to the public.

- Designate one or more school officials to ensure that each school complies with the LWP.

## **WELLNESS POLICY COMMITTEE**

To meet the requirement of having school and community representation, an invitation was sent to schools in February 2012 seeking individuals to serve on the wellness policy committee. The committee consisted of the following members:

- Cindy Gossett, Cochair  
Director of Food Service
- Mark Hinterberg, Cochair  
Coordinator of Social Studies/Career and Technical Education
- Steven Knecht, Cochair  
Coordinator of Athletics, Activities, Health, Physical Education, and Recreation
- Patricia Bytnar  
Teacher, Bradford High School
- Emily Collins  
Student Dietitian, Mount Mary College
- Chad Dahlk  
Principal, Lance Middle School
- Joe Fanning  
Retired teacher, Tremper High School
- Curtis Goettge  
Teacher, Tremper High School
- Kyle Lovell  
Former student, Bradford High School
- Doreen Perri  
School Nurse, Indian Trail High School and Academy
- Karen Redalin  
Teacher, Tremper High School
- Judy Vanderford  
Teacher, Forest Park Elementary School and Jefferson Elementary School

- Kathy Walsh  
Principal, Jefferson Elementary School

The committee did not take action in 2012 because of the anticipated 2013 release and July 1, 2014, implementation of the Nutrition Standards for All Foods Sold in Schools, also known as Smart Snacks in Schools.

Since the Smart Snacks in Schools standards were released and implemented, the committee has finalized recommendations to the School Wellness Policy. The revised policy is provided in Appendix A.

### **Recommendation**

At its joint meeting, the Curriculum/Program and Personnel/Policy Standing Committees voted to forward updated Policy and Rule 5580 to the school board for consideration. The school board approved updated Policy and Rule 5580 as a first reading at the March 24, 2015, regular meeting. Administration recommends that the school board approve updated Policy and Rule 5580 - School Wellness as a second reading at the April 27, 2015, regular meeting.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mrs. Julie Housaman  
Assistant Superintendent of Teaching and Learning

Mr. Patrick Finnemore  
Director of Facilities

Mr. Steven Knecht  
Coordinator of Athletics, Activities, Health, Physical Education, and Recreation

Ms. Cindy Gossett, RD  
Director of Food Services

POLICY 5580  
SCHOOL WELLNESS

The district promotes healthy schools by supporting wellness, good nutrition, and regular physical activity as a part of the total learning environment. By facilitating learning through the support and promotion of good nutrition and physical activity, schools contribute to the basic health status of their students. ~~Improving~~ **Improvement in** health optimizes student performance potential and ensures that no child is left behind.

It is the district's intention to help students learn and participate in positive dietary and lifestyle practices; and to provide a school environment that supports these efforts.

- All students will learn about and participate in activities that promote cardiovascular fitness. Physical activity will be included in a school's daily education program from ~~grades K-12~~ **kindergarten through twelfth grade**. Physical activity should include regular instructional physical education classes, co-curricular activities, and recess.
- The curriculum will empower students with the knowledge, attitudes, and skills for lifelong healthy eating habits.
- All students will be encouraged to have breakfast,—either at home or at school,—in order to meet their nutritional needs and enhance their ability to learn.
- The ~~Office of Food Service department~~ **Office of Food Services** will promote healthy meals and meal alternatives by ensuring that all meals offered through the National School Breakfast **Program** and **the National School Lunch Programs** meet and follow all **United States Department of Agriculture (USDA)** requirements applicable to the schools, including established nutritional standards.
- School administrative personnel, with the assistance and support of ~~Food Services~~ **Food Services** personnel, will provide a positive environment in school cafeterias by giving **an** adequate amount of time for students to eat school meals, ~~and will schedule lunch periods in a reasonable manner.~~
- The schools will promote healthy food and beverage choices for students in all venues where food and beverages are served or sold in accordance with **the Healthy Hunger-Free Kids Act of 2010**. ~~District nutrition guidelines.~~

The efforts to promote wellness, good nutrition, and physical activity are the shared responsibilities of all district employees. In keeping with the spirit of this policy, the district shall maintain a Wellness Committee to annually **evaluate, update, and communicate any changes.** ~~review the policy and its implementation and to ensure compliance with it.~~

POLICY 5580  
SCHOOL WELLNESS  
Page 2

LEGAL REF.: Wisconsin Statutes Sections 118.0      {(Instructional program goals)}  
118.12      {(Sales of goods at schools)}  
118.33(1) {(Graduation requirements; [including  
health and physical education credits])  
120.13      {(Board power to do all things reasonable  
for the cause of education)}  
121.02(1) {(School district standards; [including  
health and physical education])  
Child Nutrition and WIC Reauthorization Act of  
2004 {(School wellness policy and child  
nutrition program requirements)}  
**Healthy Hunger-Free Kids Act of 2010**

**CROSS REFERENCE:** Policy 1200, Public Information Program

Policy 1211, Use of Students in Public Information Program

Policy 1212, Provision of Printed Material in Non-English Version

Policy 1500, Public Solicitations/Fundraising Involving the Schools

Policy 1510, Advertising/Promotions in the Schools

Policy 3422, Exclusivity Contracts with Vendors

Policy 3520, School Nutrition Programs

Policy 3522, Milk Program

Policy 3523, Vending Machines for Food Items

Policy 4370, Staff Development Opportunities

Policy 6100, ~~District Vision~~ **Mission, Principles, Goals, Results**

~~Policy 6110, Instructional Program Mission and Beliefs~~

Policy 6300, Curriculum Development and Improvement

Policy 6456, Graduation Requirements

Policy 6700, Extracurricular Activities and Programs

Policy 6740, Student Fundraising Activities

Policy 6770, Interscholastic Athletics

Board-Adopted Academic Standards

District's Lifelong Learning Standards and Benchmarks

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: April 24, 2006

**REVISED: February 10, 2015**

RULE 5580  
SCHOOL WELLNESS

A. Promoting Healthy Habits and Activities—The **Office of Food Services and the Office of Teaching and Learning** ~~following departments~~ will work together in creating and maintaining an environment that supports and teaches healthy nutritional habits for district students: ~~Food Services, Health and Physical Education, Family and Consumer Sciences, and Business and Information Technology.~~

1. In addition to carrying out responsibilities as outlined in board policy and elsewhere in these procedures, the **Office of Food Services Department** will share information about the nutritional content of meals with parents/guardians and students. Such information could be made available on menus, a website, on cafeteria menu boards, placards, or other point-of-purchase materials.
2. Physical Education Curriculum—A quality physical education program is an essential component of the district's wellness activities. Physical activity provides an opportunity for self-expression and social interaction and can be enjoyable, challenging, and fun. These benefits entice students to continue participation in physical activities throughout their lifetimes. Elementary children derive pleasure from movement sensation and experience different challenges as they sense a growing competence in their movement ability. At the middle level, participation in physical activity provides important opportunities for challenges, social interaction and group membership, as well as opportunities for continued personal growth in physical skills and their applied settings. Participation at the high school level continues to provide enjoyment and challenges as well as opportunities for self-expression and social interaction. As a result of these intrinsic benefits, students will have the knowledge base to actively pursue lifelong physical activities that meet their own needs.
3. Health ~~and Nutrition~~ Education Curriculum **goals for grades 1 through 12 include the following:** ~~Some of the topics covered will include the following:~~
  - **a. Eating habits**
  - **b. Nutrients**
  - **c. Dietary guidelines**
  - **d. Food Guide Pyramid-My Plate**
  - **e. Serving Portion sizes**
  - **f. Product labeling**
  - **g. Body awareness**
  - **h. Eating disorders**
  - **i. Alternative dieting**
  - **j. Diet supplements**
  - **k. Food safety**
  - **l. Food allergies**
  - **m. Food sensitivities**



RULE 5580  
SCHOOL WELLNESS  
Page 2

4. The Family and Consumer Sciences Curriculum will support the philosophy that lifelong quality of life is dependent on students having the knowledge of nutrition and food needs for all age groups. Since the family is responsible for meeting food needs, students must understand the effects of technology on food, current health problems related to diet, and the social and cultural influence on food and resources.
  5. **Schools will use nonfood items as rewards for academic performance or good behavior for individuals or classrooms.**
  6. **Schools will not use food or any restrictions of foods as a consequence for negative student behavior or academic performance.**
  7. **Schools will promote positive nutrition and healthy behavior by:**
    - a. **Displaying resource posters (e.g., Wisconsin Milk Marketing Board, My Plate, Fuel Up for 60);**
    - b. **Displaying student artwork promoting positive nutritional and healthy behavior in the classrooms, hallways, and/or school cafeterias; and**
    - c. **Participating in taste testing of unfamiliar foods (e.g., Taste Test Tuesday, Fresh Fruit and Vegetable Grant).**
  8. ~~The Business and Information Technology Department (school stores) will support the district's wellness policy by complying with the~~ **Nutrition Standards for All Foods Sold in Schools (also known as the Smart Snack Rules).** ~~district's nutrition guidelines for other foods and beverages sold as outlined below and by promoting wellness activities according to the following timeline:~~
    - a. ~~Year 2005 – 2006 – Promote a wellness week one to two times during the school year.~~
    - b. ~~Year 2007 – 2008 – Promote a wellness week two to three times during the school year.~~
    - c. ~~Year 2009 – Promote a wellness week four times during the school year.~~
- B. Breakfast——To ensure that all children have breakfast,——either at home or at school,——in order to meet their nutritional needs and enhance their ability to learn, **schools will:**

POLICY 5580  
SCHOOL WELLNESS  
Page 3

1. ~~Schools will, to the extent possible, o~~Operate the **National** School Breakfast Program.
  2. ~~Schools will, to the extent possible, a~~Arrange bus schedules and utilize methods to serve school breakfasts that encourage participation, including serving breakfast in the classroom, “grab-and-go” breakfast, or breakfast during morning break or recess **to the extent possible.**
  3. ~~Schools that serve breakfast to students will n~~otify parents/guardians and students of the availability of the **National** School Breakfast Program.
  4. Schools will ~~encourage parents/guardians to provide a healthy breakfast for their children through newsletter articles, take-home materials or other means, or to participate in the School Breakfast Program~~ **utilize newsletter articles, take-home materials, or other means to encourage parents/guardians to provide a healthy breakfast for their children at home or through the National School Breakfast Program.**
- C. Nutritional quality of foods and beverages sold and served through the School Meals Programs
1. School Meals— —Meals served through the National School Lunch and Breakfast Programs will:
    - a. Meet, at a minimum, nutrition requirements established by state and federal statutes and regulations. Foods from reimbursable meals will, over the course of five days, derive no more than 30% **percent** of their total calories from fat and less than 10% **percent** of their total calories from saturated fats. Foods from reimbursable meals will provide one-third **of** the recommended dietary allowances (RDA) for lunch and one-fourth **of** the RDA for breakfast.
    - b. Offer a variety of fruits and vegetables daily with at least two fresh fruits and one fresh vegetable offered per week.
    - c. Serve only low-fat (1%**percent**) and fat-free milk and nutritionally equivalent non-dairy alternatives (to be defined by **the** USDA).
    - d. Ensure that ~~75%~~**100 percent** of the served grains are whole grain.

RULE 5580  
SCHOOL WELLNESS  
Page 4

2. Foods and ~~B~~beverages ~~S~~old ~~i~~ndividually (i.e., foods sold outside of reimbursable school meals, such as through cafeteria a la carte [snack] lines) **will comply with the Nutrition Standards for All Foods Sold in School, also known as the Smart Snack Rules**

- ~~a. Ala carte food items sold through the Food Service Department at the middle school level will:~~

- ~~(1) Meet the following nutritional and portion standards:~~

- ~~- more than 35% of total calories from fat (excluding nuts and seeds)~~
- ~~- more than 10% of total calories from saturated fat.~~
- ~~- more than 35% of total weight composed of added sugar.~~

- ~~(2) Offer single/regular size portions rather than over size portions based on the following guidelines:~~

Snacks and Sweets	1.25 oz
(Chips, crackers, popcorn, cereal, trail mix, nuts, seeds, dried fruits)	
Cookies/Cereal Bars	2.0 oz
Bakery Items (pastries, muffins)	3 oz
Frozen Desserts, ice cream	3 oz
Yogurt	8 oz
Beverages (no limit on water)	12 oz

- ~~b. Ala carte food items sold through the Food Service Department at the high school level will follow the same nutrition guidelines as the District's Marketing Labs.~~

~~D. Nutrition guidelines for other foods and beverages sold~~

~~1. Business and Information Technology Department (School Stores)~~

- ~~a. Year 2005 – 2006~~

- ~~(1) Provide customers with beverage options of 70% carbonated and 30% non-carbonated.~~
- ~~(2) Provide customers with snack item options of 80% traditional snack items and 20% healthy snack items.~~

- ~~b. Year 2007 – 2008~~

- ~~(1) Provide customers with beverage options of 60% carbonated and 40% non-carbonated.~~

**RULE 5580  
SCHOOL WELLNESS  
Page 5**

- ~~(2) Provide customers with snack item options of 70% traditional snack items and 30% healthy snack items.~~
    - e. ~~Year 2009~~
      - ~~(1) Provide customers with beverage options of 50% carbonated and 50% non-carbonated.~~
      - ~~(2) Provide customers with snack item options of 60% traditional snack items and 40% healthy snack items.~~
  - 2. Fundraising activities and concessions

~~The following recommendations are made to promote healthy choices for students related to fundraising activities and concessions supported by the schools:~~

    - a. All fundraising activities require administrative approval. **Fundraising during school hours will comply with the Nutrition Standards for All Foods Sold in Schools, also known as Smart Snack Rules (located on the Kenosha Unified School District website).** ~~Some healthy food choices should be included whenever food and beverages are sold that raise funds for the school.~~
    - b. Organizations operating concessions at school functions should include at least some healthy food choices in their offerings. It is recommended that groups market these healthy options at a lower profit margin to encourage selection by students.
    - c. Booster clubs should be inserviced on ~~the need for~~ the sale of nutrient dense foods (i.e., whole grains, fresh fruits and vegetables).
  - 3. Vending machines

**Items sold through vending machines will comply with the Nutrition Standards for All Foods Sold in Schools, also known as the Smart Snack Rules**

- a. ~~Beverages:~~
  - ~~(1) Provide only bottled water, milk and 100 percent juice to elementary school students.~~
  - ~~(2) Provide nutritious and/or lower calorie beverages to middle school students such as bottled water, milk, 100 percent juice, sports drinks, no-calorie soft drinks and low-calorie drinks. No full-calorie soft drinks or full-calorie juice drinks with five percent or less juice will be provided until after the instructional day.~~

RULE 5580  
SCHOOL WELLNESS  
Page 6

- (3) ~~Provide a variety of beverage choices to high school students such as bottled water, milk, 100 percent juice, sports drinks and juice drinks. No more than 50 percent of each vending selection will be full calorie soft drinks or full calorie juice drinks with five percent or less juice.~~
- b. ~~Candy/food:~~
- (1) ~~No vending selection will be accessible to elementary school students~~
- (2) ~~Vending selection will be accessible to student at the middle school only at the end of the instructional day.~~
- (3) ~~A variety of snack choices will be provided to high school students such as dried fruits like raisins, banana chips, etc., trail mix, low sodium crackers, baked chips, low fat muffins, granola bars, power bars. No more than 50 percent of each vending selection will have more than 7 grams of fat per serving or more than 10 percent of its total calories derived from saturated fat.~~

E. Wellness Committee

1. The district's Wellness Committee shall consist of the following members: ~~E~~coordinator of **athletics, activities, Hhealth, and Pphysical Eeducation, and recreation** (~~E~~co-chair), ~~D~~irector of **Ffood Sservices** (~~E~~co-chair), staff members (**e.g.**, school nurse, **and** physical education and marketing education teachers), parent representatives, and student representatives.
2. The Wellness Committee will monitor implementation of the district's wellness policy, evaluate policy progress, serve as a resource to school sites and revisit the policy as ~~necessary~~ **annually**.
3. The Wellness Committee will meet at least ~~one~~ **three** times per year.

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**Kenosha Unified School District  
Kenosha, Wisconsin**

**April 27, 2015**

**REQUEST TO SUBMIT THE ACADEMIC PARENT-TEACHER TEAM PILOT  
SCHOOL GRANT FOR THE 2014-15 AND 2015-16 SCHOOL YEARS AT FRANK  
ELEMENTARY SCHOOL**

**Type of Project**

The Academic Parent-Teacher Team (APTT) is a planning and implementation grant that will span an 18-month time period. It provides an opportunity to explore an alternative way for parents and teachers to interact and share information about student progress. During this process parents learn about how to be more active participants in their child's learning.

Frank Elementary School prekindergarten, kindergarten, and first grade classroom teachers will participate in planning to implement the APTT pilot program in spring 2015 followed by program implementation in fall 2015. Additional grade levels and/or classrooms may be added. Grant funding will support planning and project implementation.

**Program Description**

APTT is an intentional and systematic means of increasing student academic achievement by improving the quality and quantity of parent-teacher communication and interaction. Teachers coach parents to become engaged, knowledgeable members of the academic team in three classroom APTT meetings and one in-depth individual conference each year. The APTT objectives include improving student achievement by increasing the quality and quantity of parent-teacher communication and interaction and establishing high expectations between teachers and families to optimize student learning.

This alternative conference system is designed to:

- Help parents participate in supporting their child's learning at home.
- Provide an opportunity for families from the same classroom to work together and possibly form support networks.
- Increase parent knowledge of how data is used in the classroom.
- Provide an opportunity for parents to get to know the teacher.

APTT replaces traditional parent-teacher conferences with Academic Parent-Teacher Teams that have two components.

### Component 1

Three 75-minute classroom team meetings each year

The team consists of the teacher, all parents, and a parent liaison. Each meeting includes a review of student academic performance data, parent-student academic goal setting, teacher demonstration of skills to practice at home, parent practice, and networking opportunities.

### Component 2

One 30-minute individual parent-teacher conference

This meeting between the student, the teacher, and the student's family provides support that is individualized based on the needs of the student. It provides an opportunity for families and teachers to deepen their relationship as partners, discuss the student's progress at home and at school, and to collaboratively create an action plan to support the student's growth and improvement.

#### **Academic Parent-Teacher Team Model**



#### **Components and Essential Elements of the APTT Model**

Three Team Meetings	One Individual Session
<ul style="list-style-type: none"><li>• Welcome and team building</li><li>• Review grade level skills</li><li>• Share data</li><li>• Model practice activities</li><li>• Facilitate family practice activities</li></ul>	<ul style="list-style-type: none"><li>• Build strong collaborative relationships</li><li>• Update family regarding student academic progress</li><li>• Collaborate on plan of action to achieve S.M.A.R.T. goal</li></ul>



### **Rationale**

The APTT process aligns well with the Frank Elementary School work plan; Specific, Measureable, Achievable, Realistic, and Timely (SMART) Goals; the Expeditionary Learning focus of student-led conferences (specifically the 30-minute individual conferences), and the Frank School shift to 3 conferences annually. The existing 2015-2016 conference schedule aligns with the APTT model. In addition to the scheduled conference times Chat and Chew sessions will be held on January 26, 2016 and April 12, 2016 for 75 minutes to complete the required APTT family meeting times. A signed copy of Appendix A which documents the teachers' support of the APTT program and their willingness to participate in the Chat and Chew meetings will be provided after spring break. Anticipated results for APTT include:

- Accelerated student academic progress
- Increased parent-teacher collaboration focused on student goals
- Increased family capacity to support learning
- Improved overall school culture
- Exceeded Title I requirements
- Efficient and strategic family outreach

### **2014-16 Anticipated Funding**

<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
APTT GRANT	\$45,000
<b>TOTAL</b>	<b>\$45,000</b>

The Fiscal, Facilities and Personnel Impact Statement is included as Appendix B.

### **Planning and Implementation Grant**

Kenosha Unified School District School Board approval is requested to submit and implement the following grant:

<b>PORTION OF GRANT</b>	<b>SCHOOL YEAR</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Pilot APTT Planning Grant	2014-15	Frank	\$20,000
Pilot APTT Implementation Grant	2015-16	Frank	\$25,000
<b>TOTAL AMOUNT OF GRANT REQUEST</b>			<b>\$45,000</b>

### **GRANT TITLE**

Academic Parent-Teacher Team Pilot and Implementation Grant

## **GRANT FUNDING SOURCE**

State of Wisconsin Department of Public Instruction

## **GRANT TIME PERIOD**

March 1, 2015 through June 30, 2015

### **Recommendation**

At its April 14, 2015, joint meeting, the Audit/Budget/Finance and Curriculum/Program Standing Committees voted to forward this grant to the school board for consideration.

Administration recommends that the school board approve the request to submit and implement the APTT Grant Application, and to adjust parent teacher conference days and times to meet the grant requirements for the 2014-15 and 2015-16 school years.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Dr. Floyd E. Williams, Jr.  
Assistant Superintendent of Elementary School Leadership

Ms. Heather Connolly  
Principal Frank Elementary School

Mr. Rob Neu  
Director of Title Programs

## APPENDIX A

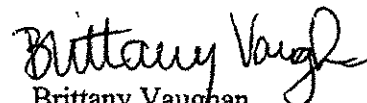
The Frank Elementary pre-kindergarten, kindergarten and first grade teachers are in support of Frank's application for the Academic Parent-Teacher Team Pilot School Grant. The teachers understand that adjustments to current conference hours may be necessary to meet the grant requirements and they are in agreement to support the process designed by the APTT pilot team.



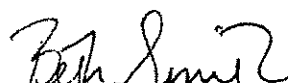
Anna McMahon  
PreK Teacher  
APTT Team Member



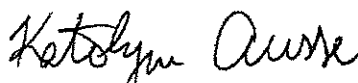
Nicole Ambrosini  
PreK Teacher



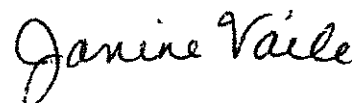
Brittany Vaughan  
ECK Teacher



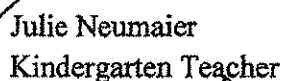
Beth Smith  
Kindergarten Teacher  
APTT Team Member



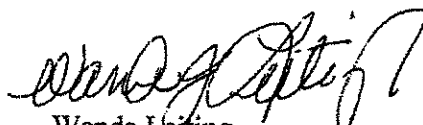
Kate Ausse  
K/1 Special Ed Teacher



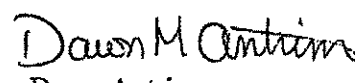
Janine Vaile  
Kindergarten Teacher



Julie Neumaier  
(on leave FMLA)  
Georgette Ball  
First Grade Teacher



Wanda Leiting  
First Grade Teacher



Dawn Antrim  
First Grade Teacher



Adam Pavelchik  
K/1 ESL Teacher



Heather Connolly  
Principal  
APTT Team Member



Louann Daniels  
Instructional Coach  
APTT Team Member

## Fiscal, Facilities and Personnel Impact Statement

**Title:** Academic Parent Teacher Team (APTT) Grant      **Budget Year:** 2015-16

**Department:** Title I      **Budget Manager:** Robert Neu

### REQUEST

Funding is being sought from the State of Wisconsin Department of Public Instruction to increase the quantity and quality of parent-teacher communication and interaction to improve student achievement.

### RATIONALE/ INSTRUCTIONAL FOCUS

The APTT process aligns well with the Frank Elementary School work plan Specific, Measurable, Achievable, Realistic, and Timely (SMART) Goals, the Expeditionary Learning focus of student-led conferences (specifically the 30-minute individual conferences), and the Frank School shift to 3 conferences annually. Current conference hours for teachers are 22.5 hours annually. The APTT grant will be structured to align with current conference hours for teachers. The current conference schedule will need to be modified. The specifics are unknown at this time since the planning grant is where these determinations will be made. Anticipated results for APTT include:

- Accelerated student academic progress
- Increased parent-teacher collaboration focused on student goals
- Increased family capacity to support learning
- Improved overall school culture
- Exceed Title I requirements
- Efficient and strategic family outreach

### IMPACT

This grant will provide:

- Funding for staff (administrators and teachers) to participate in specialized training.
- Funding for teacher stipends for planning meetings.
- Funding for necessary and related supplies and materials to implement the model parent-teacher meetings.

### BUDGET IMPACT

Object Level	Descriptive	Amount
100's	Salaries	\$15,000.00
200's	Fringes	\$3,000.00

300's	Purchased Services	\$19,000.00
400's	Non-Capital Objects	\$6,000.00
500's	Capital Objects	\$0.00
Indirect Cost		\$2000.00
	<b>TOTAL</b>	<b>\$45,000.00</b>

This is a ☐ one-time or a ☒ recurring expenditure

### FUNDING SOURCES

APTT Grant: \$45,000.00

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Kenosha Unified School District  
Kenosha, Wisconsin

April 27, 2015

**Middle School Early Release**

**BACKGROUND**

Elementary Friday Early Release – On April 8, 2014, the school board voted to reaffirm the elementary Friday early release schedule. The three areas of focus for Friday collaboration time (Professional Learning Communities) at the elementary level were collaboration, work on the curriculum audit, and work on the Educator Effectiveness initiative.

High School Friday Early Release – Beginning with the 2013 - 2014 school year, the three comprehensive high schools began a one hour Friday early release schedule. This time is dedicated to the Professional Learning Community structure, data analysis, work on the curriculum audit and work on the Educator Effectiveness initiative.

**RATIONALE**

In recent years, there has been an increased expectation on the use of data within our schools. Schools are given an annual report card that is data driven, the new educator evaluation system is weighted heavily on data use and scheduling of interventions for students is data based. Interventions can be very costly and with resources limited, it is imperative schools identify students in need of extra help correctly and data drives these decisions. This time would be dedicated to the Professional Learning Structure, data analysis, work on the curriculum audit and work on the Educator Effectiveness initiative. The ability to vertically plan will allow teachers the opportunity to create data driven enrichment activities. Support staff will also have the ability to collaborate on goal setting during this time.

Bullen, Lance, Lincoln, Mahone and Washington middle schools would dismiss approximately 55 minutes early on Fridays. The approximate dismissal time would be 3:00 pm. This time would be dedicated to professional learning communities, professional development and coordinating interventions. This time will mirror both the elementary and high school level with dedicated time for the Professional Learning Community structure, data analysis, work on the curriculum audit and work on the Educator Effectiveness initiative.

There is no increased cost associated with the proposal for a middle school early release schedule.

The Office of Educational Accountability issued a survey that targeted both Kenosha Unified staff and included a public link for feedback on the 2015-2016 calendar. There was a specific question about middle school early release. The results and comments specific to that question

can be viewed in Appendix 1. The results show that all KUSD staff selected completely or somewhat agree 72.5% and KUSD middle school staff selected completely or somewhat agree 81.1%. The public link also showed support with 82.5% selecting completely or somewhat agree.

### **SUMMARY**

The early release opportunity is available currently to both the elementary and high school levels. Administration is recommending an early release schedule at the middle school level.

### **RECOMMENDATION**

At its April 14, 2015, meeting the Curriculum/Program Committee voted to forward this report to the school board for consideration.

Administration recommends that the school board approve the recommendation for an early release schedule at the middle school level effective with the 2015/16 school year.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Bethany Ormseth  
Assistant Superintendent  
Secondary School Leadership



## DISTRICT SCHOOL CALENDAR SURVEY SELECTED RESULTS (KUSD staff survey)

8. Please select your level of support for/opposition to implementing an approximately 60 minute early release on Fridays for middle schools.

Answer Options without "NA"	Response Percent	Response Count	Middle Sch. Teacher %	Middle Sch. Teacher Count
Completely support	41.2%	330	50.2%	104
Somewhat support	31.3%	251	30.9%	64
Somewhat oppose	9.7%	78	6.3%	13
Completely oppose	17.7%	142	12.6%	26
Total Responses:		801		207

## DISTRICT SCHOOL CALENDAR

## Selected Comments from Middle School Teachers

*I would not mind early release Friday's for middle school students. Although it would be ideal if this time would be to provide teachers with additional time to lesson plan, grade, and contact parents.*

## KUSD MIDDLE SCHOOLS EARLY RELEASE SURVEY (Public survey link)

1. Please select your level of support for/opposition to implementing an approximately 60 minute early release on Fridays for middle schools.

Answer Options without "NA"	Response Percent	Response Count
Completely support	73.8%	872
Somewhat support	8.7%	103
Somewhat oppose	4.8%	57
Completely oppose	12.7%	150
Total Responses:		1182

## KUSD MIDDLE SCHOOLS EARLY RELEASE SURVEY SELECTED COMMENTS

*I think its a great idea! It gives our children a break.*

*My kids are always complaining "My old school had early realease, why not this one". Its just a great idea*

*I think that its a great idea so kids can at least enjoy the day*

*I think it is perfectly fine that if the students got out early I would totally agree*

*It will start off weekend activities for families. This is also a time when my daughter helps with activities for her brother.*

*My student complains about being the only one that gets out late on Fridays; this also causes him to want to be home schooled. Please consider early release for Middle school students on Fridays. Thank you.*

*If elementary and high school get out early so should middle school.*

*I think it would be a great relief for the students and if the students have any missing homework they could stay at school and come home at the regular time.*

*This would help me so much as I have 4 children in 3 schools and with the time change, I could spend so much less time driving.*

*it would be nice since the elementary kids are released early*

*I love this idea, because my child gets home very late, so he can not do his homework, I know he has all weekend but he has 3 sports on Sat. and on Sun. we go to Church, and we love to help so we stay very late.*

*It would be easier for me because I won't have to pick up my son after work, to take him to his after school activity. We're late most of the time because, we have to stop at our house so he can have a snack before the activity. I really love this idea of early release on Fridays.*

*It should be equal to all schools, it would be economically more feasible because families that have children in both elementary and middle school would no longer have to pay a sitter*

*we have to go to an activity after school*

*My child goes to a sport after school and I would like them to actually get their 5 min. early instead of 30 min. late. So I do like this idea. Thank you! :)*

*I would completely support this because my child is in an after school activity, and sometimes does not make it in time.*

*I think it works out for both the students and the teachers*

*Great idea especially if you have smaller children getting out early.*

*They can spend more time with family and friends and they get a break so they don't get stressed out*

*I totally support early release on Fridays. It would also allow teachers time to return phone messages to parents.*

*It would be great for the middle schools to have an early release on Fridays. To have all my kids end their school days a little closer together would allow us to start our family time.*

*I think it's a good idea so they can get homework done before the weekend starts.*

*At first, I wasn't sure about this idea. But I have a feeling you can make this work. I am curious about how their schedules will change though. The elementary and high schoolers seem to be doing it just fine, and I wasn't concerned so much about it when my child was in elementary school. Will support completely.*

*It would be nice to have my Middle School/Elementary School children on the same schedule.*

*I think it's good so the girls can have a little break and also to have more time with friends and family*

*all the other levels do...times would be easier since I have one in Elementary and one in middle*

*The children of Mahone should be released early on Friday due to weekend activities or plans so they do not miss out on their last period*

*I agree that this is needed we have struggled with some of my daughters teachers this year and their lack of time to input corrected assignments into Infinite Campus. I think with the amount we are asking these professionals to do the least we can do is once a week build in some time to have them grade, plan and prepare for the following week with our students.*

*With both elementary and high schools having early release on Friday's, it would be nice if the middle schools would be done at approx. the same time.*

*Because Middle Schools need A break they go until 4:30 everyday so they need a break that is just my opinion so that my kids and i can have more time together*

*It enables families to plan activities, such as going out of town, etc*

*I think both students and teachers will benefit from this change if implemented correctly.*

*It seems only fair if the elementary and high schools have an early release time.*

*As long as there are no additional school days added onto the end of the year than I would prefer an early release on Fridays.*

*I strongly feel all grade levels should participate in early Friday's! Having 4 children and knowing they will eventually all have different schedules makes family events very difficult!*

*they could get a head start on weekend homework*

*it doesnt matter to me one way or the other, but I know the kids would like it since Middle school level is the only level not participating.*

*I feel better that my daughter gets 1 hour off on Fridays*

*I have been wondering for many years why middle school kids were the only ones that didn't get off early on Fridays so this will be a great change.*

*It would give the teachers more time for grading, preparation, etc. instead of spending their weekends working. They deserve a break!!*

*Agree so teachers can update students' grades on computer so parents can be up-to-date on where students stand on missing assignments into the weekend.*

*Many times parents who have a middle school child will also have an elementary school student. Having schedules that are similar help will coverage to make sure that young children have someone there at home for help and assistance when parents have to work a 40 hr week. Middle school kids can help in the family unit in this manner if the school schedule is closer to elementary schedule.*

*Good idea to allow for time for teachers and students to do work.*

*I think it's only fair that middle school have an early release day on Fridays as well. Some parents depend on their middle schoolers to pickup or walk home with their elementary children which is sometimes a big help for parents. So I am of complete support of the 60 minute early release for middle schoolers.*

*Early release should be consistent throughout the district. It doesn't make sense to release elementary and high school students and not middle school students. Personally, I have children in all three areas and it is a scheduling nightmare.*

*I'm sure the teachers can use additional time for professional development as during school hours I imagine it is difficult to get "busy work" such as grading complete.*

*This is very beneficial for scheduling travel out of town for those families who have kids in grades above & below middle school age. Rush hour is by far the most dangerous time to be in traffic.*

*This would be great wrap up to the week for parents, students, and teachers allowing time to focus on end of week tasks.*

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Kenosha Unified School District  
Kenosha, Wisconsin

April 27, 2015

**Middle School Supply List**

**BACKGROUND**

The request was made by Curriculum/Program Standing Committee member, Sarah Renish-Ratelis, to update the middle school supply list at the August, 2014 Curriculum/Program standing committee meeting. The middle school principals gathered input from middle school teaching staff to create the updated list. The recommended changes reflect the advances in technology. Earbuds and optional USB drive reflect our changing classroom. Also, current items were identified as optional. These optional items include pencil pouches and plastic supply boxes. There is an overall decrease of \$3.48 between the current and proposed supply list without optional items.

Appendix A – current board approved supply list

Appendix B – proposed middle school supply list

Appendix C - current and the proposed middle school list were priced out using the Walmart website and both lists were comparable in total costs.

Summary of the difference of supply lists.

<b>Optional</b>	<b>Items No Longer Needed</b>	<b>Items Added</b>
Plastic supply box 5” x 8”	1 - self-contained pencil sharpener	1 additional pkg. No.2 pencils
1-Pencil pouch	1 - large pink eraser	2 red pens (not felt or gel)
1-USB Drive	2” 3- ring binders	1- 8 pack of markers
1-TI-30XIIS Calculator (7 <sup>th</sup> & 8 <sup>th</sup> grade only)		Earbuds with microphone (World Language students)
1 4 pack white board markers		

## **RECOMMENDATION**

At its April 14, 2015, meeting the Curriculum/Program Standing Committee voted to forward this report to the school board for consideration.

Administration recommends school board approval of the updated middle school supply list for the 2015-2016 school year.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Bethany Ormseth  
Assistant Superintendent  
Secondary School Leadership

	Early Ed.	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Middle School
Book Bag or Backpack	1	1	1	1	1	1	1	
Gym shoes *see note below		1	1	1	1	1	1	1
Plastic supply box, 5" x 8"		1	1					1 box or pouch
Pencil pouch								1 box or pouch
Art Smock	1			1	1	1	1	
Change of clothes	1							
Washable white glue	1 bottle	1 bottle	1 bottle	1 bottle	1 bottle	1 bottle	1 bottle	
Glue sticks	6	8	6	4	2	2	2	2
Watercolor paint set with brush	1							
Crayons	1 box of 24	2 boxes of 16 or 1 box of 24	2 boxes of 24	2 boxes of 24	1 box of 24 or larger	1 box of 24 or larger	1 box of 24 or larger	1 package of 12 or larger
Colored pencils				1 package of 12 or larger	1 package of 12 or larger	1 package of 12 or larger	1 package of 12 or larger	1 package of 12 or larger
No. 2 pencils		1 package	1 package	1 package of 20 or larger	1 package of 20 or larger	1 package of 20 or larger	1 package of 20 or larger	1 package of 12
Red pens (not felt / not gel)						3	3	6
Pens (no gel pens)								6 blue & 6 black
Post-it notes 3" x 3"						1 package	1 package	
Post-it notes 2" x 2" light color, pkg. of 12								1 package
Self-contained pencil sharpener								1
Highlighter								2
Large pink rectangular eraser								1
Washable markers	1 package of 8 or larger	1 package of 8 or larger	1 package of 8 or larger	1 package of 8 or larger	1 package of 8 or larger	1 package of 8 or larger	1 package of 8 or larger	
Low odor-dry erase markers	2	4	4	4	4	4	4	
Ruler								1
Protractor								1
Calculator (4 function)								1
Pocket folders	1	4	4	4				1 red, 1 green, 1 yellow, 1 black, 1 blue, 1 purple
Folder 2-pocket / 3-prong								6 total - 1 red, 1 blue, 1 green, 1 yellow (2 of choice)
Spiral notebooks / wide-ruled, 70 pages			2	4	5	5	6 same colors as folders	6 same colors as folders
Theme paper, wide-ruled 200 or larger					1 package	1 package	1 package	2 packages
2" 3-ring binder								1
Index cards, any size								
Large box of facial tissue	1	2	2	2	2	2	2	2
Box of Ziploc bags - 1 gallon & 1 quart size	1 gal. = AM 1 qt. = PM	1 of each size	1 of each size	1 of each size	1 of each size	1 of each size	1 of each size	

\* **Guidelines for Gym Shoes:** clean, lace tied or Velcro fastened gym shoes only. No zipper, slip-on or any other fasteners will be allowed. No platform, elevated soles, roller tennis shoes or hiking style tennis shoes will be allowed. Shoes must cover the whole foot. Shoes missing any parts - heels, toes, etc. will not be allowed. Bottoms of shoes must be white or non-marking black. Any shoes that mark the floor will not be allowed.

**MIDDLE SCHOOL:** items required for Physical Education Class and will remain in school: T-shirt-plain, gym shorts or sweatpants, gym shoes - lace or Velcro fastened only. Bottoms of shoes must be white or non-marking black.

\* As your child runs out of supplies, you will need to purchase additional supplies during the year.

It is always a good idea to have some supplies at home for doing homework.

Please put your child's name on his / her supplies



**Kenosha Unified  
School District**

maximizing the brilliance of children

**Middle School Supply List**

<b>Supply</b>	<b>Quantity</b>	<b>Walmart Price</b>	<b>Amount</b>
Gym shoes * see note below	1		
Plastic supply box 5" x 8"	1 box or pouch		
Pencil pouch	1 box or pouch		
Glue sticks	2	\$4.53	4 pack
Colored pencils	1 package of 12 or larger	\$2.39	box of 12
No. 2 pencils	2 packages of 12	\$5.32	2-8 packs
Red pens (not felt/not gel)	2	\$5.66	12-pack
Pens	6 blue, 6 black	\$7.94	1-12 pack ea color
Markers	1 package	\$3.36	8 fine point bold
Post-it notes 2" x 2" light color, package of 12	1 package	\$5.22	10 pack
Self contained pencil sharpener	0	\$0.00	
Highlighter	2	\$3.32	
Large pink rectangular eraser	0	\$0.00	
Ruler	1	\$0.32	
Protractor	1	\$0.29	
Calculator, 4 function	1	\$4.25	
Pocket folders	6, each different color	\$3.54	for 6 at K-Mart
Spiral notebooks/ wide-ruled, 70 pages	6, same colors as folders	\$4.14	for 6
Theme paper, wide-ruled 200 or larger	2 packages	\$4.33	500 sheet pkg
2' 3-ring binder	0	\$0.00	
Large box of facial tissue	2	\$2.92	for 2 boxes
Earbuds with a microphone (for students in World Language)	1	\$3.49	
USB Drive	1		
TI-30XIIS Calculator (for 7th and 8th graders only)	1		
White board markers	1 box		4 pack
		<b>\$61.02</b>	
<p>*Guidelines for gym shoes: clean, lace-tied or Velcro fastened gym shoes only. No zipper, slip-on or any other fasteners will be allowed. No platform, elevated soles, roller tennis shoes or hiking style tennis shoes will be allowed. Shoes must cover the whole foot. Shoes missing any parts-heels, toes, etc. will not be allowed. Bottoms of shoes must be white or non-marking black. Any shoes that mark the floor will not be allowed. MIDDLE SCHOOL: Items required for Physical Education class and will remain in school: t-shirt-plain, gym shorts or sweatpants, gym shoes-lace or Velcro fastened only. Bottoms of shoes must be white or non-marking black. As your child runs out of supplies, you will need to purchase additional supplies during the year. It is always a good idea to have some supplies at home for doing homework. Please put your child's name on his/her supplies.</p>			



# Middle School Supply List

# APPENDIX C

Supply	New List-Quantity	Walmart Price	Amount	Original List-Quantity	Walmart Price	Amount
Gym shoes * see note below	1			1		
Plastic supply box 5" x 8"	1 box or pouch			1 box or pouch	\$5.86	
Pencil pouch	1 box or pouch			1 box or pouch	\$2.41	
Glue sticks	2	\$4.53	4 pack	2	\$4.53	4 pack
Colored pencils	1 package of 12 or larger	\$2.39	box of 12	1 package of 12 or larger	\$2.39	box of 12
No. 2 pencils	2 packages of 12	\$5.32	2-8 packs	1 package of 12	\$2.66	1-8 pack
Red pens (not felt/not gel)	2	\$5.66	12-pack	0	\$0.00	
Pens	6 blue, 6 black	\$7.94	1-12 pack ea color	6 blue and 6 black	\$7.94	1-12 pack ea color
Markers	1 package	\$3.36	8 fine point bold	0	\$0.00	
Post-it notes 2" x 2" light color, package of 12	1 package	\$5.22	10 pack	1 package	\$5.22	10 pack
Self contained pencil sharpener	0	\$0.00		1	\$2.20	
Highlighter	2	\$3.32		2	\$3.32	
Large pink rectangular eraser	0	\$0.00		1	\$4.21	3 pack
Ruler	1	\$0.32		1	\$0.32	
Protractor	1	\$0.29		1	\$0.29	
Calculator, 4 function	1	\$4.25		1	\$4.25	
Pocket folders	6, each different color	\$3.54	for 6 at K-Mart	1 red, 1 green, 1 yellow, 1 black, 1 blue, 1 purple	\$3.54	for 6
Spiral notebooks/ wide-ruled, 70 pages	6, same colors as folders	\$4.14	for 6	6, same as above	\$4.14	for 6
Theme paper, wide-ruled 200 or larger	2 packages	\$4.33	500 sheet pkg	2 packages	\$4.33	500 sheet pkg
2' 3-ring binder	0	\$0.00		1	\$3.97	
Large box of facial tissue	2	\$2.92	for 2 boxes	2	\$2.92	for 2 boxes
Earbuds with a microphone (for students in World Language)	1	\$3.49		0	\$0.00	
USB Drive	1			0	\$0.00	
TI-30XIIS Calculator (for 7th and 8th graders only)	1			0	\$0.00	
White board markers	1 box		4 pack	0	\$0.00	
		\$61.02			\$64.50	
*Guidelines for gym shoes: clean, lace-tied or Velcro fastened gym shoes only. No zipper, slip-on or any other fasteners will be allowed. No platform, elevated soles, roller tennis shoes or hiking style tennis shoes will be allowed. Shoes must cover the whole foot. Shoes missing any parts-heels, toes, etc. will not be allowed. Bottoms of shoes must be white or non-marking black. Any shoes that mark the floor will not be allowed. MIDDLE SCHOOL: Items required for Physical Education class and will remain in school: t-shirt-plain, gym shorts or sweatpants, gym shoes-lace or Velcro fastened only. Bottoms of shoes must be white or non-marking black. As your child runs out of supplies, you will need to purchase additional supplies during the year. It is always a good idea to have some supplies at home for doing homework. Please put your child's name on his/her supplies.						
Copy of Middle School Supply List w o optional items (2).xlsx4/1/2015						

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Kenosha Unified School District  
Kenosha, Wisconsin

April 27, 2015

**REPORT OF CONTRACTS IN AGGREGATE OF \$25,000**

School Board Policy 3420 requires that “all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.”

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to March 24, 2015, with approval of the purchasing agent are shown in the database in coral color. Board members may access this database while on district property.

[Link to Contract Management Database](#)

**Approval of Contracts in Aggregate of \$25,000**

The following contracts/agreements have not been added to the Contract Management Database and are being presented for board approval:.

- **Martin Group—\$213,767 (annual cost)**
- **Quaver Music—\$143,000**
- **Rosetta Stone Advantage** (The product formerly known as “Tell Me More” international language learning software has recently been purchased by the Rosetta Stone corporation. The product formerly known as “Tell Me More” has now changed its name to “Rosetta Stone Advantage” but incorporates the same language learning strategies and techniques previously used in the Tell Me More software.)—**\$125,000**

Purchase/Contract Rationale forms are attached for each vendor.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mr. Tarik Hamdan  
Chief Financial Officer

Dr. Bethany Ormseth  
Assistant Superintendent  
of School Leadership—Secondary

Ms. Susan Valeri  
Director of Special Education and  
Student Support

Ms. Julie Housaman  
Assistant Superintendent of  
Teaching and Learning

Mr. Robert Hofer  
Purchasing Agent

## PURCHASE/CONTRACT RATIONALE

Per School Board Policy 3420, please complete the following to be attached to your purchase order/contract. Additional information may be required and presented before the District's School Board for approval. Your submission must allow for adequate time for the Board to approve.

**Vendor:** Martin Group

**Purchased Good/Program:** Replacement of existing multi-functional devices (copiers) with new equipment

**Start Date/Date Needed:** May 2015

1. **PURPOSE** – What is the purpose of the proposed purchase?

New multi-functional devices (copiers) will allow the district to replace 65 outdated units with improved technology (faxing, double-sided copies, double-sided scanning, and usage reporting capability). Double-sided copying and scanning also reduces paper consumption.

2. **FUNDING** – What is the total cost of purchase and the funding source?

Each location/building/department (see Appendix A for detailed list) will use their operating funds. This is a 4 year (48 month) lease with \$1 buy-out option on each unit. The total annual cost is \$213,767 based on anticipated usages determined by historical trends. This represents a savings of \$76,156 from current annual expenditures.

3. **REQUEST FOR PROPOSAL (RFP)** – Indicate if an RFP has been completed

YES ☒

NO ☐ If no, please request an RFP packet

4. **EDUCATIONAL OUTCOME** – What is the educational outcome of this purchase?

Provide greater instructional digital content for today's increasingly complex educational demands.

5. **START DATE** – When is the anticipated start date?

Delivery of replacement units will begin in May 2015.

**Your response does not establish approval of either a contract or a purchase order.**

Appropriate Leadership Signature Tara Hand Date 4/17/15

Reference	Equipment Location Name	Equipment Location	Equipment Model	2014 Tag
1	Frank Elementary	Workroom Rm 156	20	17018
2	Washington Middle School	Washington 20 - Library	20	18976
3	Brass Community School	Main Office	20	18978
4	Brass Community School	Office	20	18979
5	Reuther Central High School	Reuther 20 - Library	20	18982
6	Pleasant Prairie Elementary School	Pleasant Prairie 20 - Main Office	20	18983
7	Indian Trail Academy	Main Office	20	18986
8	Educational Support Center	District 20 - IMC Room 155	20	18987
9	Bullen Middle School	Bullen 20 - Library	20	18988
10	Edward Bain School of Language	Bain 20 - Main Office	20	18989
11	Forest Park Elementary	Forest Park 20 - Office	20	18990
12	Lincoln Middle School	Lincoln 363 - Attendance	363	18932
13	Jefferson Elementary School	Jefferson 363 - Main Office	363	18946
14	Indian Trail Academy	north main office ** Rm 1001	363	18947
15	Washington Middle School	Main Office	363	18948
16	Indian Trail Academy	Guidance	363	18950
17	Frank Elementary	Workroom Rm 162	363	18951
18	Vernon Elementary School	Room 125	363	18962
19	Mahone Middle School	Mahone 423 - Library/Teachers Lounge	423	18933
20	Bradford High School	Bradford 423 - Attendance/Room 106	423	18949
21	Indian Trail Academy	Library	501	18961
22	Brass Community School	Brass 601 - Office	601	18944
23	Bullen Middle School	1st Floor Lounge	601	18945
24	Edward Bain School of Language	Main Office	601	18958
25	Wilson Elementary School	Facilty Room	601	18960
26	Edward Bain School of Language	Teachers Lounge	601	18966
27	Head Start	Head Start 601 - Office	601	18972
28	Jefferson Elementary School	1st Floor - Workroom	601	18977
29	Grant Elementary School	Grant 751 - ELEM OFFICE	751	18956
30	The Dimensions of Learning Academy	Di-Learning 751 - 1st Floor Workroom	751	18957
31	Bose Elementary School	Bose 751 - Teachers Lounge	751	18964
32	Jeffery Elementary School	Teachers Lounge Room 146	751	18967
33	Harvey Elementary School	Harvey 751 - TEACHERS LOUNGE	751	18968
34	McKinley Elementary School	Copy Room	751	18969
35	Grewenow Elementary School	Grewenow 751 - Copy Room	751	18971
36	Prairie Lane Elementary School	Prairie Line 751 - Main Office	751	18980
37	Reuther Central High School	Reuther 751 - Room 106	751	18981
38	Tremper High School	Room 201	950	18926
39	Lance Middle School	Mail Room	950	18927
40	Brass Community School	Brass 950 - Workroom	950	18928
41	Lincoln Middle School	Lincoln 950 - Library	950	18929
42	Washington Middle School	Washington 950 - Teachers Lounge	950	18930
43	Tremper High School	Tremper 950-2 - Room 136	950	18931
44	Forest Park Elementary	Forest Park 950 - Room 141	950	18934
45	Tremper High School	Tremper 950-3 - Room 136	950	18935
46	Frank Elementary	Workroom Rm 162	950	18936
47	Roosevelt Elementary School	Hallway	950	18937
48	Stocker Elementary School	Stocker 950 - Room 208	950	18938
49	Pleasant Prairie Elementary School	Pleasant Prairie 950 - Room a186	950	18939
50	Bullen Middle School	Office	950	18941
51	Indian Trail Academy	main office ** Room 1001	950	18942
52	Indian Trail Academy	main office ** Room 1001	950	18943
53	Nash School	Copy Room	950	18952
54	Harborside Academy	3rd Floor Rm. 352--Office	950	18953
55	Southport Elementary School	Southport 950 - Room 101	950	18954
56	Somers Elementary School	Somers 950 - Main Office	950	18955
57	Bradford High School	Bradford 950-2 - ROOM 231	950	18959
58	Bradford High School	Bradford 950 - 1 - English Office	950	18963
59	Curtis Strange Elementary School	Copy Room	950	18973
60	Curtis Strange Elementary School	Copy Room	950	19314
61	Whittier Elementary School	Whittier 950 - Copy Room	950	18974
62	Mahone Middle School	Mahone 950 - Office	950	18975
63	Vernon Elementary School	Vernon 950 - Mail Room	950	18984
64	Educational Support Center	District 950 - Instructional Services	950	18985
65	Educational Support Center	Copy Center	C452	18970

## PURCHASE/CONTRACT RATIONALE

Per School Board Policy 3420, please complete the following to be attached to your purchase order/contract. Additional information may be required and presented before the District's School Board for approval. Your submission must allow for adequate time for the Board to approve.

Vendor: Quaver Music

Purchased Good/Program: 5-year site licenses for Quaver's Marvelous World of Music K-5 Music Kits

Start Date/Date Needed: Start date 2015-16 school year – Need prior to summer 2015 for planning and scheduling teacher training

### 1. PURPOSE – What is the purpose of the proposed purchase?

For the last several years, elementary music teachers have been using limited and dated resources (Spotlight On Music – 2005). The elementary music program also does not have any digital/online resources. Quaver's Marvelous World of Music brings that element to the music classroom. Quaver is a set of digital resources designed to educate elementary students on the fundamentals of music through high energy, interactive lessons that align with the Wisconsin Model Academic Standards for Music. KUSD music curriculum is based on these same standards.

From an instructional technology standpoint, Quaver offers the following:

- Cloud based so resources are available anywhere, at any time. DVD's are also included so that teachers can still use resources even if the internet is down
- Full Interactive White Board compatibility (also can be used with any projector and screen)
- Resources that are updated, augmented and implemented in real time so teachers always have the current version
- Options to customize all lessons and create new lessons with teacher inserted MP3s, YouTube videos and other media
- Computer aided assessments that work on any platform including all mobile devices
- Student access at home (on any device) and the ability to track time students use the resources

### 2. FUNDING – What is the total cost of purchase and the funding source?

Cost for a five-year site license at 22 KUSD elementary schools is \$143,000. The site license includes:

- Full access for all music teachers in each building
- Online video tutorials
- 12 hours of onsite training for all elementary music teachers
- Ongoing webinars and Skype sessions to further teacher growth
- Immediate access to live customer service for the length of the license

The funding source will be instructional technology.

3. REQUEST FOR PROPOSAL (RFP) – indicate if an RFP has been completed

YES ☐ NO ☒ If no, please request an RFP packet

\*At this time, there are no other existing resources or programs that are comparable to Quaver.

4. EDUCATIONAL OUTCOME – What is the educational outcome of this purchase?

Our time for music instruction is very limited, and our teachers have been searching for resources that increase student interaction and engagement in order to maximize learning. Quaver has generously provided access to our teachers for this school year to preview their programs, and our teachers have noted that the use of these resources has increased engagement, deepened the levels of musicianship, increased disciplinary literacy, reduced behavior issues, increased interest and student ownership, and fostered additional inquiry that has students exploring additional material outside the classroom. Instructional themes that are supported by Quaver include:

- Singing and movement
- Playing instruments (Quaver also has a full interactive recorder program. Our KUSD teachers currently teach recorder in 4<sup>th</sup> grade and have been looking for updated materials).
- Composition and Improvisation
- Instruments and Ensembles
- Music History

The long-term impact will be far-reaching as students improve their levels of literacy and are exposed to higher level thinking in terms of numeracy and temporal-spatial relationships. When students are more deeply engaged in these areas, it will not only impact the quality and participation in our performance music programs but also potentially increase student test scores.

5. START DATE – When is the anticipated start date?

The start date will be the 2015-16 school year. Once approved, initial training dates will be set to insure that all teachers are able to use these resources to their full extent.

**Your response does not establish approval of either a contract or a purchase order.**

Appropriate Leadership Signature  Date 4-1-15



## PURCHASE/CONTRACT RATIONALE

Per School Board Policy 3420, please complete the following to be attached to your purchase order/contract. Additional information may be required and presented before the District's School Board for approval. Your submission must allow for adequate time for the Board to approve.

Vendor: Rosetta Stone Advantage (Tell Me More)

Purchased Good/Program: Rosetta Stone Advantage Licenses for World Languages

Start Date/Date Needed: August 15, 2015

1. **PURPOSE** – What is the purpose of the proposed purchase?

Rosetta Stone Advantage (*formerly known as Tell Me More*) is used at KUSD middle schools: to supplement for face to face Spanish instruction, as an elective to learn one of six world languages, and to provide an independent learning option outside of schools. All KUSD employees are able to utilize this program to learn a language at no additional cost to the district. There are 1747 students enrolled in this program.

2. **FUNDING** – What is the total cost of purchase and the funding source?

The total cost of this purchase is 125,000.00 including software and staff training. Funding is allocated from the world language budget. There is no change in cost from previous years.

3. **REQUEST FOR PROPOSAL (RFP)** – indicate if an RFP has been completed

YES ☐

NO ☐

If no, please request an RFP packet

4. **EDUCATIONAL OUTCOME** – What is the educational outcome of this purchase?

KUSD students will have the opportunity to learn one of six world languages with the Rosetta Stone Advantage (*formerly Tell Me More*) software. This online curriculum follows the national ACTFL standards for world languages and assists in teaching world language skills for speaking, listening, reading, and culture. A student, staff and parent survey will be conducted in the 2015-2016 school year to determine stakeholder satisfaction and the impact on student language acquisition.

5. **START DATE** – When is the anticipated start date?

The anticipated start date will be August 15, 2015. This will allow teachers to enter student rosters and participate in any needed training for the software.

**Your response does not establish approval of either a contract or a purchase order.**

Appropriate Leadership Signature  Date 4-1-15



KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

April 27, 2015

**School Year 2016-17 Instructional Calendars**

The proposed 2016-17 instructional calendars were modeled after the recently approved 2015-16 calendars. The various options related to modified days and durations were based on the results of a KUSD staff survey from December 2014. The results of the survey are available at the following link: <http://kUSD.edu/instructional-calendar-survey-results>.

In the spring of 2014, Wisconsin removed the historical minimum school day requirement, but did not alter the number of required instructional hours for defined grade levels. The proposed calendars not only meet those requirements, but also include enough minutes for the equivalent of three full instructional days to cover any potential school cancellations.

Attached are the KUSD calendars for the following areas:

- 2016-17 Calendar Description
- 2016-17 Elementary Calendar
- 2016-17 Extended Year Elementary Calendar (Frank & Wilson)
- 2016-17 Middle School Calendar
- 2016-17 High School Calendar

Certain choice schools, charter schools, and alternative programs align to the majority of the proposed comprehensive calendars, but some may have minor alterations that best suit their specific programs. The following schools and programs have the approval to deviate from the state mandate for instructional minutes: Brompton, Dimensions of Learning, eSchool, Harborside, Hillcrest, KTEC, and Phoenix Program.

At this time, the Department of Instruction and ACT Assessment group are finalizing the contract regarding the 2017 Spring grade 11 ACT dates. Similar to the 2013-14 and 2015-16 Calendars, the High School calendars will reflect those dates once the contract is completed and communicated.

**Recommendations**

Administration recommends that the School Board review and accept the 2016-17 Instructional Calendars at its April 28 meeting.

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

Mr. Kristopher Keckler  
Executive Director  
Information and Accountability

Lorien Thomas  
Research Analyst

## 2016-2017 SCHOOL CALENDAR

August 22-25 (Monday-Thursday).....	New Instructional Staff Orientation
August 26 (Friday).....	All Instructional Staff Report
September 1 (Thursday).....	Students Report
September 5 (Monday).....	Labor Day, District Closed
November 4 (Friday).....	First Quarter Ends, Staff Workday, No Students Report
November 23 (Wednesday).....	½ Day for Students & Instructional Staff
November 24-25 (Thursday-Friday).....	Thanksgiving Recess
December 22 (Thursday).....	Winter Recess Begins, District Closed
January 3 (Tuesday - Schools Reopen).....	Students Report
January 16 (Monday).....	Dr. Martin Luther King, Jr. Day, District Closed
January 20 (Friday).....	Second Quarter Ends, Staff Workday, No Students Report
March 24 (Friday).....	Third Quarter Ends, Staff Workday, No Students Report
April 14 (Friday).....	Spring Recess Begins, District Closed
April 24 (Monday - Schools Reopen).....	Students Report
May 26 (Friday).....	½ Day for Students & Instructional Staff
May 29 (Monday).....	Memorial Day, District Closed
June 9 (Friday).....	Fourth Quarter Ends, End of Year for Students
June 12 (Monday).....	Staff Workday

Please reference the KUSD Employee Handbook for identified paid holidays.

The school schedules take into consideration three (3) inclement weather/other emergencies days that have been built into the schedule. In the event school is closed beyond the three days due to inclement weather or other emergencies, the remaining calendar period will be reviewed. If the closures result in a shortage of the required instructional time, the calendar will be adjusted and communicated as necessary.

Prior to the end of each school year, calculations will be done to determine if every school in the district meets the Wisconsin Department of Public Instruction required number of student contact hours and minutes. A 30-minute student lunch period will be scheduled into each full day daily schedule.

Open house schedules will be established and communicated by each building prior to the beginning of the school year.

*Revised 04/06/15*

# Elementary School Calendar 2016-17

July-16						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August-16						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September-16						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October-16						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November-16						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December-16						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January-17						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February-17						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March-17						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April-17						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May-17						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June-17						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

First Day for Students September 1	Student Quarter 1: Sept. 1 to Nov. 3	Elementary School Student Conferences
New Instructional Staff Orientation August 22-25	Student Quarter 2: Nov. 7 to Jan. 19	October 26 & February 22 Normal full student day, only evening conferences
Instructional Staff Return Session August 26-31	Student Quarter 3: Jan. 23 to Mar. 23	October 27 & February 23 Early release for students, then conferences
Staff Workday 11/4, 1/20, 3/24, 6/12	Student Quarter 4: Mar. 27 to Jun. 9	October 28 & February 24 Morning Conferences (no students)
Early Release (11/23 & 5/26) for students & instructional staff		District Closed
Student Early Release Staff Collaboration		

Updated

04/06/15

# Extended Year (Frank & Wilson) Elementary School Calendar 2016-17

July-16						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August-16						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September-16						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October-16						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November-16						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December-16						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January-17						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February-17						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March-17						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April-17						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May-17						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June-17						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

First Day for Students August 9	Student Quarter 1: Aug. 9 to Oct. 6	Elementary School Student Conferences
Enrichment Weeks	Student Quarter 2: Oct. 24 to Dec. 15	
Instructional Staff Return Session August 3-8	Student Quarter 3: Dec.19 to Mar. 2	9/1, 11/22, and 2/23 Normal full student day, only evening conferences
Staff Workday (8/3 Full, 10/7 Half, 12/16 Half, 1/6 Half, 3/3 Half, 6/12 Full)	Student Quarter 4: Mar. 20 to Jun. 9	9/2, 11/23, & 2/24 Morning Conferences (no students)
Student Early Release Staff Collaboration		District Closed
Early Release 5/26 for students and instructional staff		

Updated

04/06/15

# Middle School Calendar 2016-2017

July-16						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August-16						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September-16						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October-16						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November-16						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December-16						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January-17						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February-17						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March-17						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April-17						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May-17						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June-17						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

First Day for Students September 1	Student Quarter 1: Sept. 1 to Nov. 3	Middle School Student Conferences
New Instructional Staff Orientation August 22-25	Student Quarter 2: Nov. 7 to Jan. 19	October 11, 13 evenings only, October 14 morning only (no school for students) February 21, 23 evenings only, February 24 morning only (no school for students)
Instructional Staff Return Session August 26-31	Student Quarter 3: Jan. 23 to Mar. 23	
Staff Workday 11/4, 1/20, 3/24, 6/12	Student Quarter 4: Mar. 27 to Jun. 9	MS/HS Prof. Dev. - No Students Report - Staff Development Days (10/14, 11/11, 2/24, 3/31)
Early Release (11/23 & 5/26) for students & instructional staff		District Closed
Early Release for students only June 9		

Updated

04/06/15

# High School Calendar 2016-2017

July-16						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August-16						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September-16						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October-16						
S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November-16						
S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December-16						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January-17						
S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February-17						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March-17						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April-17						
S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May-17						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June-17						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

First Day for Students September 1	Student Quarter 1: Sept. 1 to Nov. 3	High School Student Conferences
New Instructional Staff Orientation August 22-25	Student Quarter 2: Nov. 7 to Jan. 19	November 9, 10 evenings only, March 28, 30 evenings only
Instructional Staff Return Session August 26-31	Student Quarter 3: Jan. 23 to Mar. 23	MS/HS Prof. Dev. - No Students Report - Staff Development Days (10/14, 11/11, 2/24, 3/31)
Staff Workday 11/4, 1/20, 3/24, 6/12	Student Quarter 4: Mar. 27 to Jun. 9	ACT Assessment. TBD, Juniors only with early release. No school for grades 9, 10, 12.
Early Release (11/23 & 5/26) for students & instructional staff		ACT WorkKeys. TBD, Juniors full day. Delayed start for grades 9, 10, 12.
HS Final Exams- Early Release		District Closed
Last day for graduating seniors May 31		

Updated

04/06/15



April 27, 2015

### DONATIONS TO THE DISTRICT

The District has received the following donations:

1. Promethean has donated 32 KUNO tablets to Frank Elementary School. The estimated value of this donation is \$21,000.00.
2. Andrew Beland donated \$500.00 to the LakeView Radio Club.
3. Pleasant Prairie Predators Baseball Club donated \$250.00 to the Bradford Baseball Team.
4. Chippewa Valley Amateur Radio, Inc. donated \$100.00 to the LakeView Radio Club.
5. Sam Mallicoat donated \$50.00 to Lincoln Middle School in appreciation of the supportive action of their students towards a classmate.

### Administrative Recommendation

Administration requests the Board of Education approve acceptance of the above listed gift(s), grant(s) or bequest(s) as per Board Policy 1400, to authorize the establishment of appropriate accounts to monitor fiscal activity, to amend the budget to reflect this action and to publish the budget change per Wisconsin Statute 65.90(5)(a).

Dr. Sue Savaglio-Jarvis  
Superintendent of Schools

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KENOSHA UNIFIED SCHOOL DISTRICT  
Kenosha, Wisconsin

April 27, 2015

**Tentative Schedule of Reports, Events,  
and Legal Deadlines for School Board**  
**April-May**

**April**

- April 3-12, 2015 – Spring Recess
- April 14, 2015 – Standing Committee Meetings – 5:30 P.M. in ESC Board Room
- April 27, 2015 – Organizational & Regular Board of Education Meetings – 6:30 P.M. in ESC Board Room

**May**

- May 12, 2015 – Standing Committee Meetings – 5:30 p.m. in ESC Board Room
- May 19, 2015 – Special School Board Meeting – 5:30 P.M. in ESC Board Room
- May 21, 2015 – Special School Board Meeting – 5:30 P.M. in ESC Board Room
- May 22, 2015 – ½ Day for Students and Instructional Staff
- May 25, 2015 – Memorial Day – Schools & Offices Closed
- May 26, 2015 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Room

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